Instructional Policies/ Curriculum Committee

Official Minutes of April 12, 2016


Absent:


I. CALL TO ORDER  The meeting was called to order by Linda Meyer, at 1:30 p.m., in the Professional Development Center, GE-118.

II. ADOPTION OF AGENDA  D. Graham moved for approval of the agenda; K. Pullen seconded the motion.
Action: Motion carried: 8-0-0
The motion to approve the agenda with the addition of more courses for discussion and approval was unanimously approved.

III. APPROVAL OF MINUTES  The minutes of the March 29, 2016 meeting will be sent out prior to the May 10, 2016 meeting.

IV. ARTICULATION/CURRICULUM  
A. Senate Report – There were no Senate items of direct impact on the IPCC.

B. Distance Education Coordinator – D. Pucay reported that she is no longer the Distance Education Coordinator.

V. NEW DISCUSSION/ACTION  
A. Addition of Tuesday, May 24th IPCC meeting  
Action: 8-0-0
The motion carried unanimously.

B. Directed Studies Courses – The committee suggested that prerequisites be added to revisions so that they can serve as a template for future revisions.

C. Committee Self-Evaluation – L. Meyer provided handouts that listed scoring criteria on the committee’s performance. The committee proceeded to rate the committee’s performance to complete the self-evaluation.

D. Course Numbering – Marc distributed a possible model of course numberings for the school to follow when course revisions and new courses are submitted via CurricUNET. This would assist with easily deciphering a course’s credit and transfer status. New numberings would need to be Board approved, as this would change the Board Policy on courses. This process would take approximately 3-years to complete.
E. Consent Agenda

Change of DE supplement material to say “Canvas” instead of “Moodle.”

Action: Motion carried 8-0-0

The motion carried unanimously.

F. Course Revision Proposals

D. Graham motioned to approve the following courses, Distance Education supplements, prerequisites, and corequisites, after separate review and with individual approval; M. Conroy seconded.

Course AIRC 121: Air Conditioning Principles—4 Units
Revision: J. Cronan and D. Parent presented the course revisions for AIRC 121.
Action: Motion carried: 8-0-0
AIRC 121 was unanimously approved.

Course AIRC 122: Refrigeration Principles—4 Units
Revision: J. Cronan and D. Parent presented the course revisions for AIRC 122.
Action: Motion carried: 8-0-0
AIRC 122 was unanimously approved.

Course AIRC 132: Refrigeration Service—4.5 Units
Revision: J. Cronan and D. Parent presented the course revisions for AIRC 132.
Action: Motion carried 8-0-0
AIRC 132 was unanimously approved.

Course AIRC 141: Hydronics and Air Distribution—3 Units
Revision: J. Cronan and D. Parent presented the course revisions for AIRC 141.
Action: Motion carried 8-0-0
AIRC 141 was unanimously approved.

Course AIRC 142: Air Conditioning Control Systems—4 Units
Revision: J. Cronan and D. Parent presented the course revisions for AIRC 142.
Action: Motion carried 8-0-0
AIRC 142 was unanimously approved.

Course CHEM 032B: Intro to General, Organic, and Biological Chemistry —4 Units
Revision: M. Adamczeski presented the course revisions for CHEM 032B.
Action: Motion carried 8-0-0
CHEM 032B was unanimously approved.

Course CHEM 098: Directed Study—0.50-9 Units
Revision: M. Adamczeski presented the course revisions for CHEM 098.
Action: Motion carried 8-0-0
CHEM 098 was unanimously approved.

Course CIS 054: C/C++ Programming—3 Units
Revision: Action: Motion carried 8-0-0
CIS 054 was unanimously approved.

Course CIS 073: Visual Basic Programming—3 Units
Revision: Action: Motion carried 8-0-0
CIS 073 was unanimously approved.
<table>
<thead>
<tr>
<th>Course</th>
<th>Revision</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>CIS 084: Java Programming</td>
<td>--3 Units</td>
<td>Motion carried 8-0-0</td>
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<td></td>
<td>Revision</td>
<td>CIS 084 was unanimously approved.</td>
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<tr>
<td>CNSTR 101A: Construction</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<td></td>
<td>Tools, Materials, and Processes — 4 Units</td>
<td>CNSR 101A was tabled until the following</td>
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<tr>
<td></td>
<td>Revision</td>
<td>meeting due to several questions that</td>
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<td></td>
<td>Action: Motion carried 8-0-0</td>
<td>could not be answered because the instructor</td>
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<td>ENVIR 010: Environmental</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<tr>
<td></td>
<td>Science — 4 Units</td>
<td>ENVIR 010 was unanimously approved.</td>
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<td></td>
<td>Revision</td>
<td>S. Datta presented the course revisions for</td>
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<td>Action: Motion carried 8-0-0</td>
<td>ENVIR 010.</td>
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<td>FMT 120: Low and High</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<td>Pressure Boilers — 3 Units</td>
<td>FMT 120 was unanimously approved.</td>
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<td>Revision</td>
<td>J. Cronan and D. Parent presented the</td>
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<td></td>
<td>Action: Motion carried 8-0-0</td>
<td>course revisions for FMT 120.</td>
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<td>FMT 122: Introduction to</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<td></td>
<td>Programmable Logic Controllers — 4 Units</td>
<td>FMT 122 was unanimously approved.</td>
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<td></td>
<td>Revision</td>
<td>J. Cronan and D. Parent presented the</td>
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<td></td>
<td>Action: Motion carried 8-0-0</td>
<td>course revisions for FMT 122.</td>
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<td>FMT 123: Intermediate</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<tr>
<td></td>
<td>Programmable Logic Controllers — 4 Units</td>
<td>FMT 123 was unanimously approved.</td>
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<tr>
<td>FREN 001A: Elementary</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<td></td>
<td>French — 5 Units</td>
<td>FREN 001A was unanimously approved.</td>
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<td>Revision</td>
<td>M. Berke presented the course revisions for</td>
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<td>Action: Motion carried 8-0-0</td>
<td>FREN 001A.</td>
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<tr>
<td>FREN 001B: Elementary French</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<td>Action: Motion carried 8-0-0</td>
<td>FREN 001B was unanimously approved.</td>
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<td>FREN 002A: Intermediate</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<td>French — 5 Units</td>
<td>FREN 002A was unanimously approved.</td>
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<td>Revision</td>
<td>M. Berke presented the course revisions for</td>
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<td>Action: Motion carried 8-0-0</td>
<td>FREN 002A.</td>
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<td>FREN 002B: Intermediate Frebuch — 5 Units</td>
<td>Revision</td>
<td>Motion carried 8-0-0</td>
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<td>Action: Motion carried 8-0-0</td>
<td>FREN 002B was unanimously approved with</td>
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<td>Revision</td>
<td>addition of credit by exam and pass/no pass</td>
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<td>Action: Motion carried 8-0-0</td>
<td>option added.</td>
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Course GLOBL 007: Global Citizenship/Civics — 3 Units
Revision: M. Conroy presented the course revisions for GLOBL 007.
Action: Motion carried 8-0-0
GLOBL 007 was unanimously approved.

Course GUIDE 085: Blueprint for Success — 1 Unit
Revision: A. Lopez presented the course revisions for GUIDE 085.
Action: Motion carried 8-0-0
GUIDE 085 was unanimously approved.

Course HIST 021: African American History — 3 Units
Revision: 
Action: Motion carried 8-0-0
HIST 021 was unanimously approved.

Course KINPE 044: Core, Alignment, and Resistance Exercise on the Ball — 1 Unit
Revision: E. Mathias presented the course revisions for KINPE 044.
Action: Motion carried 8-0-0
KINPE 044 was unanimously approved.

Course LASER 098: Directed Study-Laser Technology — 0.50-9 Units
Revision: S. Sukuta presented the course revisions for LASER 098.
Action: Motion carried 8-0-0
LASER 098 was unanimously approved.

Course MATH 071: Calculus I with Analytic Geometry — 5 Units
Revision: 
Action: Motion carried 8-0-0
MATH 071 was unanimously approved.

Course PSYCH 020: Psychology of Stress Reduction — 3 Units
Revision: 
Action: Motion carried 8-0-0
PSYCH 020 was unanimously approved.

G. New Course Proposals (requires Board approval)
D. Graham motioned to approve the following courses, Distance Education supplements, prerequisites, and corequisites, after separate review and with individual approval; S. Abel seconded.

New Course MATH 531: Math for Advanced Manufacturing — Non-credit
Action: MATH 531 was tabled as the parent course on Advanced Manufacturing has yet to be created. As a result, the math course did not contain enough detailed information in regards to advanced manufacturing.

Course PHIL 014: Introduction to Peace Studies — 3 Units
Revision: G. Grudzen presented the course revisions for PHIL 014.
Action: Motion carried 8-0-0
PHIL 014 was unanimously approved.
H. Deactivations
D. Graham motioned to deactivate the following courses; S. Abel seconded.

Course DENT 098: Directed Study in Dental Assisting—0.50-9 Units
Deactivation: Motion carried 8-0-0
DENT 098 was unanimously deactivated.

Course DENT 181: Dental Radiation Safety License—2 Units
Deactivation: Motion carried 8-0-0
DENT 181 was unanimously deactivated.

Course DENT 182: Pit and Fissure Sealant Techniques—0.50 Unit
Deactivation: Motion carried 8-0-0
DENT 182 was unanimously deactivated.

Course FREN 001AL: Foreign Language Lab-French 001A—0.50 Unit
Deactivation: Motion carried 8-0-0
FREN 001AL was unanimously deactivated.

Course FREN 001BL: Foreign Language Lab-French 001B—0.50 Unit
Deactivation: Motion carried 8-0-0
FREN 001BL was unanimously deactivated.

Course FREN 002AL: Foreign Language Lab-French 002A—0.50 Unit
Deactivation: Motion carried 8-0-0
FREN 002AL was unanimously deactivated.

Course FREN 002BL: Foreign Language Lab-French 002B—0.50 Unit
Deactivation: Motion carried 8-0-0
FREN 002BL was unanimously deactivated.

Course FREN 003A: Advanced Intermediate French—5 Units
Deactivation: Motion carried 8-0-0
FREN 003A was unanimously deactivated.

Course FREN 003AL: Foreign Language Lab-French 003A—0.50 Unit
Deactivation: Motion carried 8-0-0
FREN 003AL was unanimously deactivated.

Course FREN 003B: Advanced Intermediate French—5 Units
Deactivation: Motion carried 8-0-0
FREN 003B was unanimously deactivated.
Course: FREN 003BL: Foreign Language Lab-French 003B—0.50 Unit
Deactivation:
Action: Motion carried 8-0-0
        FREN 003BL was unanimously deactivated.

VI. ADJOURNMENT

Meeting adjourned at 4:26pm.