Minutes
Planning & Institutional Effectiveness Committee
Thursday March 28, 2019; 3:00-4:30pm GE 103

Committee Members:

<table>
<thead>
<tr>
<th>MSC (2)</th>
<th>FACULTY (4)</th>
<th>CLASSIFIED (3)</th>
<th>STUDENT (1)</th>
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<tr>
<td>Takeo Kubo</td>
<td>Judith Bell</td>
<td>Dee Davis</td>
<td>Vacant</td>
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<td>Joyce Lui</td>
<td>Mary Cook</td>
<td>JoAnn McGowan</td>
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<td>Dorothy Pucay (on leave)</td>
<td>Jasmine Phan (absent)</td>
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<td>Lucas Randall</td>
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Additional attendees:
Shusaku Horibe
Leslyn McCallum
Michael Burke

Minutes:

1. Welcome/Introductions

2. Public Comments (2 minutes each)

3. Review and approve minutes (Motion to approve is not necessary. Minutes are either approved “as read” or “as corrected” using the phrase “If there are no objections...”)

   Minutes from 2/28/19 approved with no changes
   Minutes from 3/14/19 approved with no changes

4. Action Items—(Includes special orders, which are motions that must be decided before adjournment, and unfinished business, such as tabled items from previous meetings.)

5. Old Business—(Includes only items which were previously decided and have been placed on the agenda for review and/or reconsideration.)

6. New Business—(Includes items for which no action is anticipated at this meeting, or items brought forth by the membership not previously submitted for placement on the agenda. Items may be brought to a vote at this meeting by a 2/3 majority decision.)
   
   i. Social Justice presentation by Leslyn McCallum
      Leslyn presented her sabbatical work about social justice and the new Social Justice Committee that will be under the CAC. We don’t have a working definition of social justice at San Jose City College and the new committee will work on a definition for the entire college. She explained that planned, organized and sustained actions are foundational to social justice efforts. She then showed some example of how that would look like using the COMS department.
   
   ii. 2019 Comprehensive Report
      Postponed to next meeting
7. **Ongoing Business - PIE 2018-19 goals**
   a. **Updated Strategic Plan**
      i. **Update on progress on Vision for Success**
         The state provided data for Goal 5 in the Vision for Success. There was a discussion of how SJCC’s choice for goal 1 (1B – Earned Chancellor’s Office Approved Certificate) impacted the areas of Disproportionate Impact (DI). If we changed to all awards (certificates, AA, ADTs), there would be fewer DI areas. Lucas brought up the possible impacts of AA and ADT completion of AB 705. The committee agreed that due to this, it would be better to keep goal 1 focused on certificates, due to the AB 705 changes and SJCCs historic strength in CE achievement.
         
         The committee recommends that SJCC adopt the state’s recommendation for Goal 5 (40% reduction of achievement gaps within 5 years).
   b. **IEPI request ($15,600 in funds remaining)**
      i. **Change in request by Counseling**
         Postponed till Counseling can attend.
      ii. **Discussion of SLOAC request**
         PIE has questions about how this request compliments or conflicts with the Elumen pilot. Michael explained we are unable to report on percentage of SLO reporting that is completed. He said that we will continue to use TracDat during the Elumen pilot and the reporting tool can still help during the pilot. The committee wanted to know if investigation had been done to see if the DO had the bandwidth to assist in the implementation of the new software. This has been a concern already with the Elumen pilot. Michael will investigate and report back to the committee. The committee also had questions about how the project would be managed since Michael is going on sabbatical. Michael explained the new SLO coordinator would need to be consulted and suggested that question be deferred until the new SLOAC coordinator is announced.
         Decision deferred.

8. **Adjournment**