Instructional Policies Curriculum Committee

Official Minutes of September 22, 2015

Absent:  D. Graham, S. Abel
Guests:  M. Sudarsana

I. Call to Order
The meeting was called to order by Linda Meyer, at 1:42 p.m., in the Professional Development Center, #GE-118.

II. Adoption of Agenda
Dorothy Pucay moved for approval of the agenda as corrected; Robert Gutierrez seconded the motion.

Action: Motion carried: 6-0-0
The motion to approve the amended agenda was unanimously approved.

III. Approval of Minutes
A. Dorothy Pucay moved to approve the minutes of May 12, 2015 as submitted; Karen Pullen seconded the motion.

Action: Motion carried: 4-0-2
The minutes of May 12, 2015 were approved, two abstentions.

IV. Curriculum/Articulation
A. Senate Report—Linda Meyer reported on the Academic Senate’s last meeting. Senate discussed Adult Education Consortium/Steering Committee. Due to Senate’s disapproval of the lack of shared governance concerning faculty seats on the Steering Committee, senators approved a motion that the IPCC defer review of curriculum submitted in conjunction with AB 86 until further notice from Senate. Ethnic Studies Graduation Requirement was also discussed. The Senate voted to “reaffirm” the Criteria Checklist for Ethnic Studies Requirement proposed by the Ethnic Studies Department as the criteria to be used to decide which courses are acceptable in fulfillment for the SJCC ethnic studies graduation requirement.

B. Distance Education (DE) Coordinator Report – deferred to next meeting due to time constraints

C. Reviewing of IPCC goals– deferred to next meeting due to time constraints

D. Educational Master Plan and IPCC– deferred to next meeting due to time constraints

E. Non-credit Curriculum – deferred to next meeting due to time constraints

F. Course Deactivation Process – deferred to next meeting due to time constraints

G. Curriculum Institute Update – deferred to next meeting due to time constraints
H. Curriculum Coordinator Update – deferred to next meeting due to time constraints

V. New Discussion/Action Items

A. Consent Agenda:

Dorothy Pucay moved for approval of the Consent Agenda; Mary Conroy seconded the motion.

Action: Motion carried: 6-0-0

The consent agenda was unanimously approved.

B. SJCC New Course Proposals (requires Board approval)

Mary Conroy moved to approve all courses and prerequisites on the agenda, after separate review, and with individual approval; Robert Gutierrez seconded the motion.

New Course: ECE 149: Inclusion of Children with Special Needs in Early Childhood Programs – 3.0 Units

Madhavi Sudarsana presented the new course, ECE 149, to the committee. This course teaches curriculum and intervention strategies for working with children with special needs.

Action: Motion carried: 6-0-0

ECE 149 and prerequisite validation were unanimously approved with minor edits.

New Course: ECE 150: Practicum Experience in an Inclusive Classroom – 3.0 Units

Madhavi Sudarsana presented the new course, ECE 150, to the committee. This course provides students with practical work experience in an inclusive classroom.

Action: Motion carried: 6-0-0

ECE 150 and prerequisite validations were unanimously approved with minor edits.

C. SJCC Course Revision Proposals

Course Revisions: ECE 105: Language and Literacy Development during Early Childhood Years – 4.0 Units

ECE 106: Administration and Supervision of Early Childhood Programs I – 3.0 units
ECE 110: Administration and Supervision of Early Childhood Programs II – 3.0 units
ECE 145: The Child with Special Needs – 3.0 units

Madhavi Sudarsana presented the course revisions for ECE 105, ECE 106, ECE 110 and ECE 145.

Course Tabled: 6-0-0

ECE 105 was unanimously tabled due to its similarity in content and title to ECE 017 and 018. ECE 017 and ECE 018 are due for a regular update soon and ECE 105 will be reviewed again along with ECE 017 and 018 when they are updated.

Actions: Motion carried: 6-0-0

ECE 106 and the ECE 106 prerequisite validation were approved with minor edits.

Actions: Motion carried: 6-0-0

ECE 110 and the ECE 110 prerequisite validation were approved with minor edits.

Actions: Motion carried: 6-0-0

ECE 145 and the ECE 145 prerequisite validation were approved with minor edits.
D. District Course Revision Proposals

Course: BIOL 074: General Microbiology – 5.0 Unit
Revisions: The committee agreed to review BIOL 074 and the prerequisite validation without faculty or dean representation.

Action: Motion carried: 6-0-0
BIOL 074 and corresponding prerequisite validation were unanimously approved as submitted.

VI. Adjournment
The meeting was adjourned at 3:35 p.m.