Instructional Policies/ Curriculum Committee

Official Minutes of May 10, 2016


Absent:  L. Chenportillo, M. Conroy

Guests:  A. Johnson, M. Dickerson, R. Banks, I. Ulate, M. Adamczeski

I. CALL TO ORDER
   The meeting was called to order by Linda Meyer, at 1:35 p.m., in the Professional Development Center, GE-118.

II. ADOPTION OF AGENDA
   D. Graham moved for approval of the agenda; K. Pullen seconded the motion.
   Action: Motion carried: 6-0-0
   The motion to approve the agenda with revisions was unanimously approved.

III. APPROVAL OF MINUTES
   The approval of minutes was tabled until the next meeting due to time constraints.

IV. ARTICULATION/CURRICULUM
   A. Senate Report —L. Meyer proposed that the name of the New Program Review and Approval Process be changed to the New Program Approval Procedure, due to some confusion that the initial name caused. The name change would need to be proposed to Academic Senate.
      Motion carried: 6-0-0

   B. Distance Education Coordinator — No report.

   C. Addition of extra IPCC meeting on Wednesday, May 25th from 1:30-4pm
      Motion carried: 6-0-0

V. NEW DISCUSSION/ACTION
   A. Course Revision Proposals
      K. Pullen motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; M. Sola seconded.

      Course AJ 011: Criminal Law — 3 Units
      Revision: A. Johnson presented the course revisions for AJ 011.
      Action: Motion carried: 6-0-0
      AJ 011 was unanimously approved with minor edits.

      Course AJ 104: Report Writing — 3 Units
      Revision: A. Johnson presented the course revisions for AJ 104.
      Action: Motion carried: 6-0-0
      AJ 104 was unanimously approved with minor edits.
<table>
<thead>
<tr>
<th>Course</th>
<th>Revision</th>
<th>Action</th>
</tr>
</thead>
</table>
| CNSTR 102A: Residential Plumbing Systems — 3 Units | | Motion carried 0-6-0  
CNSTR 102A was tabled until the next meeting due to additional questions that needed to be answered by the instructor. |
| CNSTR 102B: Residential/Commercial Wiring — 4 Units | | Motion carried 6-0-0  
CNSTR 102B was unanimously approved. |
| CNSTR 105: Concrete Construction — 4 Units | | Motion carried 6-0-0  
CNSTR 105 was unanimously approved. |
| CNSTR 106: Construction Blueprint Reading, Estimating Codes, and Specifications — 3 Units | | Motion carried 6-0-0  
CNSTR 106 was unanimously approved. |
| CNSTR 107: Principles of Contracting — 3 Units | | Motion carried 6-0-0  
CNSTR 107 was unanimously approved. |
| CNSTR 109A: Basic Cabinet/Furniture Making — 3 Units | | Motion carried 0-6-0  
CNSTR 102A was tabled until the next meeting due to additional questions that needed to be answered by the instructor. |
| CNSTR 110: Architectural Drawing and Home Planning — 3 Units | | Motion carried 0-6-0  
CNSTR 110 was tabled until the next meeting due to additional questions that needed to be answered by the instructor. |
| CNSTR 116: Estimating — 2 Units | | Motion carried 6-0-0  
CNSTR 116 was unanimously approved. |
| CNSTR 118: Project Management for Construction — 1 Unit | | Motion carried 6-0-0  
CNSTR 118 was unanimously approved. |
| CNSTR 120: Building Code for the Construction Industry — 2 Units | | Motion carried 6-0-0  
CNSTR 120 was unanimously approved. |
Course: CNSTR 128: National Electric Code and Calculations — 4 Units
Revision: Action: Motion carried 6-0-0
CNSTR 128 was unanimously approved.

Course: CNSTR 130: House Building Practicum — 4.50 Units
Revision: Action: Motion carried 6-0-0
CNSTR 130 was unanimously approved.

Course: CNSTR 138: Work Experience — 1-8 Units
Revision: Action: Motion carried 6-0-0
CNSTR 138 was unanimously approved.

Course: COS 010A: Cosmetology Freshman Theory — 5 Units
Revision: R. Banks presented the course revisions for COS 010A.
Action: Motion carried 6-0-0
COS 010A was unanimously approved.

Course: COS 010B: Cosmetology Senior Theory — 5 Units
Revision: R. Banks presented the course revisions for COS 010B.
Action: Motion carried 6-0-0
COS 010B was unanimously approved.

Course: COS 105: Cosmetology Professional Skills — 11.50 Units
Revision: R. Banks presented the course revisions for COS 105.
Action: Motion carried 6-0-0
COS 105 was unanimously approved.

Course: COS 105A: Cosmetology Freshman Laboratory — 16 Units
Revision: R. Banks presented the course revisions for COS 105A.
Action: Motion carried 6-0-0
COS 105A was unanimously approved.

Course: COS 105B: Cosmetology Senior Laboratory — 16 Units
Revision: R. Banks presented the course revisions for COS 105B.
Action: Motion carried 6-0-0
COS 105B was unanimously approved.

Course: COSX 109: Senior Laboratory — 1-13 Units
Revision: R. Banks presented the course revisions for COSX 109.
Action: Motion carried 6-0-0
COSX was unanimously approved.

Course: COS 116A: Cosmetology Teacher Training — 10.50 Units
Revision: R. Banks presented the course revisions for COS 116A.
Action: Motion carried 6-0-0
COS 116A was unanimously approved.

Course: COS 116B: Cosmetology Teacher Training II — 10.50 Units
Revision: R. Banks presented the course revisions for COS 116B.
Action: Motion carried 6-0-0
COS 116B was unanimously approved.
Course: PSYCH 012: Social Psychology — 3 Units
Revision: 
Action: Motion carried 6-0-0
PSYCH 012 was unanimously approved.

Course: KINAM 018: Intercollegiate Cross Country-Men — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAM 018 was unanimously approved.

Course: KINAM 020: Intercollegiate Football — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAM 020 was unanimously approved.

Course: KINAM 024: Intercollegiate Golf — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAM 024 was unanimously approved.

Course: KINAM 048: Intercollegiate Track and Field-Men — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAM 048 was unanimously approved.

Course: KINAW 018: Intercollegiate Cross Country — Women — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAW 018 was unanimously approved.

Course: KINAW 040: Intercollegiate Softball — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAW 040 was unanimously approved.

Course: KINAW 048: Intercollegiate Track and Field-Women — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAW 048 was unanimously approved.

Course: KINAW 052: Intercollegiate Volleyball — 3 Units
Revision: 
Action: Motion carried 6-0-0
KINAW 052 was unanimously approved.

Course: MACH 109: Introduction to Coordinate Measurement Machine — 3 Units
Revision: I. Ulate presented the course revisions for MACH 109.
Action: Motion carried 6-0-0
MACH 109 was unanimously approved.

Course: MACH 165: Mill Setups I — 1.50 Units
Revision: I. Ulate presented the course revisions for MACH 165.
Action: Motion carried 6-0-0
MACH 165 was unanimously approved.
Course: MATH 061: Finite Mathematics — 3 Units
Revision: M. Divinia presented the course revisions for MATH 061.
Action: Motion carried 6-0-0
MATH 061 was unanimously approved.

B. SJCC New Course Proposals (Requires Board approval)
D. Graham motioned to approve the following new courses and their prerequisites, corequisites, and DE supplements, after separate review and individual approval; S. Abel seconded.

New Course: EDUC 290: Leadership in Small-Group Peer-Assisted Learning — 0.5 Unit
Course: M. Adamczeski presented the EDUC 290 new course proposal.
Action: Motion carried 6-0-0

New Course: EDUC 291: Pedagogies/Best Practices in Small-Group Peer-Assisted Learning — 0.5 Unit
Course: M. Adamczeski presented the EDUC 291 new course proposal.
Action: Motion carried 6-0-0

New Course: EDUC 292: Learning Strategies in Small-Group Peer-Assisted Learning — 0.5 Unit
Course: M. Adamczeski presented the EDUC 292 new course proposal.
Action: Motion carried 6-0-0

C. Course Deactivations
D. Graham motioned to approve the following deactivations; K. Pullen seconded.

Course Deactivation: AJ 118: Introduction to Homeland Security — 3 Units
Action: Motion carried 6-0-0
AJ 118 was unanimously deactivated.

Course Deactivation: AJ 119: Introduction to Intelligence Analysis and Security Management — 3 Units
Action: Motion carried 6-0-0
AJ 119 was unanimously deactivated.

Course Deactivation: AJ 121: Advancement in Judicial Branch Careers — 6 Units
Action: Motion carried 6-0-0
AJ 121 was unanimously deactivated.

Course Deactivation: AJ 122: Transportation and Border Security — 3 Units
Action: Motion carried 6-0-0
AJ 122 was unanimously deactivated.

Course Deactivation: CNSTR 133: LEED Green Associate Preparation — 3 Units
Action: Motion carried 6-0-0
CNSTR 133 was unanimously deactivated.

Course Deactivation: CNSTR 134: LEED AP BD+C Exam Preparation — 3 Units
Action: Motion carried 6-0-0
CNSTR 134 was unanimously deactivated.
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>Deactivation</th>
<th>Action</th>
<th>Course deactivated</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLOBL 004A</td>
<td>History and Politics of a World Religion-in the Middle East</td>
<td>3 Units</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>GLOBL 004A</td>
</tr>
<tr>
<td>GLOBL 006</td>
<td>America in Global Perspective</td>
<td>3 Units</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>GLOBL 006</td>
</tr>
<tr>
<td>HIST 002</td>
<td>Survey of World History</td>
<td>3 Units</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>HIST 002</td>
</tr>
<tr>
<td>MUSIC 014</td>
<td>Musician’s Workshop</td>
<td>0.5-2</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>MUSIC 014</td>
</tr>
<tr>
<td>MUSIC 065</td>
<td>Intro to Chinese Instruments</td>
<td>1 Unit</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>MUSIC 065</td>
</tr>
<tr>
<td>LE 154</td>
<td>Basic Police Academy</td>
<td>22-27</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>LE 154</td>
</tr>
<tr>
<td>LE 160</td>
<td>Basic Police Academy, Modular, Level III</td>
<td>4 Units</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>LE 160</td>
</tr>
<tr>
<td>LE 161</td>
<td>Basic Police Academy, Modular, Level II</td>
<td>6.5 Units</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>LE 161</td>
</tr>
<tr>
<td>LE 162</td>
<td>Basic Police Academy, Modular, Level I</td>
<td>13 Units</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>LE 162</td>
</tr>
<tr>
<td>THEAT 031</td>
<td>Theatre Workshop-Major Production</td>
<td>0.5-2</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>THEAT 031</td>
</tr>
<tr>
<td>THEAT 032</td>
<td>Film Production Workshop</td>
<td>0.5-2</td>
<td></td>
<td>Motion carried 6-0-0</td>
<td>THEAT 032</td>
</tr>
</tbody>
</table>
D. Program Revision
D. Graham motioned to approve the follow program revision after separate review and individual approval; M. Sola seconded.

<table>
<thead>
<tr>
<th>Program Revision</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration of Justice-Judicial Administration—Associate in Science—61 Units</td>
<td>Motion carried 6-0-0</td>
</tr>
<tr>
<td>Administration of Justice—Traditional Option—Associate in Science—61 Units</td>
<td>Motion carried 6-0-0</td>
</tr>
<tr>
<td>Administration of Justice—Traditional Option—Associate in Arts—61 Units</td>
<td>Motion carried 6-0-0</td>
</tr>
<tr>
<td>Construction Technology—Residential Carpentry: Certificate of Achievement: Level 1—17 Units</td>
<td>The revision was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.</td>
</tr>
<tr>
<td>Construction Technology—Residential Maintenance: Certificate of Achievement: Level 2—20 Units</td>
<td>The revision was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.</td>
</tr>
<tr>
<td>Construction Technology—Associate in Science—61 Units</td>
<td>The revision was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.</td>
</tr>
<tr>
<td>Construction Technology—Certificate of Achievement: Level 3—31 Units</td>
<td>The revision was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.</td>
</tr>
<tr>
<td>Construction Technology—Associate in Arts—63 Units</td>
<td>The revision was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.</td>
</tr>
<tr>
<td>Liberal Arts-Arts and Humanities—Associate in Arts—60 Units</td>
<td>Motion carried 6-0-0</td>
</tr>
<tr>
<td>Liberal Arts-Scientific Inquiry and Quantitative Reasoning—Associate in Arts—60 Units</td>
<td>Motion carried 6-0-0</td>
</tr>
</tbody>
</table>
Program: Liberal Arts-Social and Behavioral Sciences—Associate in Arts—60 Units
Revision: Motion carried 6-0-0
Action: Liberal Arts-Social and Behavioral Sciences—Associate in Arts was unanimously approved with minor edits.

Program: CSU General Education Breadth—Certificate of Achievement: Level 3—39 Units
Revision: Motion carried 6-0-0
Action: CSU General Education Breadth—Certificate of Achievement: Level 3 was unanimously approved with minor edits.

Program: IGETC—Certificate of Achievement: Level 3—37-39 Units
Revision: Motion carried 6-0-0
Action: IGETC—Certificate of Achievement: Level 3 was unanimously approved with minor edits.

E. SJCC New Program Proposals (requires Board approval)
K. Pullen motioned to approve the following new programs after separate review and individual approval; M. Sola seconded.

New Program: Associate in Arts in Sociology for Transfer—60 Units
Action: The new program proposal was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.

New Program: Associate in Arts in Political Science for Transfer—60 Units
Action: The revision was tabled until the next meeting as the sponsoring faculty was unable to attend the meeting and answer questions from the committee.

New Program: Peer Leader Training—Certificate of Specialization—1.5 Units
Action: Motion carried 6-0-0
Action: Peer Leader Training—Certificate of Specialization was unanimously approved with minor edits.

VI. ADJOURNMENT

Meeting adjourned at 4:07pm.