

San Jose City College
ACADEMIC SENATE

Approved Minutes

October 7, 2014

Senators Present: Madeline Adamczeski, Michael Berke, Percy Carr, Janet Chang, Alex Lopez proxy for Carlos Chavez, Jesus Covarrubias, Philip Crawford, Elena Dutra, Rachel Hagan, Iyun Lazik, Linda Meyer, Margaret Muench, Renza Nassab, Leslie Rice, Isai Ulate, Ada Weeks, Robert Wing, Larry Harris (student rep.)

Parliamentarian: Lorenzo Cuesta

Senators Absent: Juan Gamboa, Valentin Garcia, Fabio Gonzalez, Mark Zheng

I. The meeting was called to order at 2:15pm.

II. Approval of Agenda – Approved without objection

III. Approval of Minutes – Approved without objection

IV. Public Comments - none

V. Committee Appointments – All Approved without objection

1. Evaluation Committees

- a. Jessica Breheny (Engl) for Michelle Blair (Engl)
- b. Suzanne Gutierrez (Psych) for Mary Conroy (Psych)
- c. Mark Newton (Bio) for Sanhita Datta (Bio)
- d. Angela Tran (Math) for Graciela Cochran (Math)
- e. TRC: Scott Inguito (Engl) for Marlise Edwards (Engl)
- f. TRC: Joel Stryker (Bio) and Sanhita Datta (Bio) for Karen Hurst (Bio)
- g. Rebecca Gamez (Foreign Lang.) for Michael Berke (Foreign Lang.)

2. Standing Committees

- a. Program Review - Graciela Cochran (Math) – **Approved without objection**
- b. Student Success - William Reyes (Counseling) and Celia Cruz (Engl)
Voting for Reyes were: Madeline, Margaret, Isai, Ada, and Bob
Voting for Cruz were: Michael, Percy, Janet, Alex, Elena, Rachel, Renza, and Leslie
Iyun abstained. Celia Cruz (Engl) – **Approved by vote (8/5/1)**
- c. Ad-Hoc Enrollment Management - Rachel Hagan, and Elena Dutra (Counseling) and Jesus Covarrubias (ETH) – **Approved without objection**
- d. Professional Development - Heather Jellison (ESL) – **Approved without objection**
Leslie and Jesus made a request for senators to volunteer to join the Program Review committee.

VI. Action Items

1. Approve Hiring Priority List

Jesus explained the voting process. He reminded the senate that CIS does not have the required validated program review. Department presentations were made by CIS/CA, Communication Studies, Cosmetology, Counseling, ECE, English, ESL, Journalism, Kinesiology/Athletics, Physics, and Spanish.

Motion to remove the CIS/CA position from the Hiring Priority List because of the rules established by the senate – Approved by vote (6/4/5)

Voting for the motion were: Madeline, Michael, Janet, Renza, Leslie, and Ada

Voting against were: Percy, Phil, Rachel, and Isai

Abstaining were: Alex, Elena, Iyun, Margaret and Bob

2014-15 Hiring Priority List - Position Requests													
	Comm Studies	Cosmo	Gen'l Counslr	MH Counslr	Career /Trans Counslr	ECE	English 1	English 2	ESL	Journalism	Kinesio/ Athletics	Physics	Spanish
Madeline	4	12	3	9	11	13	5	10	8	2	1	6	7
Michael	1	10	4	5	8	9	2	7	6	3	11	13	12
Percy	2	3	4	5	6	12	7	8	9	10	1	11	13
Janet	6	13	1	8	9	12	5	7	11	2	3	4	10
Carlos	4	7	1	5	2	3	9	10	8	12	11	6	13
Jesus													
Phil	11	7	1	12	2	8	4	9	3	5	13	6	10
Elena	4	10	2	5	1	3	7	9	8	11	12	6	13
Juan													
Valentin													
Fabio													
Rachel	10	4	1	8	2	3	5	9	6	12	11	7	13
Iyun	9	6	8	10	2	12	3	11	4	5	7	1	13
Eve													
Margaret	2	11	1	13	9	3	6	8	5	7	12	4	10
Renza	3	1	6	11	8	9	10	4	2	5	7	13	12
Leslie	1	7	2	9	4	10	3	8	6	11	13	5	12
Isai	4	9	10	14	3	11	12	13	7	8	5	6	2
Ada	1	2	4	3	5	6	7	8	9	10	11	12	13
Bob	6	10	1	7	8	4	2	9	3	5	11	12	13
Mark													
	68	112	49	124	80	118	87	130	95	108	129	112	166

Priority list results:

- | | |
|------------------------------|------------------------------|
| 1. General Counselor | 8. Physics* |
| 2. Communication Studies | 9. Early Childhood Education |
| 3. Career/Transfer Counselor | 10. Mental Health Counselor |
| 4. English | 11. Kinesiology/Athletics |
| 5. ESL | 12. English |
| 6. Journalism | 13. Spanish |
| 7. Cosmetology* | |

***Tie broken by Senate President**

Quorum was lost before action could be taken in this meeting.

VII. Information items

1. AB86: Jesus said the senate has composed a letter to the board of trustees requesting faculty membership on the committee. Jesus and Phil will present the letter at the next board meeting. Send suggestions/input to Jesus. The Chancellor was given a head's up.
2. ASCCC November 13-15th, Plenary in Irvine: Jesus and Phil will attend. Senators should contact Jesus if they are interested in attending or have issues to be discussed. Leslie urged new senators to attend.
3. Criteria when approving faculty appointments to TRCs and ECs (1st Reading): Madeline distributed the Motion for SJCC-AS Senators to adopt Criteria for Approving Faculty Appointments to: TRCs and ECs and AFT articles 19, 20, and 22. The senate discussed the existing confusion concerning the contract language, "competency in the field," for evaluation committees (ECs), and the selection of tenured faculty from any area to serve on tenure review committees (TRCs). They also discussed the need for guidelines. Send any suggestions or feedback to Madeline and/or Jesus.

VIII. Committee Reports

1. Student Success Committee: Dean Montemayor distributed the Student Success Plan 1st draft for senate review.

2. Senators updates
 - a. Larry said the Associated Student Government, the Broadcasting class, and Media club held a Feast and Feed event hosted by a DJ today in front of the Cosmetology building.
 - b. Michael received the Reading department's spring schedule for course selection and he and other faculty questioned the 101 Skip on the schedule. He's concerned that the dean may be making curriculum decisions without informing the involved faculty.
 - c. Leslie said the student ID machine is still not functional and we are losing frustrated students. There are 650 students enrolled at the Reading/Writing Center. There are 15-20 new peer-tutors she hopes to take to the state ESL Conference in Santa Clara.
3. Executive Committee: Jesus welcomed Renza to the senate.
4. IPCC: Linda distributed the report from the September 23rd meeting.
5. Program Review: Linda said they met on Sept 18th. The first drafts of the comprehensive Program Reviews are due tomorrow.
6. Basic Skills: Rachel said the signed report is due Friday. VPAA Graham had to leave the meeting before presenting the BSI report. It has not been reviewed by the senate. The senate will request the report for its review before President Covarrubias' signature.

IX. The chair adjourned the meeting at 4:45pm.