Instructional Policies/Curriculum Committee

Official Minutes of April 23, 2019


Absent:  G. Castilla, E. Pratt

Guests:  J. Cronan, L. Harris, S. Miller, C. Ramirez

I. CALL TO ORDER  The meeting was called to order by L. Chenportillo, at 1:35 p.m., in L-307.

II. ADOPTION OF AGENDA  I. Betancourt Lopez moved for approval of the agenda; G. Santiago seconded the motion.  
Action: Motion carried: 7-0-0
The motion was unanimously approved.

III. APPROVAL OF MINUTES  April 9, 2019  
M. Conroy moved for the approval of the April 9, 2019 minutes; G. Santiago seconded the motion.  
Action: Motion carried 7-0-0

IV. ARTICULATION/CURRICULUM  
A. Academic Senate Report—No report.

B. Honors and Course Outline of Record—I. Betancourt Lopez discussed the prospect of honors courses; honors courses would include additional coursework to differentiate them from non-honors courses. Honors courses would be noted on transcripts, but would not impact GPA any differently than a non-honors course. Honors courses would provide students with the time and space to go through a class at a higher level. I. Betancourt Lopez further added that there will need to be a process for selecting courses to be offered in an honors format. Additionally, non-honors courses will need to be revised concurrently with their non-honors counterpart so that they are aligned. M. Conroy noted that there will need to be a class size discussion for honors courses.

V. NEW DISCUSSION/ACTION  
A. SJCC Course Revision Proposals  
I. Betancourt Lopez motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; A. Rodriguez seconded.

Course Revision:  ADS 170: LAADC Introduction to Chemical Dependency — 2.50 Units
Action: M. Conroy motioned to approve ADS 170, M. Branom seconded.  
Motion carried: 7-0-0
ADS 170, DE supplement, description, content, SLOs, methods of evaluation, homework, and textbooks were unanimously approved.
Course ADS 173: LAADC Case Management—2.50 Units
Revision: M. Conroy motioned to approve ADS 173, M. Branom seconded.
Action: ADS 173, content, textbooks, increase in lecture hours, and total unit increase were unanimously approved.

Course AIRC 132: Refrigeration Service—4.50 Units
Revision: J. Cronan presented the revisions for AIRC 132.
Action: M. Branom motioned to approve AIRC 132, A. Rodriguez seconded.
Motion carried: 7-0-0
AIRC 132, content, SLOs, methods of evaluation, and textbooks were unanimously approved.

Course COS 010A: Cosmetology Freshman Theory—5 Units
Revision: C. Ramirez presented the revisions for COS 010A.
Action: I. Betancourt Lopez motioned to approve COS 010A, M. Branom seconded.
Motion carried: 7-0-0
COS 010A, and credit by exam option were unanimously approved.

Course COS 010B: Cosmetology Senior Theory—5 Units
Revision: C. Ramirez presented the revisions for COS 010B.
Action: I. Betancourt Lopez motioned to approve COS 010B, M. Branom seconded.
Motion carried: 7-0-0
COS 010B, and credit by exam option were unanimously approved.

Course COS 105A: Cosmetology Freshman Laboratory—16 Units
Revision: C. Ramirez presented the revisions for COS 105A.
Action: I. Betancourt Lopez motioned to approve COS 105A, M. Branom seconded.
Motion carried: 7-0-0
COS 105A, and credit by exam option were unanimously approved.

Course COS 105B: Cosmetology Senior Laboratory—16 Units
Revision: C. Ramirez presented the revisions for COS 105B.
Action: I. Betancourt Lopez motioned to approve COS 105B, M. Branom seconded.
Motion carried: 7-0-0
COS 105B, and credit by exam option were unanimously approved.

Course KINAM 012A: Intercollegiate Basketball-Men—2 Units
Revision: L. Harris presented the revisions for KINAM 012A.
Action: A. Rodriguez motioned to approve KINAM 012A, G. Santiago seconded.
Motion carried: 7-0-0
KINAM 012A, SLOs, methods of evaluation, and textbooks were unanimously approved.

Course KINAM 012B: Intercollegiate Basketball-Men—1 Unit
Revision: L. Harris presented the revisions for KINAM 012B.
Action: A. Rodriguez motioned to approve KINAM 012B, G. Santiago seconded.
Motion carried: 7-0-0
KINAM 012B, SLO assessment methods and methods of evaluation were unanimously approved.

Course KINAW 012A: Intercollegiate Basketball-Women—1 Unit
Revision: L. Harris presented the revisions for KINAW 012A.
Action: A. Rodriguez motioned to approve KINAW 012A, G. Santiago seconded.
Motion carried: 7-0-0
KINAW 012A, SLO assessment methods, methods of evaluation, and textbooks were unanimously approved.
Course KINAW 012B: Intercollegiate Basketball—Women—1 Unit
Revision: L. Harris presented the revisions for KINAW 012B.
Action: A. Rodriguez motioned to approve KINAW 012B, G. Santiago seconded.
Motion carried: 7-0-0
KINAW 012B, SLO assessment methods, and methods of evaluation were unanimously approved.

Course KINPE 059: Yoga for Stress Management—1 Unit
Revision: L. Harris presented the revisions for KINPE 059.
Action: A. Rodriguez motioned to approve KINPE 059, G. Santiago seconded.
Motion carried: 7-0-0
KINPE 059, SLOs and methods of evaluation were unanimously approved.

B. SJCC New Course Proposals
A. Rodriguez motioned to approve the following course, Distance Education supplement, prerequisites, and corequisites, after separate review and with individual approval; M. Branom seconded.

Course: EMS 015: Pharmacology for the Pre Hospital Provider—2.50 Units
Action: S. Miller presented the new course proposal for EMS 015.
A. Rodriguez motioned to approve EMS 015, M. Branom seconded.
Motion carried: 7-0-0
EMS 015 was unanimously approved.

C. SJCC Program Revision Proposals
M. Conroy motioned to approve the following program revisions after separate review and individual approval; M. Branom seconded.

Revised Program: Alcohol and Drug Studies: LAADAC-Certificate of Specialization—11 Units
Action: M. Conroy motioned to approve Alcohol and Drug Studies: LAADAC-Certificate of Specialization, M. Branom seconded.
Motion carried 7-0-0
The revisions for Alcohol and Drug Studies: LAADAC-Certificate of Specialization were unanimously approved.

D. SJCC New Program Proposals
A. Rodriguez motioned to approve the following new program after separate review and individual approval; M. Conroy seconded.

New Program: Law, Public Policy, and Society Associate in Arts for Transfer—60 Units
Action: M. Conroy motioned to send the Law, Public Policy, and Society Associate in Arts for Transfer degree back to faculty for additional revisions, A. Rodriguez seconded
Motion carried 7-0-0
The new program proposal for Nutrition and Dietetics Associate in Science for Transfer was sent back to the sponsoring faculty to complete and attach the narrative, CCCCO codes, and PLO assessment methods.

ADJOURNMENT
Meeting adjourned at 2:55 pm.