

**San Jose City College**  
**ACADEMIC SENATE**

**Approved Minutes**  
**October 4, 2016**

**Senators Present:** Madeline Adamczeski, Michael Berke, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Nicolas Fraire, Chris Frazier, Fabio Gonzalez, Michelle Gregor, Nisha Guha, Rachel Hagan, Heather Jellison, Heidi Kozlowski, Momoh Lahai, Iyun Lazik, Valentin Garcia proxy for Alex Lopez, Chris March, Olga Morales-Anaya, Ada Weeks, Linda Meyer proxy for Bob Wing

**Parliamentarian:** Lorenzo Cuesta

**Senators Absent:** Isai Ulate, Linda Meyer absent as ex officio

**I. The meeting was called to order at 2:15pm.**

**II. Approval of Agenda – Approved as amended without objection**

**III. Approval of Minutes – Approved without objection**

**IV. Public Comments**

1. VPAA Duncan Graham shared a pamphlet about next week's accreditation site visit. There will be a forum tomorrow at 5pm to review information for the site visit. He's working to write processes down in an operation's manual.
2. Celia Cruz-Johnson said the yearly BSI report is near completion and will be submitted for the senate's signature. She reminded the group that SLOs are due in TracDat by October 15<sup>th</sup>. Stop by the Professional Development center for help.

**V. Committee Appointments**

1. Screening Committees

a. Math & Science Dean (permanent)(3) - Madeline Adamczeski (Chem), Shelley Giacalone (Comm Stds.), Janet Chang (Health), Chris Frazier (Math)

**Madeline, Janet and Chris were selected by vote.**

Voting for Madeline (20): Mike, Guillermo, Carlos, Iyun, Ada, Linda, Heather, Michelle, Chris F., Mo, Nicolas, Rachel, Heidi, Olga, Bill, Madeline, Chris M., Nisha, Phil, Valentin

Voting for Shelly (5): Guillermo, Iyun, Olga, Madeline, Phil

Voting for Janet (13): Carlos, Ada, Linda, Heather, Michelle, Mo, Nicolas, Rachel, Heidi, Bill, Chris M., Nisha, Valentin

Voting for Chris F. (20): Mike, Guillermo, Carlos, Iyun, Ada, Linda, Heather, Michelle, Chris F., Mo, Nicolas, Rachel, Heidi, Olga, Bill, Madeline, Chris M., Nisha, Phil, Valentin

b. Science Lab Tech III (1) – Joel Stryker (Bio), Karen Hurst (Bio)

**Joel was selected by vote.**

Voting for Joel (11): Mike, Guillermo, Carlos, Iyun, Linda, Rachel, Heidi, Olga, Madeline, Phil, Valentin

Voting for Karen (8): Ada, Heather, Michelle, Chris F., Mo, Nicolas, Chris M., Nisha

2. **TRC Committees – Approved w/o objection**

a. David Ahlberg (Math) (Dean's choice) and Alex Lopez for Patricia Solano (Math)

b. Graciela Cochran (Math) (Dean's choice) and Jesus Covarrubias (Ethnic Stds.) for Gabriela Rios (Math)

**VI. Action Items**

1. Faculty Hiring Priority List-3min. presentations by Departments – Jesus

**Motion and 2nd: To allow senators 60 seconds to speak at the end of the process – Approved by vote**

Voting for the motion were (18): Mike, Guillermo, Carlos, Iyun, Ada, Heather, Michelle, Chris F., Mo, Nicolas, Rachel, Heidi, Olga, Bill, Madeline, Chris M., Nisha, Phil, Valentin

Voting against the motion were (2): Linda and Heidi; No abstentions

Michael presided over this item; all submitting departments presented their requests

## 2016-17 Hiring Priority List - Position Requests

	Comm. Studies	Crisis/Health Counselor	DSPS Counselor	Veterans Counselor	English	ESL	Ethnic Studies	Journalism	Kinesiology/Head coach	Librarian	Music	Real Estate	Theater
Madeline	7	10	13	8	4	6	1	5	9	3	2	11	12
Michael													
Bill	7	8	9	1	3	2	12	10	13	4	11	5	6
Guillermo	9	11	2	3	10	7	1	8	13	12	4	5	6
Carlos	6	4	2	1	7	13	3	9	12	11	8	5	10
Phil	11	12	6	5	7	1	2	3	10	9	13	4	8
Nicolas	12	13	9	6	11	7	4	2	10	8	3	1	5
Chris F.	5	3	10	8	9	13	4	7	6	11	12	1	2
Michelle	8	11	13	12	3	7	6	4	9	5	2	10	1
Nisha	6	12	13	11	5	10	8	2	7	9	4	1	3
Rachel	8	6	2	1	9	13	10	12	11	7	3	5	4
Heather	1	6	4	2	5	3	9	7	12	8	11	10	13
Heidi	9	11	10	6	4	7	8	5	12	13	2	3	1
Mo	2	9	10	11	4	3	12	5	13	6	7	1	8
Iyun	7	8	2	3	9	6	10	4	11	5	12	1	13
Alex	4	8	2	1	6	5	3	7	13	12	11	9	10
Chris M.	12	6	7	1	2	3	10	11	13	5	8	4	9
Linda for Bob	2	13	10	11	3	4	8	9	12	1	7	5	6
Olga	4	8	1	2	7	5	3	6	13	12	11	9	10
Isai													
Ada	7	2	3	1	6	4	5	9	8	10	11	12	13
Jesus	10	2	5	3	8	4	1	11	12	13	6	7	9
	137	163	133	97	122	123	120	136	219	164	148	109	149
	Comm. Studies	Crisis/Health Counselor	DSPS Counselor	Veterans Counselor	English	ESL	Ethnic Studies	Journalism	Kinesiology/Head coach	Librarian	Music	Real Estate	Theater

RANK                    8      11      6                    1      4      5                    3      7                    13                    12                    9                    2                    10

The senate discussed the need for filling all of the requested positions and for keeping retirement funds on campus for faculty replacements. The senate made advocacy statements for the departments.

The ranking results are:

- |                              |                             |
|------------------------------|-----------------------------|
| 1. Veterans Counselor        | 8. Communication Studies    |
| 2. Real Estate               | 9. Music                    |
| 3. Ethnic Studies (MexAmSt.) | 10. Theater                 |
| 4. English                   | 11. Crisis/Health Counselor |
| 5. ESL                       | 12. Librarian               |
| 6. DSPS Counselor            | 13. Kinesiology/Head Coach  |
| 7. Journalism                |                             |

2. Proposed Senate Bylaws changes on Classified Senate Representative (4<sup>th</sup> Thursday, 3:30-4:30pm) –Phil proposed this addition:

Area 13 – Ex Officio Constituent Membership

*There shall be up to two non-voting constituent members from each of the Associated Student Government and the Classified Senate.*

**Motion and 2nd: To adopt this proposed change to the Bylaws – Approved w/o objection**

3. Budget Allocation Taskforce – Phil said the Chancellor’s budget allocation taskforce doesn’t agree with the 10+1 implementation.

**Motion and 2<sup>nd</sup>: To ask the chancellor to suspend the current taskforce until she can meet with the 3 senate presidents to restructure the taskforce’s charge and membership and bring it back to the academic senates – Approved by vote**

Rachel voted against the motion; all others voted for the motion

**VII. Information items/Possible Action (6 minute limit)**

1. Revisions to Chapter 4, Administrative Procedures/Board Policies – Jesus has reviewed paper copies of the procedures and policies will distribute them to the senate electronically. Phil has asked the union to

change the language to request date changes to the academic calendar after consulting with the Academic Senate.

2. Technology Planning Process – VPAS Jorge Escobar/Ben Seaberry said the technology planning update for SJCC/EVC and the district is under way. Plante Moran has been selected through a RFP process to assist. They're planning focus group meetings with faculty/students on November 16-17. There will be new coordinated/integrated 5-year IT plans for each site. There were 900 student replies to the technology survey. They're doing a technical assessment and comparing our technology uses with other colleges. The senate had concerns that Plante Moran would have an educational focus.
3. DE online verification process – Mike/Iyun/Phil - **Postponed w/o objection**

**VIII. Committee Reports** (1 minute each)

1. Bill submitted a letter regarding book cost. Send edits to Bill. This will be an information item next time.
2. Heidi said Distance Ed met and reviewed the verification form.
3. Dean Maniphone said a good CTE representative is needed as the Workforce dollars are coming in.
4. President's report: Jesus said the first district senate meeting will be held on October 11th. He will forward more information.

**IX. The chair adjourned the meeting at 4:20pm.**