Instructional Policies/ Curriculum Committee

Official Minutes of March 8, 2016


Absent: M. Conroy


I. CALL TO ORDER  The meeting was called to order by Linda Meyer, at 1:35 p.m., in the Professional Development Center, GE-118.

II. ADOPTION OF AGENDA  S. Abel moved for approval of the agenda; D. Pucay seconded the motion.  
Action: Motion carried: 7-0-0 

The motion to approve the agenda was unanimously approved.

III. APPROVAL OF MINUTES  The minutes will be sent out and approved at the next meeting.

IV. ARTICULATION/CURRICULUM  
A. Senate Report – L. Meyer reported that two new programs were approved by the Academic Senate. Welding and the Coding Academy were approved based on a short summary presented to Academic Senate. President Breland represented the Coding Academy and I. Thompson represented Welding.

B. Distance Education Coordinator – D. Pucay stated that there was a discussion regarding the creation of a DE guidebook. D. Graham added that net tutoring was confirmed as a pilot program.

V. NEW DISCUSSION/ACTION  
A. Consent Agenda
   Program Revision:  Computer Information Systems—Web Developer: Certificate of Achievement—Level 2
   Action:  Tabled for minor edits.
   Program Revision:  Computer Information Systems—Web Developer: Certificate of Achievement—Level 3
   Action:  Tabled for minor edits.
   Program Revision:  AS Degree: Computer Information Systems—Web Developer
   Action:  Tabled for minor edits.
B. Course Revision Proposals

S. Abel motioned to approve the following courses, prerequisites, and corequisites, after separate review and with individual approval; D. Graham seconded.

Course ECE 020: Observation and Assessment Methods in ECE—3 Units
Revision: M. Sudarsana presented the course revisions for ECE 020.
Action: Motion carried: 7-0-0
ECE 020 was unanimously approved.

Course ECE 142: Supervising Adults-The Mentor Teacher—2 Units
Revision: M. Sudarsana presented the course revisions for ECE 142.
Action: Motion carried: 7-0-0
ECE 142 was unanimously approved.

Course ECE 146: Child Guidance and Discipline—2 Units
Revision: M. Sudarsana presented the course revisions for ECE 146.
Action: Motion carried 7-0-0
ECE 146 was unanimously approved.

Course ENVIR 010: Environmental Science—4 Units
Revision: IPCC requested that the course be sent back to the instructor to expand on the lab content, and address whether there was a lab manual for the course.

Course GUIDE 010: Transfer Success—1 Unit
Revision: L. Chenportillo presented the course revisions for GUIDE 010.
Action: Motion carried 7-0-0
Guide 010 was unanimously approved.

Course HIST 001 Survey of American History—3 Units
Revision: A. Soman presented the course revisions for HIST 001.
Action: Motion carried 7-0-0
HIST 001 was unanimously approved.

Course HIST 010A: Development of Western Culture—3 Units
Revision: J. Kahlon presented the course revisions for HIST 010A.
Action: Motion carried 7-0-0
HIST 010A was unanimously approved.

Course HIST 010B: Development of Western Culture—3 Units
Revision: J. Kahlon presented the course revisions for HIST 010B.
Action: Motion carried 7-0-0
HIST 010B was unanimously approved.

Course LS 210: Supervised—Non-credit
Revision: J. Kahlon presented the course revisions for MA 020.
Action: Motion carried 7-0-0
LS 210 was unanimously approved.

Course MA 020: Physical Examination Procedures—3 Units
Revision: J. Kahlon presented the course revisions for MA 020.
Action: Motion carried 7-0-0
MA 020 was unanimously approved.

Course MA 021: Medical Office Laboratory Procedures—3 Units
Revision: J. Kahlon presented the course revisions for MA 021.
Action: Motion carried 7-0-0
MA 021 was unanimously approved with minor edits.

Course MA 022: Medical Asepsis and Surgical Procedures—3 Units
Revision: J. Kahlon presented the course revisions for MA 022.
Action: Motion carried 7-0-0
MA 022 was unanimously approved.

Course MA 023: Medication Administration for Medical Assistants—3 Units
Revision: J. Kahlon presented the course revisions for MA 023.
Action: Motion carried 7-0-0
MA 023 was unanimously approved.

Course MA 024: Medical Assisting Clinical Experience—4 Units
Revision: J. Kahlon presented the course revisions for MA 024.
Action: Motion carried 7-0-0
MA 024 was unanimously approved.

Course MATH 052: Mathematics for Elementary Education—3 Units
Revision: M. Divinia presented the course revisions for MATH 052.
Action: Motion carried 7-0-0
MATH 052 was unanimously approved with minor edits.

Course PHIL 060: Logic and Critical Thinking—3 Units
Revision: H. Liem presented the course revisions for PHIL 060.
Action: Motion carried 7-0-0
PHIL 060 was unanimously approved.

Course PHIL 065: Introduction to Ethics—3 Units
Revision: H. Liem presented the course revisions for PHIL 065.
Action: Motion carried 7-0-0
PHIL 065 was unanimously approved with minor edits.

Course PHIL 070: Comparative Religions—3 Units
Revision: H. Liem presented the course revisions for PHIL 070.
Action: Motion carried 7-0-0
PHIL 070 was unanimously approved.

Course SPAN 022A: Spanish for Spanish Speakers—5 Units
Revision: Gamez presented the course revisions for SPAN 022A.
Action: Motion carried 7-0-0
SPAN 022A was unanimously approved.

C. New Course Proposals (requires Board approval)
D. Graham motioned to approve the following courses, prerequisites, and corequisites, after separate review and with individual approval; S. Abel seconded.

New Course: ADS 078: Integrated Behavioral Health—3 Units
Action: Motion carried 7-0-0
ADS 078 was unanimously approved.

New Course: ART 027A: Illustration I—3 Units
Action: Motion carried 7-0-0
ART 027A was unanimously approved.
New  EDUC 290: Leadership in Small-Group Peer-Assisted Learning—0.5 Unit
Course:  
Action: This class has been tabled pending the development and approval of a new certificate by the proposing instructor.

New  EDUC 291: Pedagogies/Best Practices in Small-Group Peer-Assisted Learning—0.5 Unit
Course:  
Action: This class has been tabled pending the development and approval of a new certificate by the proposing instructor.

New  EDUC 292: Learning Strategies in Small-Group Peer-Assisted Learning—0.5 Unit
Course:  
Action: This class has been tabled pending the development and approval of a new certificate by the proposing instructor.

New  ESL 500: ESL in the Health Care Setting—Non-credit
Course:  
Action: Motion carried 5-2-0  
ESL 500 was approved.

New  GUIDE 151: Basic Computerized Job Readiness Skills for Students with Disabilities—2 Units
Course:  
Action: Motion carried 5-0-0  
GUIDE 151 was unanimously approved.

New  MATH 511: Math Course for a Career in IT—Non-credit
Course:  
Action: Motion carried 5-2-0  
MATH 511 was approved with the deletion of ‘Course’ from the course title.

New  MATH 521: Math for Medical Assisting—Non-credit
Course:  
Action: Motion carried 5-2-0  
MATH 521 was approved.

VI. ADJOURNMENT

Meeting adjourned at 3:44pm.