San Jose City College
ACADEMIC SENATE
Approved Minutes
September 21, 2021

Senators Present: President Judith Bell, Vice President Elena Dutra, Treasurer Heather Jellison, Executive Jose Cabrera, Executive Senator Jennifer Nestojko, John Banks, Shelley Blackman, Mark Branom, Carlos Chavez, Mary Crocker Cook, Jackie Gamboa, Juan Gamboa, Julio Flores, Dedrick Griffin, Rachel Hagan, Kathy Haven, Jagrup Kahlon, Alex Lopez, Yevgeniya Sokolenko, Isai Ulate
Absent senators: Anita Reyes
Parliamentarian: Lorenzo Cuesta
IPCC: Thuy Cao and Andres Rodriguez

I. The meeting called to order at 2:10pm via Zoom.
II. Approval of Agenda – Approved as amended w/o objection
III. Approval of Minutes – Approved as amended w/o objection

IV. Public Comments
   A. Vice President Beth Pratt thanked everyone involved with Saturday’s Centennial Celebration and open house. A letter regarding the vaccine mandate was sent to students last Friday. It specifies the need for all students, regardless of instruction modality, to show proof of full vaccination by October 18th as stated in the Broad of Trustees’ resolution. This letter is also on the global announcement on Canvas. Refer questions to your deans or the president’s office. Beginning September 27th we will upload proof of vaccination on the Point & Click portal.

V. Committee Appointments – Approved w/o objection except as noted
   Standing Committees
   A. College Advisory Council (needs 2): Heather Jellison
   B. Facilities Committee (needs 2): Anita Reyes, Tait Rafat
   C. Finance (needs 2): Chris Frazier, Jonathan Cronan, David Lomax
      Chris and Jonathan approved by vote.
      All voted for Chris (20) and Jonathan (19) except John voted for Chris and David (1)
   D. Planning & Institutional Effectiveness (needs 3): Jennifer Nestojko, Yelena Lipilina
   E. Program Review (needs 5, including 1 Senator): Andrea Powell
   F. South Bay Consortium (needs Basic Skills): Yevgeniya Sokolenko (ESL)
   G. SLOAC (need representatives from Math & Science, Kinesiology/Athletics): none
   H. By-Laws Committee (1-2 Senators): Mark Branom

   Evaluation & Tenure Review (TRC) Committees
   I. Hung Trieu (Economics) will be evaluated by Henry Liem (Philosophy)
   J. Sandra Honesto to be evaluated by Roxie Banks (both Cosmo)
   K. Roxie Banks to be evaluated by Eugenia Del Rosario-Fontela (both Cosmo)
   L. Mai Le Del Buono (Sociology) to be evaluated by her Jessica Breheny (English)
      Discussion: Ethnic Studies, Psychology and other social sciences may be more closely related.
      Postponed to next meeting w/o objection.
   M. Joel Stryker to be evaluated by Karen Hurst (both Biology)
   N. Jose Cabrera to be evaluated by Iyun Lazik (both Chemistry)
   O. Kevin McCandless to be evaluated by Gabriela Rios (both Math)
   P. Chris Frazier to be evaluated by Lucas Randall (both Math)
   Q. Jessica Smay (Earth & Space Sciences) to be evaluated by Kim Nguyen (Chemistry)
      Discussion: Jessica is the only F-T Earth & Space Science. Jose added Earth & Space are related to Chemistry. Shelley added Celso at EVC may have a FSA in Earth & Space Science. Jose found Celso’s FSAs are in Physics and Astronomy. Postponed to next meeting w/o objection.
   R. Angela Tran to be evaluated by Patricia Solano (both math)
   S. (TRC) Gabriel Solomon to be evaluated by Kidane Sengal and Mark Branom (all CIS)

   Screening Committees
   T. Executive Director ITSS DO (Position 2137) (needs 1): Huimin McKinlay
VI. Action Items

A. Guided Pathways Taskforce – Mark Branom said a taskforce is needed for the large scope of work. VP Lena Tran added with the website refresh, meta-major work and student surveys, more faculty feedback is needed over the next two years. Judith Bell, Rachel Hagan, Elena Dutra, Valentin Garcia, Ben Grainger, J. Edward Stevenson, Blake Balajadia, Celia Cruz-Johnson, Michael Castro, Tiffany Rodriguez-Tran and ASG students Frances and Jose have been participating in the taskforce work. Judith added more program faculty members are needed for guidance and structure. Lorenzo added the taskforce has a chair, (Judith Bell) a task assignment, a meeting schedule, and a list of members, and just needs three more volunteers. Mark Branom volunteered.

The Guided Pathways Taskforce adopted w/o objection.

VII. Information items (6-minutes limit)

A. Update on new faculty positions – Alex Lopez said the Chancellor gave each college 6 new positions. SJCC has a process to advocate for these positions. All faculty were emailed the form link to request new hire positions due by September 30. The Senate will hear department requests on October 5. These positions do not include the retirement replacements.

B. Update on elections – Heather Jellison reported nominations (Areas 2, 4 and Adjunct At Large) opened on September 15 and end on Thursday, September 23 at 5pm. The election dates will follow once Business Services can supply the faculty list. Judith added elections will be held if there is more than one nomination.

C. ASCCC Fall Plenary, November 4-6, 2021 – Judith Bell shared the Fall Plenary page. She may attend in-person. Each college has one in-person registration at $580 due by October 12, 2021. Unlimited virtual registrations at $325 are due by October 28. Alex offered to help with writing resolutions and reminded them of the Area B meeting coming soon.

D. SJCC Equity Dashboard – José Cabrera shared the Equity Dashboard developed through the Innovations Grant by Dedrick Griffin, Shusaku Horibe, Joyce Lui and himself. The aim was to develop accessible equity tools and resources to reflect on course success in equity and not to evaluate instructors. They began September 2020. Jose will send the Dashboard link to senators. The Dashboard allows faculty a review of disaggregated data by ethnicity, gender, or age, within their own classes. The data is not open to the public. The Dashboard highlights equity gaps at a glance. Dedrick added this is a joint effort with Umoja and Institutional Planning. The data examination is a powerful tool in promoting equity to better support our students. The data will show patterns including the non-academic data. Dedrick offered steps to take action with the data. The Dashboard is available to all faculty.

E. IPCC Update – Andrés Rodriguez and Thuy Cao – Removed by request

F. eLumen Pilot for Program Review (PR) – Huimin McKinlay reported eLumen is in rapid prototyping of the PR template based on the pilot feedback. They are incorporating equity framework and a rubric based on the input of the Dean of Academic Success & Student Equity. They are aligning mission and goals at the college level. They are working to tie the budget process to the action plans. They are planning timely reporting to the Academic Senate.

VIII. Information items/Possible Action (6-minute limit)

A. The Standards Gap Analysis (ISER Review) – Jennifer Nestojko said this was presented to College Advisory Council. She reviewed the timeline with writing and submitting the ISER in fall 2022. The model changes in the ISER (Institutional Self Evaluation Report) review process allows for ACCJC feedback and questions before a more focused accreditation team visit. She reviewed the standards highlighting evidence strengths and opportunities for improvement. Next steps include continuing to work on gaps, finding individuals to address gaps, and forming the ISER writing team. Beth thanked all participants in the summer retreats especially Dr. Waylon Baker on the Accreditation Taskforce. The potential due date to submit the ISER to ACCJC is October 2022 for their fall 2023 visit.

B. Deactivation of courses in programs without faculty – Gabe Santiago – Removed by request
C. District Transcripts – Rachel Hagan said as students apply to universities and colleges they must provide official transcripts. She works with many pre-health students who apply to several competitive colleges supplying each with official transcripts costing $4-$7 per transcript. She gave examples of students who apply to 1-10 colleges with cost from $4-$210. This is an access and equity issue. Counselors have access to a combined transcript for EVC/SJCC that is easy to read and see which campus was attended. Rachel found 41% of districts statewide already supply students with a combined transcript. Technology and transcripts have improved. She has communicated with Laura Garcia (EVC) and Teresa Paiz (A&R) to review possible challenges. Judith suggested writing a resolution to present to the Board. Lorenzo added the resolution should come to the Senate showing its support to the Board.

D. Credit for Prior Learning (CPL) – Dean J. Edward Stevenson worked with the CPL Taskforce, Mark Branom, Teresa Paiz, Gabe Santiago, Madhavi Sudarsana over the summer to update the CPL opportunities. Credit for prior learning gives students with documented experience and credentials course credit. Mark summarized the process including a guide of course recommendations from faculty, IPCC approval, transcripting CPL, and student fees. Gabe explained the student processes for engaging assessments working with counselors and the CPL Coordinator. Dean Stevenson added professional development promotions and communications are included in the planning. A&R Director, Teresa Paiz, helped with transcripting CPL. He asked senators to take this information back to their departments for feedback. This will return for action to adopt this summary. Mark added only classes recommended by faculty will be included and forwarded on to IPCC.

IX. Committee Reports (1-minute each)

A. President Report: Judith reported meeting with the Chancellor on Friday to discuss Non-Credit. Alex will make the power point slides available. They will continue to discuss moving forward with the eastside and as a district.

B. Executive Report: Heather said there is usually $5K in the conference budget for the academic year but she will verify it for the next meeting.

C. District Academic Senate (DAS): Alex reported meeting with Judith, Garry, the Chancellor, and his executive team to discuss future planning. The Chancellor wants to have a retreat to discuss the resource allocation model, accreditation, and priorities at each campus. Every ten years the districts are re-drawn. The Board of Trustees will discuss re-districting in their up-coming meetings.

D. Jennifer reported Middle College is on campus five days a week and the students are enjoying their classes whether on-line or in-person.

E. Carlos reported October 15th is the deadline to submit graduation petition. Remind students to complete their petition to finish this semester.

F. Mary reported hosting the Alcohol & Drug Studies annual awards dinner. They raised enough money to start a scholarship fund for A&DS student transfers.

G. SLOAC: Judith said their first meeting will be this week.

H. IPCC: Andres thanked faculty for submitting their course revisions.

I. Program Review: Judith reporting working on their goals, the eLumen pilot, and moving forward with developing the new PR rubric. They still need more faculty participation.

J. Open Education Resources (OER): Mark encouraged everyone to use OER materials. Contact him for help.

K. Guided Pathways: Rachel reminded faculty to send out the CAPS Survey for student feedback. They will next survey staff, faculty, administration.

X. The chair adjourned the meeting at 4:03pm.