

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**September 1, 2020**

**Senators Present:** President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Member Kathy Haven, Executive Member Olga Morales-Anaya, Dedrick Griffin proxy for Michael Berke, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Mary Crocker Cook, Jonathan Cronan, Chris Frazier, Michelle Gregor, Lorraine Levy, Scott Miller, Jennifer Nestojko, Wendy Pio, Doug Robb, Kidane Sengal, and Bob Wing.

Absent senators: Jose Cabrera, David Hammerbeck (excused), Patricia Solano (excused)

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

- I. The meeting called to order at 2:10pm via Zoom.**
- II. Approval of Agenda – Approved w/o objection**
- III. Approval of Minutes – Approved as amended w/o objection**
- IV. Public Comments –**

- A. President Tomaneng welcomed everyone to the fall semester. She thanked faculty who worked over the summer especially the Emergency Response teams, hiring committees, and IPCC in their work getting the DE courses approved. She was pleased with last week's PDD and is looking forward to collaborating with the Academic Senate (AS) in creating an inclusive campus climate and to continuing the dialogs on racial equity, humanizing education, and social justice. The Board of Trustees (BOT) re-affirmed its commitment to the statewide Board of Governors and Chancellor Oakley's Diversity, Equity and Inclusion Integration plan (DEI). President Tomaneng asked those with ideas about support in this ongoing work reach out to she and the leadership team. She announced SJCC received another HSI Federal Grant for almost \$3M. She thanked the Academic Affairs team, especially Dr. Elizabeth Gonzalez, Dean Robert Gutierrez, and the grant writers.
- B. Dr. Joyce Lui reminded everyone to complete the Campus Climate Survey to give ourselves a voice and highlight what's good and the challenges. She said there's been a minor decline in enrollment. Other community colleges statewide have averaged a 10-15% decline while SJCC's decline is about 3-5%.
- C. Frank Espinosa (EVC) current President of the District Academic Senate (DAS). The DAS serves as a vehicle for both EVC and SJCC Academic Senates to speak with one united senate voice on agreed upon issues and resolutions. The DAS may communicate the approved issues/resolution to the BOT and the Chancellor. The DAS presidency rotates between EVC and SJCC. He invited all to attend DAS meetings.
- D. Leslie Rice thanked those who continued to work on campus over spring and summer, like Classified staff, Maintenance, Reprographics, ITSS, and A&R, and especially MariVic for registering 300-500 non-credit students in 3-weeks. She thanked Audrey for her hard work with DE and hopes the AS will address her part-time position which does the work of two full-time positions. She encouraged everyone to take care of their health.

**V. Committee Appointments**

- A. TRC – Meiko Daire to replace Pam Turner (retired) on Gabriel Santiago's TRC – **Approved w/o objection**
- B. Standing Committees – Approved without objection or by vote where noted.

**STANDING COMMITTEES**

<b>Basic Skills combining with Student Success</b>	<b>College Advisory Council (AS Pres.+2)</b>	<b>DE (at least 6)</b>	<b>Diversity Advisory (DAC) 3 2-yr.seats</b>	<b>Facilities, Safety &amp; Tech (3)</b>
	Heather Jellison (ESL)	Sherry Dorfman (Admin. Of Justice)	Huimin Tracy McKinlay (ESL)	Heidi Kozlowski (Engl.)
	Elena Dutra (Counseling)	Padma Manian (History)	Jennifer Nestojko (Engl.)	Tait Rafat (PE)
		Madhavi Sudarsana (ECE)	Julio Flores (Counseling)	Kidane Sengal (Bus.)
		Prabhjeet Kaur (Bio.)		
		Kevin McCandless (Math)		
		Lorraine Levy (Psych)		
		Mary Cook (ADS)		
<b>Finance (3)</b>	<b>IPCC 3 3-year seats, +IPCC chair)</b>	<b>Planning &amp; Inst. Effectiveness (4)</b>	<b>Professional Development (4)</b>	<b>Prof. Improvement (PIC) (3)</b>
Carlos Chavez (Counseling)	Thuy Cao (Counseling)	Benjamin Grainger (Counseling)	Jagrup Kahlon (Medical Asstg.)	Wendy Pio (Dental)
Heather Jellison (ESL)	Waylon Baker (Comm. Stds.)	Judith Bell (Art)	Cindy Huynh (Ethnic Stds.)	Jitka Stodulka (Dental)
Jonathan Cronan (Air Cond.)	Mark Branom (CIS)	Avid Farhood (CIS)	Jackie Gamboa (Ethnic Stds.)	Shelley Giacalone (Comm. Stds.)
		Jennifer Nestojko (Engl.)		
<b>Program Review (8 inc. 2 senators)</b>	<b>Scholarship (open)</b>	<b>SLOAC (faculty from ea dept.)</b>	<b>Student Success &amp; Equity (4)</b>	
Avid Farhood (CIS)	Kim Loan Nguyen (Chem.)	Amber McCall (Dance)	Madhavi Sudarsana (ECE)	
Lezra Chenportillo (Counseling)	Azar Sioshansi (Math)	Jess Votaw (Real Estate)	Heather Jellison (ESL)	
Doug Robb (Kinesiology/PE)	Olga Morales-Anaya (EOP&S)	Edna Dolarte (Dental Asstg.)	Thao (Ivy) Tran (Counseling)	
	Kathy Haven	Debbie Huntze-Rooney (Kinesiology/PE)	Monica Herzi (French/ESL)	
	Carlos Chavez	Meiko Daire (Counseling)		
<b>PR Reader</b>	Will Reyes			
Leslie Rice (ESL)				
Huimin Tracy McKinlay (ESL)				
<b>District Budget (2)</b>	<b>District Council (AS Pres. &amp; 1 Sen.)</b>	<b>District Prof. Recognition (3)</b>	<b>District Technology (1)</b>	<b>Southbay Consortium Basic skills (2), Career Ed (2), ESL (2) Adults with disabilities (2)</b>
Fabio Gonzalez (Counseling)	Olga Morales-Anaya (Counseling)	Jagrup Kahlon (Medical Asstg.)	Heidi Kozlowski (Engl.)	Jennifer Nestojko (Engl.)
		Leslie Rice (ESL)/Zerrin Erkal (ESL)		Zerrin Erkal (ESL)
		Kathy Haven (ESL)		

**College Advisory Council: Heather (20) and Elena (17) approved by vote**

Voting for Prabhjeet (3): Scott, Lorraine, and Chris; all others voted for Heather and Elena

**Diversity Action Committee: Tracy (20), Jennifer (20), and Julio (19) approved by vote**

Voting for Charles (1): Scott; all others voted for Tracy, Jennifer, and Julio

**Facilities, Safety, and Technology: Heidi (19), Tait (14), and Kidane (19) approved by vote**

Voting for Heidi (19): Bob, Kidane, Doug, Wendy, Jennifer, Olga, Scott, Lorraine, Kathy, Dedrick, Michelle, Chris, Jonathan, Mary, Jesus, Carlos, Bill, Judith

Voting for Iyun (8): Bob, Olga, Kathy, Chris, Jesus, Carlos, Guillermo, Bill

Voting for Tait (14): Bob, Kidane, Doug, Wendy, Jennifer, Scott, Lorraine, Heather, Dedrick, Michelle, Jonathan, Mary, Guillermo, Judith

Voting for Kidane (19): Kidane, Doug, Wendy, Jennifer, Olga, Scott, Lorraine, Heather, Kathy, Dedrick, Michelle, Chris, Jonathan, Mary, Jesus, Carlos, Guillermo, Bill, Judith

Voting for Heidi (19): Kidane, Doug, Wendy, Jennifer, Olga, Scott, Lorraine, Heather, Kathy, Dedrick, Michelle, Chris, Jonathan, Mary, Jesus, Carlos, Guillermo, Bill, Judith

**Instructional Policies & Curriculum Committee: Thuy (17), Waylon (16) and Mark (19)**

Voting for Thuy (17): Bob, Kidane, Doug, Wendy, Jennifer, Olga, Lorraine, Heather, Kathy, Dedrick, Michelle, Chris, Jonathan, Jesus, Carlos, Guillermo, Judith

Voting for Waylon (16): Bob, Doug, Wendy, Jennifer, Olga, Scott, Heather, Kathy, Dedrick, Michelle, Jonathan, Mary, Carlos, Guillermo, Bill, Judith

Voting for Avid (8): Kidane, Scott, Lorraine, Dedrick, Chris, Mary, Jesus, Bill

Voting for Mark (19): Bob, Kidane, Doug, Wendy, Jennifer, Olga, Scott, Lorraine, Heather, Kathy, Michelle, Chris, Jonathan, Mary, Jesus, Carlos, Guillermo, Bill, Judith

**District Professional Recognition Committee: Jagrup (16), Leslie/Zerrin (20), and Kathy (19)**

Voting for Jagrup (16): Bob, Kidane, Doug, Wendy, Jennifer, Olga, Lorraine, Heather, Kathy, Dedrick, Michelle, Jonathan, Mary, Guillermo, Bill, Judith

All voted for Leslie/Zerrin (20)

Voting for Thuy (5): Scott, Chris, Jesus, Carlos, Bill

Voting for Kathy (19): Bob, Kidane, Doug, Wendy, Jennifer, Olga, Scott, Lorraine, Heather, Kathy, Dedrick, Michelle, Chris, Jonathan, Mary, Jesus, Carlos, Guillermo, Judith

## **VI. Information items (6-minute limit/Possible Action)**

- A. Discussion of proposed District purchase of the former National Hispanic University property – Vice Chancellor Jorge Escobar, Executive Director Rosalie Ledesma, and the Chancellor are working on this partnership. Vice Chancellor Escobar said this vision will create a new educational ecosystem which will position the District to take our education to the eastside where the people have been neglected for many years. The proposed district purchase, including the real estate property, is inclusive of the strategic partnership with the Foundation for Hispanic Education to integrate and develop new programs to expand college classes with a potential for a middle college that will create a pipeline between K-12, community colleges, and 4-year universities. The real estate transaction is conditional on being educationally aligned with our mission and developing these ecosystem/educational labs similar to the Milpitas campus. This is not a financially based project. This proposed partnership with the Foundation for Hispanic Education, Latino Educational Advancement and the District will set these platforms for decades to come. The outcomes for the Latinx students are terrible due to the lack of effort and dedicated focus for this part of town. Jorge reviewed the project timeline. This was discussed in the July BOT meeting and will be presented again in the September 8<sup>th</sup> BOT.
- Discussion: Chris asked if this is a conflict in that we're a public institution taking funds to purchase a private property. Jorge said there no legal requirements to the acquisition of purchasing real property. Let the District know of other opportunities. Judith asked how this will impact the campuses now with the pandemic changes. She felt that this could impact the colleges negatively. Jorge said this would be the next opportunity to set precedent for the District. He said NHI has 1000 students in three charter schools, Santa Clara University has a Master's program in Education, and there is a K-8 bilingual school which would all continue initially at the property. This transaction started before the pandemic. Alex encouraged senators to submit questions to the Senate Executive committee. Alex said Academic programs are purview of the AS. As Jorge said it's important that this transaction is based upon an ecosystem. We have to partner and work together on the academic programs if we move forward with this.
- B. Distance Education minimal requirements during the pandemic and for certification – Judith Bell said two 20-hour trainings were held over the summer. Audrey said 78 faculty attended the first training during finals week of which two-thirds completed. Of the 55 enrolled in the second training in the summer, 45 completed. 20-hours training was part of the DE Addendum for the summer. To be fully eligible to teach DE in the spring, 40-hours are needed. Audrey suggested taking the EVC EDIT 22 or the @One Online Teaching & Design courses to be DE eligible for two years. Judith added a questionnaire is coming to provide feedback about where faculty are with DE and what are the needs. Audrey has training for those who need to maintain DE eligibility. The DE committee is working to get SJCC into the consortium.
- C. Merging Basic Skills Initiative and Student Equity Achievement Program committees – Dr. Pratt said two years ago the Chancellor's office advised us that Student Success & Support Programs (SSSP), Basic Skills (BSI), Student Equity funds would be combined in one lump sum with the expectation that it aligns with the equity goals. She proposed merging BSI committee with the Student Equity and Achievement Programs (SEAP). Vice President Montemayor said this would allow us to move forward in an integrated way and he supports this combination. Dr. Joyce Lui acknowledged the hard work of the BSI committee. She added this is about integration of the funds. VP Pratt added this is incorporated in the Ed Code and our funding is tied to it.

**Motion: Basic Skills committee becomes part of the SEAP committee**

Discussion: Detrick asked if the charge and membership will change. Heather is on the committee and she, Dr. Pratt, and VP Montemayor supports updating the charge and membership.

**Motion: To postpone – Approved w/o objection**

Discussion: Bob suggested waiting until this can be fleshed out more.

- D. Senate election for academic school year 2020-2021 update – Heather Jellison said the senate voted at the end of spring to postpone elections until the fall. The Senate agreed to open nominations this fall and have the spring nominations re-submitted. She proposed running the nominations September 2-9 and running the election September 10-17<sup>th</sup>. The results and the Executive Committee vote would be announced at October 6 meeting barring run-off elections if needed. The Senate decided to vote electronically last spring.

**Motion: To hold senate elections electronically on the previously outlined dates – Approved w/o objection**

Discussion: Heather asked if the Teller committee could be smaller since there are no paper ballots to count. The Executive Committee would be voted on October 6 including votes from all incoming senators due to the pandemic emergency change. Joyce explained that SJCC would use the Qualtrics survey tool that EVC successfully used for their electronic election.

- E. Review next set of AP/BPs – Andrea Lopez

Package A: AP3600, 4105, 5050, 7346; Package F: BP2100, 3430, 3810, 5020, 5050, 7340;

Package G: AP3430, 5013, 5020, 5130, 5203; Chapter 3: BP3250, 3410, 3430; BP7400;

Chapter 6: BP6100, 6150, 6200, 6250, 6320, 6330, 6335, 6380, 6400, 6500, 6550, 6900,

AP6100, 6150, 6200, 6250, 6305, 6310, 6315, 6320, 6322, 6335, 6350, 6380, 6400, 6500, 6550, 6900;

Further review: BP5105, 6340, 6300, 3426, AP3415, 5015, 5017, 5030, 5040, 6345, 3725, 7400, 6300, 6340, 6365, 7211, 7337

**Motion: To approve this group of APs/BPs (excluding those in Further Review) – Approved w/o objection**

Discussion: Andrea shared these were previously submitted last spring. She added the Further Review APs/BPs are not included in the request to approve. Alex received feedback from Chris and Lorraine.

- F. Senate Constitution and Bylaws committee update – Jennifer Nestojko said they have not met for the fall. They will meet on the Tuesdays opposite the senate meetings.

**VIII. Committee Reports**

- A. President's Report: This summer Alex attended the state Academic Senate Leadership Institute for local AS Presidents and Vice Presidents, and the Curriculum Institute. He conducted equivalency trainings, and attended new full-time and adjunct faculty orientations. Successful summer screening committees were Dental Assistant, Engineering, ESL, SAS Counselor, Health Services Coordinator, Dean Math/Science and Vice President Business Services. The search for Dean of Academic Success & Equity failed. Dean of Social Sciences should have a job offer soon. We should have the President's decision soon on the Dean of Business & Workforce position. Alex worked with the ERT. The College was preparing for staff and student's return to campus when due to the increase of Covid cases, the Chancellor had to postpone the face-to-face return. The District alerted the Chancellor, college leadership and the Academic Senate Presidents to a current funding shortage. Both senate presidents and the DAS referred them back to the workgroup to start the resource allocation meetings. We need to determine the funding for Career/Technology Programs, students with disabilities, and our athletics. The AS priorities will be with accreditation. We need committees to develop and update written procedures. We will work with professional development to improve the quality of instruction, especially with distance learning. We'll need to focus on Guided Pathways, AB705, AB508, SLO and Program Review. We will continue to work with President Tomaneng in reducing racial tension/targeting and denouncing white supremacy. The District and EVC brought forward a resolution denouncing racism and supporting Black Lives Matter. The SJCC Executive participated in the resolution and will bring it for discussion.
- B. Executive Committee: Judith had a busy summer and participated in hiring committee. Heather congratulated all who took DE classes and she thanked Audrey and the DE trainers for getting them through.
- C. Chris introduced new Math/Science Dean, Misty Stroud.
- D. Jennifer reported the 2-week Canvas training with Audrey was superior. Jennifer was able to assist others at San Jose Unified following her SJCC training

- E.** Jesus emailed everyone about the passing of Carmen Castellano this summer. With President Tomaneng, he and Mr. Castellano are planning a memorial celebration of her life. Details to follow.
  - F.** SLOAC, Program Review, GP: Judith reported the transition from TracDat to eLumen will start this semester. Spring 2020 results will be reported in TracDat. Huimin McKinlay (Co-Coordinator) will oversee TracDat and Judith will oversee eLumen. They will train the coordinators first and then the faculty. She hopes to have the entire faculty moved by the end of the academic year. We're not moving the academic PR to eLumen until next year. GP has hired a company to work on the website backend. GP is planning a feedback meeting in late September or early October.
  - G.** ASB President, Amaria Rogers, reported SJCC ASG has elected/appointed a full board of 8 officers. They are hosting virtual club days on September 4<sup>th</sup> and 11<sup>th</sup> from 12pm-2pm. They have 35 students registered so far. She asked for any faculty who are advisors to contact her to help support the clubs. The ASG will appoint students to the college standing committees.
- IX. Motion: To adjourn the meeting at 4:43pm – Approved w/o objection**