

San Jose City College
ACADEMIC SENATE

Approved Minutes
September 6, 2016

Senators Present: Madeline Adamczeski, Michael Berke, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Nicolas Fraire, Chris Frazier, Fabio Gonzalez, Michelle Gregor, Rachel Hagan, Heather Jellison, Heidi Kozlowski, Iyun Lazik, Alex Lopez, Chris March, Linda Meyer, Ada Weeks, Bob Wing

Parliamentarian: Lorenzo Cuesta

Senators Absent: Nisha Guha, Momoh Lahai, Isai Ulate

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved as amended without objection

IV. Public Comments

1. Teresa Paiz introduced herself the new Interim Director of A&R.
2. Eliazer Ayala-Austin introduced herself as the Dean of Counseling & Matriculation.

V. Committee Appointments

Committee Appointments for September 6, 2016

Standing Committees				
Basic Skills (2 from each dept.) Approved by White Ballot (WB)	Campus Technology (CTC) (3) Approved by WB	College Advisory Council (4) Approved by WB	Distance Education (DE) (at least 6) Approved by WB	Diversity Advisory (3)
Linda Meyer (Library)	Charles Heimler (Engl.)	Clem Lundie (CIS)	Padma Manian (History)	none
Celia Cruz-Johnson (Reading)	Joe Cota (Applied Sci.)	Gerald Grudzen (Philos.)	Celia Cruz-Johnson (Reading)	
Rachel Hagan (Counseling)	Clem Lundie (CIS)	Guillermo Castilla (Physics)	Mary Conroy (Psych.)	
Madhavi Sudarsana (ECE)	Joanne Nakase (DSPS) (Classified)		Phil Crawford (Soc. Sci.)	
Bonnie Hsia (Engl.)			Charles Heimler (Engl.)	
Leslie Takei (ESL)			Suzanne Gutierrez (Psych.)	
Jonathan Cronan (Applied Sci.)			Heidi Kozlowski (Engl.)	
			Dorothy Pucay (ESL)	
			Gina Ronzano (Counseling)	
			Audrey Blumeneau (Art) DE Coordinator	

IPCC (5) Approved by vote	Facilities & Safety (2) Approved by vote	Finance (3) Approved by vote	Professional Development (7) Approved by WB	Professional Improvement (3) Approved by WB
Linda Meyer (Library) 15 votes	Phil Crawford (Soc. Sci.)	Gina Del Rosario (Cosmo)	Celia Cruz-Johnson (Reading)	Linda Ferrell (Acctg.)
Mary Conroy (Psych.) 12 votes	Clem Lundie (CIS)	Linda Ferrell (Acctg.)	Mary Conroy (Psych.)	Shelley Giacalone (Comm. Stds.)
Karen Pullen (Artic.) no vote necessary	Scott Miller (EMS)	Chris Frazier (Math)	Clem Lundie (CIS)	
Michael Berke (Lang. Arts) 15 votes		Joe Cota (Applied Sci.)	Michael Berke (Lang. Arts)	
Joe Cota (Applied Sci.)		Clem Lundie (CIS)		
Graciela Cochran (Math)		Judith Bell (Art)		
Guillermo Castilla (Physics) 11 votes				
Dorothy Pucay (ESL)				
Lezra Chenportillo (Counseling) 11 votes				
Motion: To allow for adjunct faculty to be included (within the IPCC charge)				
IPCC results – Voting for Linda (15): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Rachel Heidi, Nicolas, Madeline, Bill, Chris M, Guillermo				
Voting for Mary (12): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Rachel, Heidi, Madeline, Phil				
Voting for Mike (15): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Heidi, Nicolas, Madeline, Bill, Chris M, Guillermo, Phil				
Voting for Joe (3): Nicolas, Chris M, Phil				
Voting for Graciela (9): Mike, Alex, Carlos, Ada, Heather, Rachel, Heidi, Bill, Guillermo				
Voting for Guillermo (11): Iyun, Alex, Bob, Chris F, Nicolas, Madeline, Bill, Chris M, Guillermo, Fabio, Phil				
Voting for Dorothy (5): Ada, Bob, Heather, Rachel, Nicolas				
Voting for Lezra (11): Mike, Iyun, Alex, Carlos, Chris F, Rachel, Nicolas, Madeline, Guillermo, Fabio, Phil				
Facilities & Safety Results – Voting for Phil (16): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Rachel, Heidi, Nicolas, Madeline, Bill, Guillermo, Fabio, Phil				
Voting for Clem (1): Chris M				
Voting for Scott (15): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Rachel, Heidi, Nicolas, Madeline, Chris M, Guillermo, Fabio, Phil				
Finance results – Voting for Gina (2): Chris M, Phil				
Voting for Linda (16): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Rachel, Heidi, Nicolas, Madeline, Bill, Chris M, Guillermo, Fabio				
Voting for Chris F (17): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Rachel, Heidi, Nicolas, Madeline, Bill, Chris M, Guillermo, Fabio, Phil				
Joe and Clem received 0 votes				
Voting for Judith (16): Mike, Iyun, Alex, Carlos, Ada, Bob, Heather, Chris F, Rachel, Heidi, Nicolas, Madeline, Bill, Guillermo, Fabio, Phil				

Motion: To amend the charge to include the reassigned time chair (within the faculty numbers for Program Review committee) – Approved w/o objection				
Program Review (6-8) Approved by WB	Scholarship Comm. Approved by WB	Strategic Planning (4) Approved by WB	Student Learning Outcomes (SLOAC) (faculty from each dept.) Approved by WB	Student Success/Equity (4) Approved by WB
Linda Meyer (Library)	Iyun Lazik (Chem.)	Leslie Rice (ESL)	Celia Cruz-Johnson (Reading)	Heather Jellison (ESL)
Gina Del Rosario (Cosmo)	Alex Lopez (METAS)	Mary Cook (ADS)	Debbie Huntze-Rooney (PE)	Celia Cruz-Johnson (Reading)
Lisa Vasquez (Reading)	Carlos Chavez (Counseling)	Lucas Randall (Math/Sci.)	Sydney Sukuta (Laser Tech.)	Fabio Gonzalez (EOP&S)
Michael Berke (Lang. Arts)	Will Reyes (Counseling)		Meiko Dare (Counseling)	Jennifer Nestojko (Engl.)
Joe Cota (Applied Sci.)	Rachel Hagan (Counseling)		Rebecca Gamez (Spanish)	
Christopher March (Mach. Tech.)	Noe Torres (Lang. Arts)		Jessica Smay (Phys. Sci.)	
Dorothy Pucay (ESL)	Karen Pullen (Artic.)		Jason Adkins (Art)	
Judith Bell (Art) Chair				
Scott Miller (EMS)				
District Budget (2) Approved by WB	District Prof. Recognition Comm. (3) Approved by WB	Ad Hoc Non Credit Group Approved by WB		
Fabio Gonzalez (EOP&S)	Leslie Rice (ESL)	Leslie Rice (ESL)		
Jesus Covarrubias (Eth. Stds.)	Madeline Adamczeski (Chem.)	Leslie Takei (ESL)		
	Tait Rafat (Kinesiology/DSPS)	Dorothy Pucay (ESL)		
		Phil Crawford (Soc. Sci.)		
		Heather Jellison (ESL)		
Screening Committees				
MSC (Ed-3, Classified-1)	Faculty Committees (3)	Classified Positions (1)		
Asso. Non Credit Dean (3) Approved by WB		Enrollment Services Coordinator Approved by WB	Assistive Specialist DSPS Approved by WB	

Celia Cruz (Reading)		Rachel Hagan (Counseling)	Mary Denham (DSPA)	
Jagrup Kalon (Med. Asst.)				
Dorothy Pucay (ESL)				

VI. Action Items

1. Approval of Newsletter Calendar cycle – Jesus is migrating from word to InDesign

Motion: To approve the cycle (producing the newsletter within the first 5 weeks and the last 5 weeks of the semesters) – Approved w/o objection

VII. Information items/Possible Action (6 minute limit)

1. AS summer retreat – Jesus said President Breland and Chancellor Budd gave summer updates including the request for \$750M bond for the November ballot. Roy Stutzman, the district’s budget allocation consultant listened to senate concerns. The senate gave 28 pages of feedback for the final accreditation report. They reviewed the last year’s action item template.
2. Pre-Apprenticeship – Phil said the Board and building trades have signed the contract for Pre-Apprenticeship program to be funded by the Workforce Institute and housed at SJCC.
Motion: To approve the Pre-Apprenticeship program – Approved w/o objection
Dean Maniphone Dickerson said the district has received \$2.2M from the state to increase the quantity and enhance the quality of CTE programs. She shared the strategies and criteria for fund use.
Motion: To request that the district budget committee allocate a minimum of 68% of these funds to SJCC – Approve w/o objection
3. Classified Senate – Jesus said the Classified Senate has requested a non-voting academic senator join their senate. The Academic Senate would have to vote to add a classified senator.
4. Faculty Hiring Priority List – Jesus said the senate needs the number of possible positions to begin the process. President Breland would like to start the process by next senate meeting with the hiring priority completed by this fall.
Motion: To conduct the voting for new hires on October 4th – Approved w/o objection
5. Proposed Senate Bylaws changes on standing committees – Phil proposed a change to Article IV, Committees of the Bylaws:

A. Responsibilities of Committee members

1. Choose a Senate Liaison from among the faculty on the committee. In the case of Academic Senate standing committees, the liaison will be the chair. The Chair of Standing Committees shall be determined by a vote of the Academic Senate. Nominations for Senate Standing Committee Chairs may be made by any faculty member. Committee Chairs shall serve annual terms and may serve repeated annual terms for a period not to exceed 3 years. The Liaison Committee Chair is responsible for:

It was suggested to add a 3 year term limit for committee chairs, and amending the membership section to add a non-voting student and classified senate representative.

6. IPCC Reassigned time – Jesus said Mike removed himself as the IPCC chair. The reassigned time will have to be re-announced with a vote for the chair at the next senate meeting.
7. Enrollment Management – Jesus and Fabio serve on a workgroup with President Breland. They’re reviewing research, enrollment patterns, (course) scheduling, retention opportunities, and considering a late-start class survey.
8. Budget Resource Allocation – Fabio has attending budget allocation training meetings with along with Doug Smith. The state has changed from basic aid district to community supported districts. Community supported district will receive additional state funds. The district wants to apply its version the state’s resource allocation formula. The chancellor is scheduling a half-day retreat for the district

and the colleges to achieve agreement on the budget allocation. The senate and SJCC administration are on the same page with resource allocation. More information will follow.

9. Accreditation-Self Study Senate Feedback – Jesus and Fabio encouraged the senate to review the self-study, especially resource allocation.
10. Chancellor’s Leadership Summer Retreat Update – Jesus said the 2-day Leadership Retreat held at the Hayes Mansion was attended by about 137. Faculty were in the minority but shared their perspective. Heidi added the chancellor’s consultants speaking on her behalf gave some inaccurate district information. Rachel said the consultants didn’t provide comparison information between SJECCD and other districts.
11. Used Book Resolution – Bill Carlson said TJ Bliss shared in his OER presentation that 2/3 of students couldn’t afford course materials, 1/2 of students didn’t take courses due to the book cost, and 20% didn’t finish due to the book costs. Bill said new books are not needed across the board. Linda (IPCC) said books must not be older than 7 years in most courses. Karen Pullen added the college is bound by the state CID guidelines. She said the UC/CSUs are open to OER if they are in the 7 year limit. Bill proposed the following resolution. It was suggested to revisit this resolution after consulting with Linda and Karen. Fabio suggested viewing ICAS.CA.ORG to view UC/CSU approved OER. Rachel suggested using PDD breakout sessions to review OER with departments/divisions.

San Jose City College Academic Senate resolution

Student success is our overarching goal, so minimizing hindrances is our responsibility

1. *Cost of books is a significant financial burden, particularly for residents with limited means. We can waive fees, but have no control over publisher prices of books.*
2. *The current policy of only allowing use of texts 4 years or less from publication forces students to buy current editions versus significantly lower cost prior editions. Many suitable used texts can be obtained on-line for \$10-15 versus \$100-200 for the latest editions.*
3. *The policy has a good intention of not teaching obsolete material, but In many cases there is no learning benefit of requiring new texts, particularly for introductory Chemistry courses which have had the same basic content for many years. Often newer editions are only minor rearrangements of the same content.*
4. *The effect of the current policy is to keep book prices high while offering no substantial benefit to students in entry level courses. It also forces faculty to spend time and effort revising their teaching schedule to accommodate new books. T.J.Bliss of the Hewlett foundation (who gave a PDD presentation on 25 August) provided data that 67% of students did not purchase all required course materials due to cost, 48% skipped courses to avoid text cost, and 21% withdrew from classes due to book costs. The data suggests success rates for our students will be improved by lowering book costs, which can only be done using older editions or adopting Open Education resources (OER) on-line resources. Of the two; older books is a simpler and easier approach to implement. A recent look at ABE on-line book seller revealed 42 copies of McMurry chemistry text (formerly used by SJCC) starting at \$3.47 with free shipping.*

San Jose City College Academic Senate therefore offers the following proposal

1. *We respectfully request a waiver from the 4-year rule given the following conditions are met:*
 - a. *The older text must be reviewed and approved by a majority of the faculty for the course utilizing that book, and re-approved annually.*
 - b. *The division dean must approve the faculty recommendation*
 - c. *Preference will be given to texts previously used for the same course*

VIII. Committee Reports (1 minute each)

1. President’s Report – Jesus and Phil conducted breakout session on, “What is 10+1 anyway?” There was good faculty participation. Jesus and Eric Narveson attended a recent new faculty orientation. The ASCCC Fall Plenary will be held November 3-5 in Costa Mesa, CA. He encouraged senators to attend. It’s theme is, “Honoring the past, navigating the present, imagining the future.”
2. Program Review – Mike said it gearing up and you should know where you are in your cycle.
3. Basic Skills – Linda said \$10K have been donated to the library to buy text.

IX. The chair adjourned the meeting at 4:15pm.