Instructional Policies/Curriculum Committee

Official Minutes of October 11, 2016


Absent: S. Abel, D. Graham

Guests: T. Kubo

I. CALL TO ORDER
The meeting was called to order by Linda Meyer, at 1:35 p.m., in Library-#206.

II. ADOPTION OF AGENDA
K. Pullen moved for approval of the agenda; M. Conroy seconded the motion.
Action: Motion carried: 6-0-0
The motion to approve the agenda was unanimously approved.

III. APPROVAL OF MINUTES
R. Gutierrez moved for the approval of the September 27, 2016 minutes; L. Chenportillo seconded the motion.
Action: Motion carried: 6-0-0

IV. ARTICULATION/CURRICULUM
A. Senate Report—L. Meyer shared that IPCC-related Senate agendas are postponed. Michael clarified that Senate will not be discussing the IPCC Chair issue, Senate will leave things as they are. K. Pullen noted that the IPCC needs to take a vote so that Linda can get reassigned time.
Action: K. Pullen motioned to elect L. Meyer as IPCC Chair. M. Berke followed with a motion to elect L. Meyer as the permanent IPCC Chair for 1-year.
Motion carried: 4-1-1

B. Strong Workforce Program—This discussion was postponed until the following meeting since D. Graham was unable to attend the meeting.

C. AA/AS degree discussion—This discussion was postponed until the following meeting since D. was unable to attend the meeting.

D. Independent Study “Dean” reference in description—K. Pullen motioned that “Division Dean” be added back to phrase “The students and the faculty member in consultation with the Division Dean will determine appropriate learning objectives and activities as well as the number of units to be earned,” in the Directed Study descriptions.
Action: K. Pullen motioned to add “Division Dean” back into description.
Motion carried: 6-0-0

E. DE Supplement in CurricUNET—Numerous faculty members of the IPCC expressed concern that DE supplements were attached to the Course Outline of Records that are also visible on the SJCC website.
Action: K. Pullen motioned to have the Course Outlines changed back to where the DE supplement was not attached to the Course Outline.
Motion carried: 6-0-0
F. **SPC response to 2015-2016 self-evaluation**—T. Kubo presented on behalf of S. Abel. T. Kubo shared that the IPCC was the first to turn in self-evaluation. After reviewing the IPCC’s self-evaluation, the Strategic Planning Committee felt that the IPCC was a little harsh on itself, and deserved to give itself more credit. T. Kubo suggested having the chairs of the PRC and the IPCC meet. He added that the course review process in CurricUNET seemed to be going as well as it should be.

V. **ADJOURNMENT**

Meeting adjourned at 2:35pm.