Instructional Policies/ Curriculum Committee

Official Minutes of December 13, 2016


Absent: 


I. CALL TO ORDER The meeting was called to order by Linda Meyer, at 1:35 p.m., in L-307.

II. ADOPTION OF AGENDA D. Graham moved for approval of the agenda; S. Abel seconded the motion.

Action: Motion carried: 7-0-0 The motion was unanimously approved.

III. APPROVAL OF MINUTES D. Graham moved for the approval of the November 22, 2016 minutes; S. Abel seconded the motion.

Action: Motion carried: 8-0-0

IV. ARTICULATION/CURRICULUM

A. Senate Report – L. Meyer stated that program viability and new program proposals were discussed. Additionally, she presented IPCC’s take on credit by exam.

B. Distance Education Report – M. Conroy discussed that Dean Hines shared a new process for online course evaluations effective Spring 2017. Dean Hines is in the process of submitting 2 grants for fully online degrees with OER textbooks.

V. NEW DISCUSSION/ACTION

A. Course Revision Proposals

D. Graham motioned to approve the following course, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; K. Pullen seconded.

Course: ART 024: Beginning Drawing – 3 Units
Revision: J. Bell presented the revision for ART 024.
Action: Motion carried: 8-0-0

ART 024 was unanimously approved with a minor edit to the description.

Course: ART 071: Introduction to Media Arts – 3 Units
Revision: J. Bell presented the revision for ART 071.
Action: Motion carried: 8-0-0

ART 071 was unanimously approved.
<table>
<thead>
<tr>
<th>Course</th>
<th>Revision</th>
<th>Action</th>
<th>Notes</th>
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<tbody>
<tr>
<td>ART 072: Computer Graphics—3 Units</td>
<td>J. Bell presented the revision for ART 072.</td>
<td>Motion carried: 8-0-0</td>
<td>ART 072 was unanimously approved.</td>
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<tr>
<td>ART 079A: Web Design—3 Units</td>
<td>J. Bell presented the course revision for ART 079A.</td>
<td>Motion carried: 8-0-0</td>
<td>ART 079A was unanimously approved.</td>
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<td>ART 079B: Web Design—3 Units</td>
<td>J. Bell presented the course revision for ART 079B.</td>
<td>Motion carried: 8-0-0</td>
<td>ART 079B was unanimously approved.</td>
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<tr>
<td>ART 084A: Web Animation 1—3 Units</td>
<td>J. Bell presented the course revisions for ART 084A.</td>
<td>Motion carried: 8-0-0</td>
<td>ART 084A was unanimously approved.</td>
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<tr>
<td>ART 084B: Web Animation 2—3 Units</td>
<td>J. Bell presented the course revisions for ART 084B.</td>
<td>Motion carried: 8-0-0</td>
<td>ART 084B was unanimously approved.</td>
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<tr>
<td>CIS 017C: Microsoft Windows Server Active Directory—3 Units</td>
<td>M. Branom and K. Sengal presented the course revisions for CIS 017C.</td>
<td>Motion carried: 8-0-0</td>
<td>CIS 017C was unanimously approved.</td>
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<tr>
<td>CIS 017D: Microsoft Windows Server Network Infrastructure—3 Units</td>
<td>M. Branom and K. Sengal presented the course revisions for CIS 017D.</td>
<td>Motion carried: 8-0-0</td>
<td>CIS 017D was unanimously approved.</td>
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<td>CIS 017E: Microsoft Exchange Server—3 Units</td>
<td>M. Branom and K. Sengal presented the course revisions for CIS 017E.</td>
<td>Motion carried: 8-0-0</td>
<td>CIS 017E was unanimously approved.</td>
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<tr>
<td>CIS 018A: CCNA R&amp;S: Introduction to Networks—3 Units</td>
<td>M. Branom and K. Sengal presented the course revisions for CIS 018A.</td>
<td>Motion carried: 8-0-0</td>
<td>CIS 018A was unanimously approved.</td>
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<tr>
<td>COMS 035: Intercultural Communication—3 Units</td>
<td>C. Lancaster presented the course revisions for COMS 035.</td>
<td>Motion carried: 8-0-0</td>
<td>COMS 035 was unanimously approved.</td>
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<td>COMS 045: Small Group Communication</td>
<td>C. Lancaster presented the course revisions for COMS 045.</td>
<td>Motion carried: 8-0-0</td>
<td>COMS 045 was unanimously approved.</td>
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<tr>
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| DENT 161: Intermediate Dental Assisting | 1 – 3 Units  
L. Sanchez presented the course revisions for DENT 161. | Motion carried: 8-0-0  
DENT 161 was unanimously approved. |                                            |
| EMS 005: Emergency Medical Responder | 2.50 Units  
S. Miller presented the course revisions for EMS 005. | Motion carried: 8-0-0  
EMS 005 was unanimously approved. |                                            |
| EMS 006: EMT-B Refresher | 0.50 Unit  
S. Miller presented the course revisions for EMS 006. | Motion carried: 8-0-0  
EMS 006 was unanimously approved. |                                            |
| EMS 010: Emergency Medical Technician | 6 Units  
S. Miller presented the course revisions for EMS 010. | Motion carried: 8-0-0  
EMS 010 was unanimously approved. |                                            |
| ESL 206: ESL Grammar Lab | Noncredit  
L. Takei presented the course revisions for ESL 206. | Motion carried: 8-0-0  
ESL 206 was unanimously approved. |                                            |
| ESL 316: Grammar for Writers | 1 – 3 Units  
D. Pucay presented the course revisions for ESL 316. | Motion carried: 8-0-0  
ESL 316 was unanimously approved. |                                            |
| GUIDE 119: Orientation to College for Students with Disabilities | 1 Unit  
M. Denham presented the course revisions for GUIDE 119. | Motion carried: 8-0-0  
GUIDE 119 was unanimously approved. |                                            |
| HIST 098: Directed Study in History | 0.50-9 Units  | Motion carried: 8-0-0  
HIST 098 was unanimously approved with minor edits to the description. |                                            |
| PHOTO 062: Intermediate Photography | 3 Units  | Motion carried: 8-0-0  
PHOTO 062 was unanimously approved. |                                            |
| PHOTO 076: Photoshop | 1 – 3 Units  | Motion carried: 8-0-0  
PHOTO 076 was unanimously approved. |                                            |
| PHOTO 077: Photoshop | 2 – 3 Units  | Motion carried: 8-0-0  
PHOTO 077 was unanimously approved. |                                            |
PHOTO 079: Beginning Digital Photography — 3 Units

Action: Motion carried: 8-0-0
PHOTO 079 was unanimously approved.

POLSC 098: Directed Study in Political Science — 0.50-9 Units

Action: Motion carried: 8-0-0
POLSC 098 was unanimously approved with minor edits to the description.

B. SJCC New Course Proposals (Requires Board approval)

S. Abel motioned to approve the following new course and its prerequisites, corequisites, and DE supplements, after separate review and individual approval; R. Gutierrez seconded.

New ECE 100: Early Childhood Education Overview — 1 Unit
Course: M. Sudarsana presented the ECE 100 new course proposal.
Action: Motion carried 7-0-1

New ECE 500: Introduction to Early Childhood Education Field — Noncredit
Course: M. Sudrasana presented the ECE 500 new course proposal.
Action: Motion carried 7-0-1

New ENGL 587: Essay Exam Practice: WST & CBEST — Noncredit
Course: L. Rice presented the ENGL 587 new course proposal.
Action: Motion carried 8-0-0

New ESL 531: Intermediate-Low Listening/Speaking — Noncredit
Course: D. Pucay presented the ESL 531 new course proposal.
Action: Motion carried 8-0-0

New ESL 532: Intermediate-Low Reading and Writing — Noncredit
Course: D. Pucay presented the ESL 532 new course proposal.
Action: Motion carried 8-0-0

New ESL 542: Advanced English Grammar — Noncredit
Course: D. Pucay presented the ESL 542 new course proposal.
Action: Motion carried 8-0-0

C. Program Revision
L. Chenportillo motioned to approve the following program revision after separate review and individual approval; G. Castilla seconded.

Program Early Childhood Education: Inclusion Specialist — Certificate of Achievement: Level 3 — 27 Units
Revision: M. Sudarsana presented the certificate revisions for Early Childhood Education: Inclusion Specialist — Certificate of Achievement: Level 3
Action: Motion carried 7-0-1
Early Childhood Education: Inclusion Specialist — Certificate of Achievement: Level 3 was unanimously approved.
D. SJCC New Program Proposals (Requires Board approval)

New Program: Integrated Behavioral Health—Certificate of Achievement: Level 2—27 Units
Action: Integrated Behavioral Health—Certificate of Achievement: Level 2 was tabled for a future meeting so that edits could be completed by the sponsoring faculty.

New Program: Associate in Arts in Political Science for Transfer—60 Units
Action: Motion carried: 8-0-0
The Associate in Arts in Political Science for Transfer was unanimously approved.

VI. ADJOURNMENT

Meeting adjourned at 4:03pm.