Instructional Policies/Curriculum Committee

Official Minutes of April 10, 2018


Absent:  M. Branom


I. CALL TO ORDER  The meeting was called to order by K. Pullen, at 1:39 p.m., in L-307.

II. ADOPTION OF AGENDA  
L. Meyer moved for approval of the agenda; I. Betancourt Lopez seconded the motion.  
Action: Motion carried: 8-0-0  
The motion was unanimously approved.

III. APPROVAL OF MINUTES  
March 18, 2018  
M. Conroy moved for the approval of the March 18, 2018 minutes; L. Meyer seconded the motion.  
Action: Motion carried 8-0-0

IV. ARTICULATION/CURRICULUM
A. Senate Report — K. Pullen will give the Senate report at the next meeting.
B. Distance Education Report — No Report
C. Annual Self-Evaluation — K. Pullen shared last year’s self-evaluation and encouraged people to start thinking about what they would like to include in this year’s self-evaluation as it will be completed in a later meeting.

V. NEW DISCUSSION/ACTION
A. SJCC Course Revision Proposals  
  L. Chenportillo motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; L. Meyer seconded.

<table>
<thead>
<tr>
<th>Course Revision</th>
<th>Action</th>
<th>Notes</th>
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<tbody>
<tr>
<td>AJ 098: Directed Study in Administration of Justice — 0.50-9 Untis</td>
<td>Motion carried: 8-0-0</td>
<td>AJ 098, “AJ 010 or AJ 026” as the prerequisite, description, and methods of evaluation were unanimously approved. DE supplement was removed.</td>
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<tr>
<td>BIOL 020: Human Biology — 4 Units</td>
<td>Motion carried: 8-0-0</td>
<td>S. Datta presented the course revisions for BIOL 020.</td>
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BIOL 020, DE supplement, description, SLOs, homework, and textbooks were unanimously approved.
<table>
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<th>Revision</th>
<th>Action</th>
<th>Details</th>
</tr>
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<tbody>
<tr>
<td>Course CNSTR 101B: Residential Construction Framing—4 Units</td>
<td>D. Lomax presented the course revisions for CNSTR 101B.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>CNSTR 101B, description, content, and SLO assessment methods were unanimously approved.</td>
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<tr>
<td>Course CNSTR 102A: Residential Plumbing Systems—4 Units</td>
<td>D. Lomax presented the course revisions for CNSTR 102A.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>CNSTR 102A, lecture hour increase from 2→3 hours, unit increase from 2→3 units, content, SLOs, credit by exam, and removal of materials fee were unanimously approved.</td>
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<tr>
<td>Course CNSTR 115: Blueprint Reading—3 Units</td>
<td>D. Lomax presented the course revisions for CNSTR 115.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>CNSTR 115, description, content, SLO assessment methods, methods of evaluation, textbooks, lecture hour increase from 2→3 hours, and unit increase from 2→3 units were unanimously approved.</td>
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<td>Course CNSTR 116: Estimating—3 Units</td>
<td>D. Lomax presented the course revisions for CNSTR 116.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>CNSTR 116, description, content, SLO assessment methods, textbooks, lecture hour increase from 2→3 hours, and unit increase from 2→3 units were unanimously approved.</td>
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<tr>
<td>Course CNSTR 120: Building Code for the Construction Industry—3 Units</td>
<td>D. Lomax presented the course revisions for CNSTR 120.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>CNSTR 120, lecture hour increase from 2→3 hours, unit increase from 2→3 units, content, SLO assessment methods, methods of evaluation, and textbooks were unanimously approved.</td>
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<tr>
<td>Course CNSTR 125: Energy Efficiency Construction—3 Units</td>
<td>D. Lomax presented the course revisions for CNSTR 125.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>CNSTR 125, title, description, content, SLOs, methods of evaluation, homework, and textbooks were revised.</td>
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<tr>
<td>Course ECE 108: Health, Safety, and Nutrition in Child Care—3 Units</td>
<td>M. Sudarsana presented the course revisions for ECE 108.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>ECE 108, DE supplement description, content, SLOs, methods of evaluation, homework, and textbooks were unanimously approved.</td>
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<tr>
<td>Course ETH 026: Vietnamese Women in the U.S.—3 Units</td>
<td>M. Del Buono presented the course revisions for ETH 026.</td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>ETH 026, description, content, SLO assessment methods, methods of evaluation, homework, and textbooks were unanimously approved.</td>
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<tr>
<td>Course JAPAN 098: Directed Study-Japanese—0.50-9 Units</td>
<td></td>
<td><strong>Motion carried: 8-0-0</strong></td>
<td>JAPAN 098, description, SLOs, methods of evaluation, homework, textbooks, and GEOG 011 or GEOG 012 or GLOBL 001 or GLOBL 002 or GLOBL 007 or ANTH 063 or HIST 011B or PHIL 051 or PHIL 070 as a prerequisite were unanimously approved with minor additional edits to the description.</td>
</tr>
</tbody>
</table>
Course MATH 051: Mathematics of General Education — 3 Units
Revision: A. Tran presented the course revisions for MATH 051.
Action: Motion carried: 8-0-0
MATH 051, description, content, SLO assessment methods, methods of evaluation, textbooks, and homework were unanimously approved.

Course MUSIC 020: Class Piano — 1 Unit
Revision: J. Covarrubias presented the course revisions for MUSIC 020.
Action: Motion carried: 8-0-0
MUSIC 020, SLO assessment methods, methods of evaluation, and textbooks were unanimously approved.

Course MUSIC 050A: Beginning Piano I — 1 Unit
Revision: J. Covarrubias presented the course revisions for MUSIC 050A.
Action: Motion carried: 8-0-0
MUSIC 050A, SLOs, methods of evaluation, homework, textbooks, and credit by exam were unanimously approved.

Course MUSIC 050B: Beginning Piano II — 1 Unit
Revision: J. Covarrubias presented the course revisions for MUSIC 050B.
Action: Motion carried: 8-0-0
MUSIC 050B, description, methods of evaluation, homework, and textbooks were unanimously approved.

Course MUSIC 098: Directed Study in Music — 0.50-9 Units
Revision: J. Covarrubias presented the course revisions for MUSIC 098.
Action: Motion carried: 8-0-0
MUSIC 098, description, content, SLOs, methods of evaluation, homework, textbooks, and MUSIC 099 as a prerequisite were unanimously approved.

B. SJCC New Course Proposals
R. Montemayor motioned to approve the following courses, Distance Education supplements, prerequisites, and corequisites, after separate review and with individual approval; L. Chenportillo seconded.

New Course: ESL 541: Grammar for Writers I—Noncredit
Course: D. Pucay presented the new course proposal for ESL 541.
Action: Motion carried 8-0-0
ESL 541 was unanimously approved.

New Course: PSYCH 040: Understanding and Changing Behavior — 3 Units
Course: Action: Motion carried 8-0-0
PSYCH 040 was unanimously approved.

New Course: PSYCH 041: The Psychology of Developmental Disabilities — 3 Units
Course: Action: Motion carried 8-0-0
PSYCH 041 was unanimously approved.
C. SJCC Course Deactivations
R. Montemayor motioned to approve the following deactivations; L. Chenportillo seconded.

Course: ESL 337: English Pronunciation 1—3 Units
Action: Motion carried 8-0-0
ESL 337’s deactivation was unanimously approved.

D. SJCC Program Revision Proposals
R. Montemayor motioned to approve the following program revision; G. Castilla seconded.

Program Construction Technology — Certificate of Achievement-Level 3 — 37 Units
Revision: D. Lomax presented the program revisions for Construction Technology — Certificate of Achievement-Level 3.
Action: Motion carried 8-0-0
Construction Technology — Certificate of Achievement-Level 3 was unanimously approved.

Program Construction Technology—Residential Maintenance: Certificate of Achievement Level 2 — 21 Units
Revision: D. Lomax presented the program revisions for Construction Technology—Residential Maintenance: Certificate of Achievement Level 2.
Action: Motion carried 8-0-0
Construction Technology—Residential Maintenance: Certificate of Achievement Level 2 was unanimously approved.

Program Construction Technology: Certificate of Achievement Level 3 — 37 Units
Revision: D. Lomax presented the program revisions for Construction Technology: Certificate of Achievement Level 3.
Action: Motion carried 8-0-0
Construction Technology: Certificate of Achievement Level 3 was unanimously approved.

Program Associate of Science in Construction Technology — 62 Units
Revision: D. Lomax presented the program revisions for Associate in Science in Construction Technology.
Action: Motion carried 8-0-0
Associate of Science in Construction Technology was unanimously approved.

E. SJCC New Program Proposals
R. Montemayor motioned to approve the following new program after separate review and individual approval; R. Gutierrez seconded.

New Program ESL in Career and College-Intermediate: Certificate of Competency — Noncredit
Program: D. Pucay presented the new program proposal for ESL in Career and College-Intermedaite: Certificate of Competency.
Action: Motion carried 8-0-0
ESL in Career and College-Intermedaite: Certificate of Competency was unanimously approved.

New Program Integrated Behavioral Health: Certificate of Competency — 9 Units
Program: M. Cook presented the new program proposal for Integrated Behavioral Health: Certificate of Competency.
Action: Motion carried 8-0-0
Integrated Behavioral Health: Certificate of Competency was unanimously approved.
New Substance Use Prevention: Certificate of Specialization—1 Units

Program: M. Cook presented the new program proposal for Substance Use Prevention: Certificate of Specialization.

Action: Motion carried 8-0-0
Substance Use Prevention: Certificate of Specialization was unanimously approved.

ADJOURNMENT
Meeting adjourned at 3:30 pm.