Instructional Policies/ Curriculum Committee

Official Minutes of April 25, 2017


Absent: M. Berke, L. Chenportillo, J. LeDee


I. CALL TO ORDER
The meeting was called to order by Linda Meyer, at 1:45 p.m., in L-307.

II. ADOPTION OF AGENDA
D. Graham moved for approval of the agenda; G. Castilla seconded the motion.
Action: Motion carried: 6-0-0
The motion was unanimously approved with minor additions to the Item IV discussion topics.

III. APPROVAL OF MINUTES
D. Graham moved for the approval of the March 28, 2017 minutes; G. Castilla seconded the motion.
Action: Motion carried: 6-0-0

IV. ARTICULATION/CURRICULUM
A. Senate Report—L. Meyer shared that M. Cook presented the Substance Use Prevention certificate that was requested by Santa Clara County, and it was approved by Senate. The certificate will be moving into the pipeline soon.

B. Distance Education Report—M. Conroy mentioned that it was interesting to see some of the different perspectives that came up regarding the DE supplement form.

C. Articulation Specialist—K. Ruano announced that Julinda LeDee has accepted the position of the Articulation Specialist. K. Ruano stated that the transition will be smooth as Julinda made strides to learn the intricacies of articulation during her term as the Interim Articulation Specialist.

D. Program Viability Committee—D. Graham mentioned there was a Program Viability Committee recommendation to the Senate.

E. Curriculum Chair Position—L. Meyer announced that this is her last year as IPCC Chair; there needs to be a call to Senate.
   S. Abel and L. Meyer nominated K. Pullen as the new IPCC Chair
   Motion carried 6-0-0
   K. Pullen’s appointment as IPCC Chair was unanimously approved.

F. CDCP and non-CDCP—D. Graham explained that there is a discussion taking place in which non-credit courses would have a 200 number instead of a 500 number. This is a discussion that the District Academic Senate is going to have.
V. NEW DISCUSSION/ACTION

A. Course Revision Proposals

S. Abel motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; R. Gutierrez seconded.

Course AIRC 131: Intermediate Air Conditioning—4.50 Units  
Revision: J. Cronan presented the revisions for AIRC 131.  
Action: Motion carried: 6-0-0  
AIRC 131, content, methods of evaluation, homework, textbooks, and SLOs were unanimously approved.

Course ART 060: Beginning Painting I—3 Units  
Revision: E. Mathias presented the revisions for ART 060.  
Action: Motion carried: 6-0-0  
ART 060, description, content, methods of evaluation, textbooks, SLOs, and ART 014 as a prerequisite were unanimously approved.

Course ART 091: Survey of Art History: Prehistoric Through Gothic—3 Units  
Revision: E. Mathias presented the revisions for ART 091.  
Action: Motion carried: 6-0-0  
ART 091, DE supplement, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.

Course ART 092: Survey of Art History: Renaissance to the Present—3 Units  
Revision: E. Mathias presented the revisions for ART 092.  
Action: Motion carried: 6-0-0  
ART 092, DE supplement, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.

Course CA 060D: Microsoft Access Specialist Microsoft Access Level 1—1 Unit  
Revision: M. Branom presented the revisions for CA 060D.  
Action: Motion carried: 6-0-0  
CA 060D, DE supplement, title short schedule description, regular schedule description, and SLOs were unanimously approved.

Course CA 065D: Microsoft Access Expert Microsoft Access Level 2—1 Unit  
Revision: M. Branom presented the revisions for CA 065D.  
Action: Motion carried: 6-0-0  
CA 065D, DE supplement, title, short schedule description, and regular schedule description were unanimously approved.

Course CA 070D: Microsoft PowerPoint Specialist Microsoft PowerPoint Level 1—1 Unit  
Revision: M. Branom presented the revisions for CA 070D.  
Action: Motion carried: 6-0-0  
CA 070D, DE supplement, title, description, methods of evaluation, and SLO assessment methods were unanimously approved.

Course CA 075D: Microsoft PowerPoint Expert Microsoft PowerPoint Level 2—1 Unit  
Revision: M. Branom presented the revisions for CA 075D.  
Action: CA 075D, DE supplement, title, description, content, methods of evaluation, and SLOs were unanimously approved.
Course COMS 020: Oral Communication — 3 Units
Revision: C. Lancaster presented the revisions for COMS 020.
Action: Motion carried: 6-0-0
COMS 020, DE supplement and description were unanimously approved.

Course DANCE 009: Ballet, Fundamentals — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 009, regular description, short schedule description, content, methods of evaluation, homework, and SLO assessment methods were unanimously approved.

Course DANCE 010: Ballet, Beginning — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 010, description, content, methods of evaluation, SLO assessment methods, and recommended preparation were unanimously approved.

Course DANCE 011: Ballet, Intermediate — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 011, description, content, methods of evaluation, and SLO assessment methods were unanimously approved.

Course DANCE 011B: Ballet, High-Intermediate — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 011B, description, content, methods of evaluation, and SLO assessment methods were unanimously approved.

Course DANCE 011C: Ballet, Advanced — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 011C, description, content, methods of evaluation, and SLO assessment methods were unanimously approved.

Course DANCE 019: Jazz Dance, Fundamentals — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 019, regular schedule description, short schedule description, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.

Course DANCE 020: Jazz Dance, Beginning — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 020, regular schedule description, short schedule description, content, methods of evaluation, textbooks, SLO assessment methods, and recommended preparation were unanimously approved.

Course DANCE 021: Jazz Dance, Intermediate — 1 Unit
Revision: Motion carried: 6-0-0
DANCE 021, description, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.
<table>
<thead>
<tr>
<th>Course</th>
<th>Revision</th>
<th>Action: Motion carried: 6-0-0</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Course DANCE 021B: Jazz Dance, High-Intermediate</td>
<td>021B</td>
<td>DANCE 021B, description, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.</td>
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<tr>
<td>Course DANCE 034A: Choreography Workshop-Large Group</td>
<td>034A</td>
<td>DANCE 034A, lab hour increase, unit increase, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.</td>
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<tr>
<td>Course DANCE 034B: Choreography Workshop-Small Group</td>
<td>034B</td>
<td>DANCE 034B, lab hour increase, unit increase, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.</td>
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<td>Course DANCE 034C: Choreography Workshop-Solo/Duet</td>
<td>034C</td>
<td>DANCE 034C, lab hour increase, unit increase, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.</td>
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<td>Course DANCE 049: Modern Dance, Fundamentals</td>
<td>049</td>
<td>DANCE 049, description, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.</td>
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<td>Course DANCE 050: Modern Dance, Beginning</td>
<td>050</td>
<td>DANCE 050, description, content, methods of evaluation, textbooks, SLO assessment methods, and recommended preparation were unanimously approved.</td>
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<td>Course DANCE 051: Modern Dance, Intermediate</td>
<td>051</td>
<td>DANCE 051, description, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.</td>
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<tr>
<td>Course DANCE 051B: Modern Dance, High-Intermediate</td>
<td>051B</td>
<td>DANCE 051B, description, content, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.</td>
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<tr>
<td>Course FMT 100: Introduction to Facilities Maintenance</td>
<td>100</td>
<td>FMT 100, description, content, methods of evaluation, and SLO assessment methods were unanimously approved.</td>
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</tbody>
</table>
Course FMT 104: Electrical Concepts for Facilities Maintenance Technicians—2.50 Units
Revision: J. Cronan presented the revisions for FMT 104.
Action: Motion carried: 6-0-0
FMT 104, removal of math advisory, description, content, methods of evaluation, homework, and SLO assessment methods were unanimously approved.

Course FMT 105: Introduction to Industrial Electronics and Controls—2.50 Units
Revision: J. Cronan presented the revisions for FMT 105.
Action: Motion carried: 6-0-0
FMT 105, regular schedule description, short schedule description, content, methods of evaluation, and SLO assessment methods were unanimously approved.

Course FMT 122: Introduction to Programmable Logic Controllers—4 Units
Revision: J. Cronan presented the revisions for FMT 122.
Action: Motion carried: 6-0-0
FMT 122, and the removal of FMT 100 as a prerequisite were unanimously approved.

Course JOURN 098: Directed Study—0.50-9 Units
Revision: Due to questions regarding the Critical Thinking example, the committee moved to reschedule the course for the next meeting when an instructor would be able to attend to address the committee’s concerns. Rescheduling the course for the next meeting was unanimously approved.

Course LASER 103: Advanced Laser Technology—4 Units
Revision: S. Sukuta presented the revisions for LASER 103.
Action: Motion carried: 6-0-0
LASER 103, DE supplement, LASER 100 as a prerequisite, LASER 102 removed as a prerequisite, description content, homework, and SLO assessment methods were unanimously approved.

Course MACH 098: Directed Study in Machine Technology—0.50-9 Units
Revision: I. Ulate presented the revisions for MACH 098.
Action: Motion carried: 6-0-0
MACH 098, grading standard, description, methods of evaluation, SLOs, advisory, materials fee, and prerequisite were unanimously approved.

Course MATH 111: Elementary Algebra—5 Units
Revision: P. Solano and G. Rios presented the revisions for MATH 111.
Action: Motion carried: 6-0-0
MATH 111, short schedule description, textbooks, and SLO assessment methods were unanimously approved.

Course MATH 311: Pre-Algebra—3 Units
Revision: P. Solano and G. Rios presented the revisions for MATH 311.
Action: Motion carried: 6-0-0
MATH 311, textbooks, and SLO assessment methods were unanimously approved.

Course PSYCH 092: Developmental Psychology—3 Units
Revision: S. Gutierrez presented the revisions for PSYCH 092.
Action: Motion carried: 6-0-0
PSYCH 092, DE supplement, methods of evaluation, textbooks, and SLO assessment methods were unanimously approved.
Course SL 001A: American Sign Language—3 Units  
Revision: R. Blair presented the revisions for SL 001A.  
Action: Motion carried: 6-0-0  
SL 001A, grading standard, description, SLOs, and credit by exam were unanimously approved.

Course SL 001B American Sign Language—3 Units  
Revision: R. Blair presented the revisions for SL 001B.  
Action: Motion carried: 6-0-0  
SL 001B, grading standard, and credit by exam were unanimously approved.

Course SPAN 022A: Spanish for Spanish Speakers Spanish for Heritage Speakers 1—5 Units  
Revision: R. Gamez presented the revisions for SPAN 022A.  
Action: Motion carried: 6-0-0  
SPAN 022A, title, description, content, methods of evaluation, textbooks, and SLOs were unanimously approved.

Course SPAN 022B: Spanish for Spanish Speakers Spanish for Heritage Speakers 2—5 Units  
Revision: R. Gamez presented the revisions for SPAN 022B.  
Action: Motion carried: 6-0-0  
SPAN 022B, title, description, content, methods of evaluation, textbooks, and SLOs were unanimously approved.

Course SPAN 098: Directed Study in Spanish—0.50-9 Units  
Revision: R. Gamez presented the revisions for SPAN 098.  
Action: Motion carried: 6-0-0  
SPAN 098, grading standard, prerequisite, content, methods of evaluation, textbooks, and SLOs were unanimously approved.

Course VIET 001A: Elementary Vietnamese—5 Units  
Revision: Due to several questions regarding the title, SLOs and assessment methods, the committee unanimously voted to reschedule to course for a future meeting when the instructor is able to attend.

Course VIET 001B: Elementary Vietnamese—5 Units  
Revision: Due to several questions regarding the title, SLOs and assessment methods, the committee unanimously voted to reschedule to course for a future meeting when the instructor is able to attend.

B. SJCC New Course Proposals (Requires Board approval)

New Course: BIOL 062: Plants and Human Welfare—3 Units  
Action: Motion carried 6-0-0

New Course: ETH 098: Directed Studies in Ethnic Studies—0.50-9 Units  
Action: Motion carried 6-0-0  
ETH 098 was unanimously approved.
New Course: THEAT 055: Chicanx/Latinx Theatre — 3 Units
Action: Motion carried 6-0-0
THEAT 055 was unanimously approved.

C. SJCC New Program Proposals (Requires Board approval)

New Program: Associate in Arts in Geography for Transfer — 60 Units
Action: Motion carried 6-0-0
Associate in Arts in Geography for Transfer was unanimously approved.

New Program: Associate in Arts in Global Studies for Transfer — 60 Units
Action: Motion carried 6-0-0
Associate in Arts in Global Studies for Transfer was unanimously approved.

Action: Motion carried 6-0-0
Integrated Behavioral Health Certificate — Certificate of Achievement: Level 2 was unanimously approved.

ADJOURNMENT
Meeting adjourned at 4:22 pm.