I. CALL TO ORDER  The meeting was called to order by K. Pullen, at 1:30 p.m., in L-307.

II. ADOPTION OF AGENDA  R. Gutierrez moved for approval of the agenda with additions to Item IV; L. Chenportillo seconded the motion.
Action: Motion carried: 8-0-0
The motion was unanimously approved.

III. APPROVAL OF MINUTES  L. Meyer moved for approval of the September 26, 2017 minutes; R. Gutierrez seconded the motion.
Action: Motion carried 8-0-0

IV. ARTICULATION/CURRICULUM
A. Senate Report —K. Pullen stated that Academic Senate created a Z-Degree Ad Hoc Committee. There was also a discussion regarding faculty qualifications to teach Distance Education.
B. Distance Education Report — None.
C. Consideration of Curriculum Coordinator and Articulation Specialist as Voting Members—J. LeDee requested that the charge be reviewed with an emphasis on voting rights of classified members. J. LeDee noted that EVC allows their classified members to vote as well as other committees on campus.
D. Global Studies AA-T—K. Pullen shared that the Global Studies AA-T has been submitted to the State Chancellor’s Office. Due to articulation issues, JAPN 002 needed to be removed from the degree and GLOBL 002 was added in its place.

V. NEW DISCUSSION/ACTION
A. Course Revision Proposals  L. Chenportillo motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; L. Meyer seconded.

Course Revision: ACCTG 020: Financial Accounting — 5 Units
Action: Motion carried: 8-0-0
ACCTG 020, advisory of RW4, increase of lecture hours from 4 to 5, unit increase from 4 to 5, content and textbooks were unanimously approved.
<table>
<thead>
<tr>
<th>Course</th>
<th>Revision</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCTG 021: Managerial Accounting — 5 Units</td>
<td>Motion carried: 8-0-0</td>
<td>ACCTG 021, advisory of RW4, lecture hour increase from 4 to 5, unit increase from 4 to 5, content, and textbooks were unanimously approved.</td>
</tr>
<tr>
<td>ACCTG 138: Work Experience — 1-8 Units</td>
<td>Motion carried: 8-0-0</td>
<td>The Committee unanimously voted to reschedule ACCTG 138 for a future meeting due to questions that needed to be answered by the sponsoring faculty.</td>
</tr>
<tr>
<td>ADS 074: Ethics, and Personal and Professional Growth — 3 Units</td>
<td>M. Cook presented the revisions for ADS 074.</td>
<td>Motion carried: 8-0-0 ADS 074, the addition of ADS 070 as a corequisite, content, SLO assessment methods, and methods of evaluation were unanimously approved.</td>
</tr>
<tr>
<td>ADS 076: Law and Prevention: Community Response — 3 Units</td>
<td>M. Cook presented the revisions for ADS 076.</td>
<td>Motion carried: 8-0-0 ADS 076, the addition of ADS 070 as a corequisite and methods of evaluation were unanimously approved.</td>
</tr>
<tr>
<td>ADS 077A: Supervised Practicum A — 2 Units</td>
<td>M. Cook presented the revisions for ADS 077A.</td>
<td>Motion carried: 8-0-0 ADS 077A, description, content, SLOs, methods of evaluation, removal of ADS 075 as a prerequisite, and the addition of ADS 075A and ADS 079A as a prerequisite were unanimously approved.</td>
</tr>
<tr>
<td>ADS 077B: Supervised Practicum B — 2 Units</td>
<td>M. Cook presented the revisions for ADS 077B.</td>
<td>Motion carried: 8-0-0 ADS 077B, description, content, SLOs, and methods of evaluation were unanimously approved.</td>
</tr>
<tr>
<td>ECE 138: Work Experience — 1-8 Units</td>
<td>Motion carried: 8-0-0</td>
<td>The Committee unanimously voted to reschedule ECE 138 for a future meeting due to questions that needed to be answered by the sponsoring faculty.</td>
</tr>
<tr>
<td>LASER 101: Laser Optics Rapid Laser Optics 3-D Prototyping — 4 Units</td>
<td>S. Sukuta presented the revisions for LASER 101.</td>
<td>Motion carried: 8-0-0 LASER 101, DE supplement, title, SLO assessment methods and textbooks were unanimously approved.</td>
</tr>
<tr>
<td>LASER 102: Intermediate Laser Technology — 3 Units</td>
<td>S. Sukuta presented the revisions for LASER 102.</td>
<td>Motion carried: 8-0-0 LASER 102, DE supplement and SLO assessment methods were unanimously approved.</td>
</tr>
</tbody>
</table>
B. SJCC New Course Proposals (*Requires Board approval*)

R. Gutierrez motioned to approve the following new courses and its prerequisites, corequisites, and Distance Education supplements, after separate review and individual approval; M. Conroy seconded.

**New Course:** AIRC 133: Refrigerant Recovery Certification Preparation — 2 Units
- **Course:** J. Cronan presented the AIRC 133 new course proposal.
- **Action:** Motion carried 8-0-0
  - AIRC 133 was unanimously approved.

**New Course:** CA 500: Getting Started with Macintosh macOS — Noncredit
- **Course:** M. Branom presented the CA 500 new course proposal.
- **Action:** Motion carried: 8-0-0
  - CA 500 was unanimously approved.

**New Course:** ETEC 150: Commercial Writing and Lighting — 4 Units
- **Course:** J. Cronan presented the ETEC 150 new course proposal.
- **Action:** Motion carried 8-0-0
  - ETEC 150 was unanimously approved.

**New Course:** ETEC 151: Motor Controls — 5 Units
- **Course:** J. Cronan presented the ETEC 151 new course proposal.
- **Action:** Motion carried 8-0-0
  - ETEC 151 was unanimously approved.

**New Course:** IRON 500: American Welding Society (AWS) Code Welding — Noncredit
- **Course:** P. Ziegler, D. Meakin, and J. Cronan presented the IRON 500 new course proposal.
- **Action:** Motion carried 8-0-0
  - IRON 500 was unanimously approved.

C. SJCC Course Deactivations

M. Conroy motioned to approve the following deactivations, after separate review and individual approval; M. Branom seconded.

**Course:** HSCI 098: Directed Study in Health Science — 0.50-9 Units
- **Action:** Motion carried 8-0-0

D. SJCC Program Revisions Proposals

R. Montemayor motioned to approve the following program revision after separate review and individual approval; R. Gutierrez seconded.

**Program:** Accounting: Certificate of Achievement-Level 2 — 24 Units
- **Revision:**
- **Action:** Motion carried 8-0-0
  - Accounting: Certificate of Achievement-Level 2, the CA course title change and addition of ACCTG 050 as an elective were unanimously approved.

**Program:** Accounting Associate in Science — 60 Units
- **Revision:**
- **Action:** Motion carried 8-0-0
  - Accounting Associate in Science was unanimously approved.

**Program:** Alcohol and Drug Studies Certificate: Certificate of Achievement-Level 2 — 32 Units
- **Revision:** M. Cook presented the revisions for Alcohol and Drug Studies Certificate: Certificate of Achievement-Level 2.
- **Action:** Motion carried 8-0-0
Alcohol and Drug Studies Certificate: Certificate of Achievement-Level 2, the removal of ADS 075, the addition of ADS 075A and ADS 079 were unanimously approved.

Program: Alcohol and Drug Studies Associate in Arts—70 Units
Revision: M. Cook presented the revisions for Alcohol and Drug Studies Associate in Arts.
Action: Motion carried 8-0-0
Alcohol and Drug Studies Associate in Arts, the removal of ADS 075, the addition of ADS 075A and ADS 079 were unanimously approved.

Program: Alcohol and Drug Studies Associate in Science—66 Units
Revision: M. Cook presented the revisions for Alcohol and Drug Studies Associate in Science.
Action: Motion carried 8-0-0
Alcohol and Drug Studies Associate in Science, the removal of ADS 075, the addition of ADS 075A and ADS 079 were unanimously approved.

D. SJCC New Program Proposals

New Alcohol and Drug Studies Advanced Certification: Certificate of Achievement-Level 2—38-41 Units
Program: Action: Motion carried 8-0-0
The Committee unanimously voted to reschedule the Alcohol and Drug Studies Advanced Certificate: Certificate of Achievement to a future meeting pending Academic Senate approval.

ADJOURNMENT
Meeting adjourned at 3:59 pm.