

San Jose City College
ACADEMIC SENATE
Approved Minutes
October 6, 2020

Senators Present: President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Member Kathy Haven, Executive Member Olga Morales-Anaya, Dedrick Griffin proxy for Michael Berke, Jose Cabrera, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Mary Crocker Cook, Mark Branom proxy for Jonathan Cronan, Michelle Gregor, David Hammerbeck, Lorraine Levy, Scott Miller, Jennifer Nestojko, Wendy Pio, Doug Robb, Kidane Sengal, John Banks proxy for Patricia Solano, and Bob Wing.

Absent senators: None

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

I. The meeting called to order at 2:11pm via Zoom.

II. Approval of Agenda – Approved w/o objection

III. Approval of Minutes – Approved w/o objection

- A. Fall 2020 SJCC Academic Senate Election Results and Teller report – Olga Morales-Anaya said she, Doug, and Jessica Breheny were the Teller’s committee. Olga reported these voting results. For Area 2 – Arts and Humanities Judith received 6 and Anita Reyes received 2. **Judith is the senator for Area 2.** For Area 4 – Business Mark Branom received 1, Kidane Sengal received 5 and Clem received 1. Kidane is the senator for Area 4. For Area 12 – Social Science Juan Gamboa received 9, Mary Conroy received 7. **Juan is the senator for Area 12.** For two Full-time At Large senators; Devin Aye received 16, Heidi Kozlowski received 26, Elena Dutra received 30, Rachel Hagan received 28, Mark Branom received 16, and Padma Manian received 25. **Elena and Rachel are the Full-time At Large senators.** For the two Adjunct At Large senators Jackie Gamboa 15, Kathy Haven 18, Rich Harlan 15, and Phil Crawford 12. **Kathy Haven is one of the Adjunct At Large senators** and there needs to be a run-off election between Jackie Gamboa and Rich Harlan for the second senator. The run-off election could happen October 7 – 14. Olga and Alex welcomed the new senators. Alex thanked Patricia Solano, Jesus Covarrubias, Guillermo Castilla, Chris Frazier, and Bill Carlson who are leaving the senate. New Senators took their seats. Alex welcomed **John Banks from Area 10 – Mathematics** and **Carlos Chavez (continuing) from Area 6 – Counseling.** Kidane declined the Business seat. Mark Branom withdrew from the election. **Clem Lundie is the senator for Area 4.**

IV. Public Comments (Each comment is limited to 2 minutes on any item within the senate’s jurisdiction. The law does not permit action or extended discussion on any item not on the agenda except for special circumstance. Requested senate action may be placed on the agenda of a subsequent meeting.)

- A. Dr. Edina Rutland said it is important for instructors to stay with the advertised modality as either synchronous or asynchronous. She understands some adjustments may be needed but captioners or interpreters secured for synchronous instruction may not be needed if there is a switch to asynchronous. She asked if a change is made, and there are SAS students in the class, please communicate with the SAS office as soon as possible.
- B. Dr. Rutland asked to speak about FERPA rights and providing accommodations. She thanked Audrey and Mark for their expert help with accessibility online. It’s important that instructors understand what can be posted online. Students who speak must be identified and agree to being posted online. Communicate with SAS or Audrey about what can be posted online. We may not violate student’s rights. Mark added he is available to help with accessibility.

*Meeting Incident: Lorenzo asked Michelle to change her icon as it was a symbol similar the “W.P.” like one from last week. Michelle removed the icon.

V. Committee Appointments – Approved w/o objection or by vote where noted

Standing Committees

- A. South Bay Consortium – Heather Jellison (Non-credit Coordinator)
- B. Student Learning Outcomes and Assessments Committee (SLOAC) – Sydney Sukuta (Laser Tech), David Lomax (Construction)
- C. Program Review – Sydney Sukuta (Laser Tech)
- D. Distance Education (DE) – Dan McElroy (CIS)

- E. District Institutional Effectiveness Committee (1) – Fabio Gonzales (Counseling), Lorraine Levy (Psych), Sanjay Dorairaj (CIS)

Lorraine selected by vote.

Voting for Fabio (7): Olga, Elena, Juan, Carlos, Rachel, Jose, Judith

Voting for Lorraine (9): Bob, Doug, Jennifer, Lorraine, Heather Kathy, Dedrick, Mary, John

Voting for Sanjay (4): Clem, Scott, Michelle, Mark

Screening Committees – Classified and MSC

- F. Distance Education Program Technologist #S2047 (1) – Clem Lundie (CIS), Audrey Blumeneau (DE)

Audrey selected by vote.

Voting for Clem (2): Clem and Scott; all others voted for Audrey

- G. Dean Business & Workforce Development #S2046 (3) – Jagrup Kahlon (Med. Asst.), Clem Lundie (CIS), Heather Jellison (ESL), Scott Miller (EMS)

David, Clem, and Scott selected by vote.

Voting for David (14): Clem, Doug, Olga, Scott, Lorraine, Kathy, Dedrick, Elena, Mark, Mary, Juan, Carlos, Jose, Judith

Voting for Jagrup (12): Bob, Jennifer, Olga, Heather, Michelle, Elena, Juan, Rachel, Jose, Judith, John, David

Voting Clem (13): Bob, Clem, Doug, Jennifer, Scott, Dedrick, Elena, Mark, Mary, Carlos, Rachel, John, David

Voting for Heather (11): Olga, Lorraine, Heather, Kathy, Dedrick, Michelle, Juan, Carlos, Jose, Judith, David

Voting for Scott (13): Bob, Clem, Doug, Jennifer, Scott, Lorraine, Heather, Kathy, Michelle, Mark, Mary, Rachel, John

VI. Action Items

- A. Special Election for Acting Senate Seat – Judith Bell

(Judith/Olga) Motion: To have a special election to find an Acting Associate Faculty representative to fill Lorraine’s seat until she gets a new assignment before the end of her term – Approved by vote

Voting against the motion were Scott, Lorraine, and David; all others voted for the motion.

Discussion: Lorenzo said the constitution gives the definition of what a faculty member is and it’s supported by HR. The constitution sets a two-year term but does not guarantee two-years. A senator is elected for two years. It’s not guaranteed. One must qualify. We need to follow the rules. He suggested the Senate could appoint someone to fill the seat or fill the seat by election to have representation for the adjuncts. Lorraine asked to see where in the constitution it says that a senator can be removed before the end of their term. Lorenzo said this has nothing to do with precedents, this is about eligibility. Dennis said he did not resign. Kathy asked if this will be the standing policy for future associate senators. How is this showing equity? Lorenzo said we’re following the current constitution which may be changed in the future. David Hammerbeck said the constitution doesn’t address what happens if someone is no longer a faculty member. It has a big gap. Lorenzo pointed out that in order to be a senator one must be a faculty member. Dedrick said this is a gap in the constitution that needs to be addressed. Clem said if you lose your employment status you have no rights to committees. Kathy said part-timers are contracted and have no protection. They do not run like full-timers. Phil Crawford agreed with Lorenzo and suggested fixing this in the Bylaws. Jennifer said the Bylaws committee will work on this language in the bylaws. Bob said we need to maintain consistency and Lorraine should be allowed to continue. Carlos and Rachel agreed that this needs to be fixed in the bylaws and be specific. Lorenzo said this is an issue of compliance. John said there needs to be a timeline. Judith added there is a run-off election and this could take place at the same time. Scott said we should go by the letter of the law not how the parliamentarian interprets the law. Olga said there are adjunct faculty working at SJCC who want to be involved in the senate. Heather and Jennifer said there should be a separate election for this Acting Adjunct At Large.

- B. Support job description of Dean of Academic Success and Equity – Vice President Roland Montemayor said the job description was presented at the last meeting.

(Judith/Mary) Motion: To support the job description of the Dean of Academic Success & Equity – Approved w/o objection

- C. Addition of non-instructional assignment to the staffing section of academic Program Review – Judith Bell

(Judith/Mark) Motion: To approve the addition of the non-instructional assignment in the staff section of the annual and comprehensive sections of the Program Review – Approved w/o objection

Judith said this would be an addition to the staff table to determine how many non-instructional assignments are in/needed in the program.

VI. Information items (6-minute limit/Possible Action)

- A. Pass/No Pass grade policy for Spring 2020 – Olga Morales-Anaya said in Spring 2020 with the emergency pandemic our students suffered transitioning to online courses, loss of income, crowded home environments and health crises. The EVC Senate passed this proposal already. She pointed out changing the letter grade to No Pass will not affect student's GPA. This would positively impact 1035 students.

(Olga/Carlos) Motion: To support changing letter grade "F" to No Pass for Spring 2020 – Approved w/o objection

Olga has talked with Teresa in A&R and Sergio at the DO to make this happen. Bob supports this for the students but is disappointed that this was listed as Information/Possible Action. VP Pratt added that the Board of Governors passed this also.

- B. Faculty Hiring Priority discussion/timeline – Olga Morales-Anaya gave the timeline for the hiring priority discussion. Lenora will email the Faculty Hiring Priority Request form following the meeting. The deadline to return the form will be Monday, October 12. The requests will be reviewed and ranked at the October 20th senate meeting and the results sent to President Tomaneng. Alex said the Executive were informed there will be four positions to replace Ada Weeks, Eve Mathias, Pam Turner and Soraya Sandoval.
- C. Recommendations for Emergency and Non-Emergency Training for faculty teaching Distance Education – Audrey Blumeneau said DE wanted to provide language in the DE Faculty Handbook for emergency and non-emergency faculty DE training requirements. The Spring 2021 emergency requirements for teaching online when you have no other choice includes the completion of the 3-week SJCC DE Training or the EVC Boot Camp. The non-emergency requirement to teach fully online includes passing EVC EDIT 22 or equivalent, @One Online Teaching and Design. They also included updated teaching modalities describing asynchronous, online hybrid, and synchronous courses. Audrey said faculty should submit their completions to the DE Eligibility site and the Deans have access to review. Judith encouraged faculty to complete the DE Faculty survey to help determine training needs. This will return for action.

- D. Changes in the Business and Workforce Division Administrator positions due to anticipated budget reductions in Strong Workforce grant – Dr. Lena Tran said due to the possible budget decrease of the Strong Workforce budget they propose to re-organize the division. They previously had two associate directors. They are requesting support for one associate dean to replace the two associate directors. This would leave the division with one vice president, one dean, and one associate dean.

(Mark/Heather) Motion: To support VP Tran's proposal to collapse the two associate director's positions to one associate dean position – Approved w/o objection

- E. Creating an Asian American Pacific Islander (AAPI) Student Success Taskforce to analyze gaps in academic achievement, make recommendations in equity-centered instruction and student services – President Rowena Tomaneng is forming an Asian American Pacific Islander taskforce to review data for disproportionate impact. AAPI students are the second largest SJCC population. The other justification for the taskforce is the Department of Education's competition for a 1.5M grant. President Tomaneng will send a call for faculty and classified to join the taskforce.
- F. Applying to the Strengthening Community College Training Grant Program in partnership with Microsoft to develop a certificate program and a registered apprenticeship focused on equipping students for entry level careers in the fields of Artificial Intelligence, machine learning and data science – Mark Branom proposed joining the Community College to Career Accelerated Artificial Intelligence

and Machine Learning Certification Project (CC2C) to offer Microsoft certification in Artificial Intelligence and Machine Learning. Kidane will be updating curricula with Microsoft's new trend. VP Tran said this is a \$5M grant in conjunction with Silicon Valley Leadership Group and others to offer accelerated programs to put students in the internships, apprenticeships, and the workforce.

(Mark/Clem) Motion: To support the CC2C project – Approved w/o objection

- G. Academic Senate Bylaws and Constitution committee update – Jennifer Nestojko presented a draft of the Ground Rules. This will return as an action item. The committee will meet again on the 13th. Send Jennifer comments/feedback by Monday, October 12th. They have separated Action Items from Information Items. They request a call to add two members.

VIII. Committee Reports

- A. President's Report: Alex reported attending the special meeting of the Board of Trustees (BOT) to discuss the purchase of the Eastside campus, the former National Hispanic University. The teacher's union is concerned with losing their jobs if SJECCD purchases the campus. The Senate is concerned with the academic programs. The Senate will protect the integrity of that location's programs. The conversations will continue with the stakeholders and the superintendents of the Eastside. He, Randy, and Frank Espinoza are pushing to get the resource allocation in place. Alex will continue to advocate for more resources for SJCC's SAS, Athletics, and certificate programs. The District Office has increased its budget. They will meet to discuss the resource allocation tomorrow at 8am. During the summer there was a successful search for Math/Science Dean. There were failed searches for the Dean of Academic Success & Equity, and Dean of Business/Workforce. There was a delay for the Dean of Social Science. Duncan Graham is returning to assist VP Pratt. Dr. Tomaneng and the Professional Development committee are revamping the Puente and Umoja programs. The Senate's Executive committee is discussing possibilities for the current budget overage. He and Treasurer, Heather Jellison, are working on a budget proposal to pay associate senators for senate meeting attendance. He met with Phil Huey, VP Pratt, and Dr. Celia Cruz-Johnson to discuss faculty evaluations. They agreed to meet with the AFT to determine how to be flexible moving forward with evaluations. Any agreements will return to the Academic Senate.
- B. Executive Reports: Olga attended the District College Advisory Council two weeks ago. They discussed the new MyWeb features to implement for next semester. She asked them to present this at the Counseling meeting so they could give feedback on the new features.
- C. Senator Reports: Jennifer reported for Accreditation they are working on a shared governance manual. The Diversity Advisory committee will meet to update the charge and appoint a chair.
- D. Michelle apologized for the picture of the sculpture with her cat. She condemned racism.
- E. Heather reported at the College Advisory Council (CAC) Daniel Garza and Facilities and Safety and Technology (FaST) committee announced the opening of parking lot B so that students could have WiFi access between 9am -10pm. At the Student Equity and Achievement committee (SEAP) they discussed the charge. VP Roland Montemayor is the chair and Heather was appointed as co-chair.
- F. Lorraine thanked the Senate for its support, civility, and opportunities.
- G. Guided Pathways: Judith reported they had a town hall meeting on Friday. Career and Academic Pathways (CAPS) is the new name for meta majors. They are working on a redesigned website. The deadline is tomorrow for the faculty learning community for anti-racism. Check with Cindi or Jackie for more information.
- H. Program Review: Judith reported they have sent out links to faculty. Links to others will follow. There is a new student committee member. Judith is working with administrative services to redesign the administrative forms.
- I. SLOAC: Judith said the committee meets tomorrow and is prepping for the move to eLumen this semester. She reminded faculty to complete the preferences survey.

IX. The chair adjourned the meeting at 4:50pm.