Instructional Policies/Curriculum Committee

Official Minutes of March 26, 2019


Absent: M. Branom


I. CALL TO ORDER
The meeting was called to order by L. Chenportillo, at 1:35 p.m., in L-307.

II. ADOPTION OF AGENDA
M. Conroy moved for approval of the agenda with the removal of ART 042 per the sponsoring faculty’s request to complete additional revisions, and the addition of Degrees/Certificates and Curriculum Institute as Articulation/Curriculum topics for discussion; I. Betancourt Lopez seconded the motion.

Action: Motion carried: 8-0-0
The motion was unanimously approved with the amendment of removing ART 042 from the agenda and adding Degrees/Certificates and Curriculum Institute as Articulation/Curriculum topics for discussion.

III. APPROVAL OF MINUTES
A. March 12, 2019
R. Gutierrez moved for the approval of the March 12, 2019 minutes; I. Betancourt Lopez seconded the motion.

Action: Motion carried 8-0-0

IV. ARTICULATION/CURRICULUM
A. Academic Senate Report—No report as the faculty who attended the Academic Senate meeting was not present during IPCC.

B. Degrees/Certificates—J. LeDee stressed the importance of including the appropriate attachments with program proposals in CurriQunet. J. LeDee explained that it is a requirement of the Program and Course Approval Handbook (PCAH) and needed for State Chancellor’s Office approval.

C. Curriculum Handbook—E. Pratt discussed the importance of a curriculum handbook and advised that charges from other colleges be sought out as examples in IPCC’s development of a catalog. Additionally, E. Pratt emphasized the importance of professional development for committee members as well as student representation in the committee’s charge.

D. Curriculum Institute—E. Pratt inquired as to who is interested in attending Curriculum Institute. E. Pratt expressed her goal of sending a large group to Curriculum Institute.

V. NEW DISCUSSION/ACTION
A. SJCC Course Revision Proposals
R. Gutierrez motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; M. Conroy seconded.
Course ADS 070: Introduction to Chemical Dependency — 3 Units
Revision: M. Conroy motioned to approve ADS 070, I. Betancourt Lopez seconded.
Action: Motion carried: 8-0-0
ADS 070 and its DE supplement were unanimously approved.

Course AIRC 098: Directed Study in Air Conditioning — 0.50-9 Units
Revision: J. Cronan presented the revisions for AIRC 098.
Action: I. Betancourt Lopez motioned to approve AIRC 098, E. Pratt seconded.
Motion carried: 8-0-0
AIRC 098, grading standard, content, SLOs, methods of evaluation, and homework were unanimously approved with the addition of AIRC 121 or AIRC 122 as a prerequisite.

Course ART 046A: Beginning Ceramics I — 3 Units
Revision: M. Gregor presented the revisions for ART 046A.
Action: I. Betancourt Lopez motioned to approve ART 046A, R. Gutierrez seconded.
Motion carried: 8-0-0
ART 046A, SLOs and methods of evaluation were unanimously approved.

Course ART 046B: Beginning Ceramics II — 3 Units
Revision: M. Gregor presented the revisions for ART 046B.
Action: I. Betancourt Lopez motioned to approve ART 046B, R. Gutierrez seconded.
Motion carried: 8-0-0
ART 046B, SLOs and methods of evaluation were unanimously approved.

Course ART 079A: Web Design 1 — 3 Units
Revision: M. Gregor presented the revisions for ART 079A.
Action: I. Betancourt Lopez motioned to approve ART 079A, R. Gutierrez seconded.
Motion carried: 8-0-0
ART 079A and its DE supplement were unanimously approved.

Course ART 079B: Web Design 2 — 3 Units
Revision: M. Gregor presented the revisions for ART 079B.
Action: I. Betancourt Lopez motioned to approve ART 079B, R. Gutierrez seconded.
Motion carried: 8-0-0
ART 079B and its DE supplement were unanimously approved.

Course ART 089: Special Projects in Ceramics — 3 Units
Revision: M. Gregor presented the revisions for ART 089.
Action: I. Betancourt Lopez motioned to approve ART 089, R. Gutierrez seconded.
Motion carried: 8-0-0
ART 089, grading standard, SLOs, and methods of evaluation were unanimously approved.

Course BUS 098: Directed Study in Business — 0.50-9 Units
Revision: A. Rodriguez motioned to approve BUS 098, R. Gutierrez seconded.
Action: Motion carried: 8-0-0
BUS 098, grading standard, description, content, SLOs, methods of evaluation, homework, and addition of ACCTG 020 as a prerequisite were unanimously approved.

Course CHEM 032A: Intro to General, Organic, & Biological Chemistry — 4 Units
Revision: M. Adamczeski presented the revisions for CHEM 032A.
Action: I. Betancourt Lopez motioned to approve CHEM 032A, R. Gutierrez seconded.
Motion carried: 8-0-0
CHEM 032A, DE supplement, description, content, and SLOs were unanimously approved.
Course COMS 040: Introduction to Argumentation—3 Units
Revision: Due to time restraints, COMS 040 is rescheduled for the following IPCC meeting.

Course COS 010A: Cosmetology Freshman Theory—5 Units
Revision: Due to time restraints, COS 010A is rescheduled for the following IPCC meeting.

Course COS 010B: Cosmetology Senior Theory—5 Units
Revision: Due to time restraints, COS 010B is rescheduled for the following IPCC meeting.

Course COS 105A: Cosmetology Freshman Laboratory—16 Units
Revision: Due to time restraints, COS 105A is rescheduled for the following IPCC meeting.

Course COS 105B: Cosmetology Senior Laboratory—16 Units
Revision: Due to time restraints, COS 105B is rescheduled for the following IPCC meeting.

Course COS 130A: Esthetics I—11 Units
Revision: Y. Lipilina presented the revisions for COS 130A.
Action: M. Conroy motioned to approve COS 130A, E. Pratt seconded.
Motion carried: 8-0-0
COS 130A, grading standard, SLOs, methods of evaluation, and non-course prerequisite were unanimously approved.

Course COS 130B: Esthetics II—11 Units
Revision: Y. Lipilina presented the course revisions for COS 130B.
Action: M. Conroy motioned to approve COS 130B, E. Pratt seconded.
Motion carried: 8-0-0
COS 130B, grading standard, SLOs, and methods of evaluation were unanimously approved.

Course COS 130C: Trends in Esthetics—2 Units
Revision: Y. Lipilina presented the course revisions for COS 130C.
Action: M. Conroy motioned to approve COS 130C, E. Pratt seconded.
Motion carried: 8-0-0
COS 130C, grading standard, descriptio, SLOs, and methods of evaluation were unanimously approved.

Course ECE 020: Observation and Assessment Methods in ECE—3 Units
Revision: E. Pratt motioned to approve ECE 020, G. Castilla seconded.
Action: E. Pratt motioned to approve ECE 020, G. Castilla seconded.
Motion carried: 8-0-0
ECE 020, methods of evaluation and textbooks were unanimously approved.

Course ECE 101B: Practicum in Early Childhood Education—3 Units
Revision: E. Pratt motioned to approve ECE 101B, G. Castilla seconded.
Action: E. Pratt motioned to approve ECE 101B, G. Castilla seconded.
Motion carried: 8-0-0
ECE 101B, methods of evaluation and textbooks were unanimously approved.
Course: ECE 107: Child, Family and Community — 3 Units  
Revision:  
Action:  
E. Pratt motioned to approve ECE 107, G. Castilla seconded.  
Motion carried: 8-0-0  
ECE 107, methods of evaluation, DE supplement, and removal of ENGL 092, ESL 091, and READ 101 as prerequisites were unanimously approved.

Course: ECE 108: Health, Safety, and Nutrition in Child Care — 3 Units  
Revision:  
Action:  
E. Pratt motioned to approve ECE 108, G. Castilla seconded.  
Motion carried: 8-0-0  
ECE 108, methods of evaluation, DE supplement, and removal of ENGL 092, ESL 091, and READ 101 as prerequisites were unanimously approved.

Course: ENGL 065: The Short Story — 3 Units  
Revision:  
Action:  
I. Betancourt Lopez motioned to approve ENGL 065, E. Pratt seconded.  
Motion carried: 8-0-0  
ENGL 065, DE supplement, content, SLO assessment methods, methods of evaluation, homework, textbooks, and removal of ENGL 092, ESL 091, and READ 101 as prerequisites were unanimously approved.

Course: ENGL 079: Memoir Writing — 3 Units  
Revision:  
Action:  
I. Betancourt Lopez motioned to approve ENGL 079, E. Pratt seconded.  
Motion carried: 8-0-0  
ENGL 079, DE supplement, addition of Read/Write Level 3 advisory, methods of evaluation, and textbooks were unanimously approved.

Course: FCS 070: Child Development — 3 Units  
Revision:  
Action:  
S. Antonelli presented the revisions for FCS 070.  
E. Pratt motioned to approve FCS 070, G. Castilla seconded.  
Motion carried: 8-0-0  
FCS 070, content, textbooks, and removal of ENGL 092, ESL 091, and READ 101 as prerequisites were unanimously approved.

Course: GUIDE 096: Career and Life Planning — 3 Units  
Revision:  
Action:  
M. Daire presented the revisions for GUIDE 096.  
R. Gutierrez motioned to approve GUIDE 096, M. Conroy seconded.  
Motion carried: 8-0-0  
GUIDE 096, SLOs and methods of evaluation were unanimously approved.

Course: GUIDE 130: College and Life Success — 3 Units  
Revision:  
Action:  
M. Daire presented the revisions for GUIDE 130.  
R. Gutierrez motioned to approve GUIDE 130, M. Conroy seconded.  
Motion carried: 8-0-0  
GUIDE 130 and SLOs were unanimously approved.

Course: MATH 062: Calculus for Business and the Social Sciences — 3 Units  
Revision:  
Action:  
The request to reschedule MATH 062 for the following IPCC meeting was unanimously approved.
Course: MATH 072: Calculus II with Analytic Geometry—5 Units
Revision: C. Frazier presented the revisions for MATH 072.
Action: It was requested that MATH 072 be rescheduled for the following IPCC meeting.
In a follow-up email sent 4/1/19, it was requested that members vote for the approval of the DE supplement only so that the course can be offered in a hybrid format. On 4/2/19, 6 votes were received to approve the DE supplement only.

Course: THEAT 040: Introduction to Film—3 Units
Revision: A. Reyes presented the revisions for THEAT 040.
Action: A. Rodriguez motioned to approve THEAT 040, I. Betancourt Lopez seconded.
Motion carried: 8-0-0
THEAT 040, DE supplement, description, content, SLOs, methods of evaluation, and textbooks were unanimously approved.

B. SJCC New Course Proposals
A. Rodriguez motioned to approve the following course, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; I. Betancourt Lopez seconded.

Course: ETH 032: Introduction to Chicano/Latinx Music in the U.S.—3 Units
Action: J. Covarrubias presented the new course proposal for ETH 032.
A. Rodriguez motioned to approve ETH 032, I. Betancourt Lopez seconded.
Motion carried: 8-0-0
ETH 032 was unanimously approved.

ADJOURNMENT
Meeting adjourned at 4:10 pm.