Instructional Policies/ Curriculum Committee

Official Minutes of April 26, 2016


Absent: R. Gutierrez


I. CALL TO ORDER
The meeting was called to order by Linda Meyer, at 1:33 p.m., in the Professional Development Center, GE-118.

II. ADOPTION OF AGENDA
D. Graham moved for approval of the agenda; M. Sola seconded the motion.
Action: Motion carried: 7-0-0
The motion to approve the agenda was unanimously approved.

III. APPROVAL OF MINUTES
The minutes will be sent out and approved at a future date.

IV. ARTICULATION/CURRICULUM
A. Senate Report – L. Meyer stated that transfer degrees were discussed. The Senate President would like Senate to develop guidelines regarding course inclusion in Associate Degrees for Transfer. Some IPCC committee members expressed concern that curriculum should belong to the proposing faculty, and it should be their choice to determine which courses best fit the degree. If a broader range of courses needs to be offered, this is a discussion to have within a department. L. Chenportillo expressed that transfer degrees are created to provide pathways for students; it is a student’s choice to choose which classes are best for them. M. Conroy explained that a broader range of options doesn’t necessarily create success; there may be a good reason why particular courses were chosen. S. Abel added that if a non-content expert wants to insert courses into another faculty member’s degree, the sponsoring faculty may react negatively. D. Graham suggested adding a note such as “these courses are Department recommendations.” L. Meyer suggested waiting to see what guidelines come from the Senate.

B. Distance Education Coordinator – No report.

V. NEW DISCUSSION/ACTION
A. Steps in New Program Review and Approval — L. Meyer distributed a draft of the New Program Review and Approval process.

B. AA-T History discussion — The IPCC voted to postpone the processing of the AA-T History until C-ID approval is received for ETH 037A&B: Mexican American History I & II. At that time, the degree, and the courses of which it is comprised, will be returned to faculty for further consideration and re-submission in CurricUNET.
C. Course Revision Proposals

D. Graham motioned to approve the following courses, Distance Education supplements, prerequisites, and corequisites, after separate review and with individual approval; S. Abel seconded.

Course | AJ 010: Introduction to Administration of Justice—3 Units
Revision: | A. Johnson presented the course revisions for AJ 010.
Action: | Motion carried: 7-0-0
AJ 010 was unanimously approved with minor edits.

Course | AJ 014: Contemporary Police Issues—3 Units
Revision: | A. Johnson presented the course revisions for AJ 014.
Action: | Motion carried: 7-0-0
AJ 014 was unanimously approved with minor edits.

Course | AJ 015: Introduction to Criminal Investigation—3 Units
Revision: | A. Johnson presented the course revisions for AJ 014.
Action: | Motion carried 7-0-0
AJ 015 was unanimously approved with minor edits.

Course | AJ 110: Narcotics and Drug Abuse—3 Units
Revision: | A. Johnson presented the course revisions for AJ 110.
Action: | Motion carried 7-0-0
AJ 110 was unanimously approved with minor edits.

Course | AJ 111: Juvenile Law and Procedures—3 Units
Revision: | A. Johnson presented the course revisions for AJ 111.
Action: | Motion carried 7-0-0
AJ 111 was unanimously approved with minor edits.

Course | AJ 112: Introduction to Evidence—3 Units
Revision: | A. Johnson presented the course revisions for AJ 112.
Action: | Motion carried 7-0-0
AJ 112 was unanimously approved with minor edits.

Course | AJ 114: Terrorism—3 Units
Revision: | A. Johnson presented the course revisions for AJ 114.
Action: | Motion carried 7-0-0
AJ 114 was unanimously approved with minor edits.

Course | AJ 116: Introduction to Corrections—3 Units
Revision: | A. Johnson presented the course revisions for AJ 116.
Action: | Motion carried 7-0-0
AJ 116 was unanimously approved with minor edits.

Course | AJ 139: Introduction to Public Safety Community Service Officer—3 Units
Revision: | A. Johnson presented the course revisions for AJ 139.
Action: | Motion carried 7-0-0
AJ 139 was unanimously approved.

Course | ART 055B: Life Drawing II—3 Units
Revision: | Motion carried 7-0-0
ART 055B was unanimously approved with minor edits.
<table>
<thead>
<tr>
<th>Course</th>
<th>Revision</th>
<th>Action</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 061: Beginning Painting II – 3 Units</td>
<td>Revision: J. Stryker and M. Newman presented the course revisions for ART 061.</td>
<td>Motion carried 7-0-0</td>
<td>ART 061 was unanimously approved with minor edits.</td>
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<tr>
<td>BIOL 004A: General Principles and Cell Biology – 5 Units</td>
<td>Revision: J. Stryker and M. Newman presented the course revisions for BIOL 004A.</td>
<td>Motion carried 7-0-0</td>
<td>BIOL 004A was unanimously approved with minor edits.</td>
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<tr>
<td>BIOL 061: Human Heredity – 3 Units</td>
<td>Revision: J. Stryker and M. Newman presented the course revisions for BIOL 061.</td>
<td>Motion carried 7-0-0</td>
<td>BIOL 061 was unanimously approved with minor edits.</td>
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<tr>
<td>CNSTR 101A: Construction Tools, Materials, and Processes – 4 Units</td>
<td>Revision: J. Kauffman presented the course revisions for CNSTR 101A.</td>
<td>Motion carried 7-0-0</td>
<td>CNSTR 101A was unanimously approved with minor edits, and materials fee changed to $35.</td>
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<tr>
<td>CNSTR 101B: Residential Construction Framing – 4 Units</td>
<td>Revision: J. Kauffman presented the course revisions for CNSTR 101B.</td>
<td>Motion carried 7-0-0</td>
<td>CNSTR 101B was unanimously approved with minor edits.</td>
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<tr>
<td>CNSTR 103: Roof Framing Systems – 4 Units</td>
<td>Revision: J. Kauffman presented the course revisions for CNSTR 103.</td>
<td>Motion carried 7-0-0</td>
<td>CNSTR 103 was unanimously approved with minor edits.</td>
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<tr>
<td>CNSTR 104: Interior/Exterior Finish – 4 Units</td>
<td>Revision: J. Kauffman presented the course revisions for CNSTR 104.</td>
<td>Motion carried 7-0-0</td>
<td>CNSTR 104 was unanimously approved with minor edits.</td>
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<tr>
<td>CNSTR 125: Green Construction – 3 Units</td>
<td>Revision: J. Kauffman presented the course revisions for CNSTR 125.</td>
<td>Motion carried 7-0-0</td>
<td>CNSTR 125 was unanimously approved with minor edits.</td>
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<tr>
<td>DENT 151: Beginning Dental Assisting 1 – 3 Units</td>
<td>Revision: L. Sanchez presented the course revisions for DENT 151.</td>
<td>Motion carried 7-0-0</td>
<td>DENT 151 was unanimously approved.</td>
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<tr>
<td>DENT 152: Beginning</td>
<td>Revision: L. Sanchez presented the course revisions for DENT 152.</td>
<td>Motion carried 7-0-0</td>
<td>DENT 152 was unanimously approved.</td>
</tr>
<tr>
<td>ENGL 033: Women in Literature – 3 Units</td>
<td>Revision: K. Inguito presented the course revisions for ENGL 033.</td>
<td>Motion carried 7-0-0</td>
<td>ENGL 033 was unanimously approved.</td>
</tr>
</tbody>
</table>
Course ENGL 092: Essay Development: 4 Units
Revision: K. Inguito presented the course revisions for ENGL 092.
Action: Motion carried 7-0-0
ENGL 092 was unanimously approved.

Course ESL 091: College Reading and Writing—6 Units
Revision: D. Pucay presented the course revisions for ESL 091.
Action: Motion carried 7-0-0
ESL 091 was unanimously approved.

Course ESL 302: Introduction to College Reading and Writing—6 Units
Revision: D. Pucay presented the course revisions for ESL 302.
Action: Motion carried 8-0-0
ESL 302 was unanimously approved.

Course ETH 037A: Mexican American History I—3 Units
Revision: J. Covarrubias presented the revisions for ETH 037A.
Action: Motion carried 7-0-0
ETH 037A was unanimously approved.

Course ETH 037B: Mexican American History II—3 Units
Revision: J. Covarrubias presented the course revisions for ETH 037B.
Action: Motion carried 7-0-0
ETH 037B was unanimously approved.

Course MATH 070: Discrete Mathematics—4 Units
Revision: M. Divinia presented the course revisions for MATH 070.
Action: Motion carried 7-0-0
MATH 070 was unanimously approved.

Course SL 001A: American Sign Language 1—3 Units
Revision: R. Blair presented the course revisions for SL 001A.
Action: Motion carried 7-0-0
SL 001A was unanimously approved with minor edits.

Course SL 001B: American Sign Language 2—3 Units
Revision: R. Blair presented the course revisions for SL 001B.
Action: Motion carried 7-0-0
SL 001B was unanimously approved with minor edits.

Course SL 002A: American Sign Language 3—3 Units
Revision: R. Blair presented the course revisions for SL 002A.
Action: Motion carried 7-0-0
SL 002A was unanimously approved with minor edits.

Course SL 002B: American Sign Language 4—3 Units
Revision: R. Blair presented the course revisions for SL 002B.
Action: Motion carried 7-0-0
SL 002B was unanimously approved with minor edits.
D. Course Deactivations
D. Graham motioned to deactivate the following courses; S. Abel seconded.

Course CHIN 098: Directed Study in Chinese—0.50-9 Units
Deactivation:
Action: Motion carried 7-0-0
CHIN 098 was deactivated unanimously.

Course ESL 302L: ESL Skills Development Lab—0.5 Unit
Deactivation:
Action: Motion carried 7-0-0
ESL 302L was deactivated unanimously.

Course SL 001AL: Sign Language Lab-Sign Language 1A—0.50 Unit
Deactivation:
Action: Motion carried 7-0-0
SL 001AL was deactivated unanimously.

Course SL 001BL: Sign Language Lab-Sign Language 1B—0.5 Unit
Deactivation:
Action: Motion carried 7-0-0
SL 001BL was deactivated unanimously.

Course SL 002AL: Sign Language Lab-Sign Language 2A—0.5 Unit
Deactivation:
Action: Motion carried 7-0-0
SL 002AL was deactivated unanimously.

Course SL 002BL: American Sign Language 4—3 Units
Deactivation:
Action: Motion carried 7-0-0
SL 002B was unanimously approved with minor edits.

E. New Program Proposals (Requires Board approval)
D. Graham motioned to approve the following new programs; K. Pullen seconded.

New Program: Associate in Arts in Political Science for Transfer—60 Units
Program: The program was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.

New Program: Associate in Arts in Sociology for Transfer—60 Units
Program: The program was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.

F. Program Revision
D. Graham motioned to approve the follow program revision; M. Sola seconded.

New Program: Patient Navigator—Certificate of Achievement: Level 1—13 Units
Program: Motion carried 7-0-0
Patient Navigator—Certificate of Achievement: Level 1 was unanimously approved. Now that the program is over 12 units, we will be submitting the program to the Board and the CCCCO for approval.
VI. ADJOURNMENT

Meeting adjourned at 4:21pm.