Instructional Policies/ Curriculum Committee

Official Minutes of May 9, 2017


Absent: S. Abel, M. Berke, L. Chenportillo, R. Gutierrez


I. CALL TO ORDER

The meeting was called to order by Linda Meyer, at 1:46 p.m., in L-307.

II. ADOPTION OF AGENDA

D. Graham moved for approval of the agenda; K. Pullen seconded the motion.

Action: Motion carried: 6-0-0

The motion was unanimously approved.

III. APPROVAL OF MINUTES

The minutes for the April 25th meeting will be sent out at a later time.

IV. ARTICULATION/CURRICULUM

A. Senate Report – No report.

B. Distance Education Report – M. Conroy mentioned that criteria/qualification issue was not resolved within the meeting and will need to be decided by Academic Senate since a resolution was not reached.

V. NEW DISCUSSION/ACTION

A. Course Revision Proposals

D. Graham motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; G. Castilla seconded.

Course Revision: ANTH 063: Introduction to Social and Cultural Anthropology – 3 Units
Action: Motion carried: 6-0-0

ANTH 063 was unanimously postponed to the next meeting so that questions regarding the DE section could be addressed.

Course Revision: BIOL 072: Human Physiology – 5 Units
Action: Motion carried: 6-0-0

BIOL 072, description, content, methods of evaluation, homework, textbooks, and SLO assessment methods were unanimously approved.

Course Revision: DENT 156: Fundamental Dental Assisting – 1.50 Units
Action: Motion carried: 6-0-0

DENT 156, regular description, short description, methods of evaluation, homework, textbooks, and SLOs were unanimously approved.
Course ENGL 335: Basic Writing Skills — 4.50 Units
Revision: L. Rice presented the revisions for ENGL 335.
Action: Motion carried: 6-0-0
ENGL 335, DE supplement, description, content, methods of evaluation, textbooks, SLOs, and advisory, were unanimously approved.

Course ESL 316: Grammar for Writers 1 — 3 Units
Revision: D. Pucay presented the revisions for ESL 316.
Action: Motion carried: 6-0-0
ESL 316, description, removal of ESL 322 as a prerequisite, and addition of ESL 532 or placement based on assessment as a prerequisite, were unanimously approved.

Course ESL 322: Paragraph Development — 5 Units
Revision: D. Pucay presented the revisions for ESL 322.
Action: ESL 322, and addition of ESL 532 or placement based on assessment as a prerequisite, were unanimously approved.

Course ESL 542: Grammar for Writers 2 — Non-Credit
Revision: D. Pucay presented the revisions for ESL 542.
Action: ESL 542, title, and ESL 322 or placement based on assessment as a prerequisite, were unanimously approved.

Course ETH 030: Chicana/o Culture — 3 Units
Revision: J. Covarrubias presented the revisions for ETH 030.
Action: ETH 030, DE supplement, description, content, methods of evaluation, homework, textbooks, and SLOs were unanimously approved.

Course JOURN 098: Directed Study — 0.50-9 Units
Revision: G. McElroy presented the revisions for JOURN 098.
Action: Motion carried: 6-0-0
JOURN 098, grading standard, methods of evaluation, textbooks, SLOs and the addition of JOURN 032A as a prerequisite, were unanimously approved.

Course KINPE 009: Badminton — 1 Unit
Revision: T. Oberg presented the revisions for KINPE 009.
Action: Motion carried: 6-0-0
KINPE 009, regular description, short description, content, methods of evaluation, and SLOs were unanimously approved.

Course KINPE 013: Advanced Football — 1 Unit
Revision: Action: Motion carried: 6-0-0
KINPE 013, content, methods of evaluation, and SLOs were unanimously approved.

Course KINPE 019: Tae Kwon Do — 1 Unit
Revision: Action: Motion carried: 6-0-0
KINPE 019, regular description, short description, content, methods of evaluation and SLOs were unanimously approved.

Course KINPE 023: Cardio Kickboxing — 1 Unit
Revision: Action: Motion carried: 6-0-0
KINPE 023, description, content, methods of evaluation, and SLO assessment methods were unanimously approved.
Course KINPE 041: Pilates Mat Workout—1 Unit
Revision: D. Robb presented the revisions for KINPE 041.
Action: Motion carried: 6-0-0
KINPE 041, regular description, short description, methods of evaluation, and SLOs were unanimously approved.

Course MACH 100: Shop Math and Drawings—4 Units
Revision: I. Ulate presented the revisions for MACH 100.
Action: Motion carried: 6-0-0
MACH 100 was unanimously sent back to the instructor for additional revisions.

Course MACH 101: Introduction to Machine Technology—3 Units
Revision: I. Ulate presented the revisions for MACH 101.
Action: Motion carried: 6-0-0
MACH 101, advisory, methods of evaluation, homework, and SLO assessment methods were unanimously approved.

Course MACH 110: Introduction to Machine Technology—3 Units
Revision: I. Ulate presented the revisions for MACH 110.
Action: Motion carried: 6-0-0
MACH 110, description, methods of evaluation, textbooks, SLO assessment methods and advisory were unanimously approved.

Course MACH 154: Introductory CAD/CAM Operations for Machinists and Operators—2 Units
Revision: I. Ulate presented the revisions for MACH 154.
Action: Motion carried: 6-0-0
MACH 154, advisory, textbooks, and SLO assessment methods were unanimously approved.

Course PHYS 002B: Algebra/Trigonometry-Based Physics II—4 Units
Revision: G. Castilla presented the revisions for PHYS 002B.
Action: Motion carried: 6-0-0
PHYS 002B, short description, methods of evaluation, homework, textbooks, and SLO assessment methods were unanimously approved.

Course POLSC 005: International Law and Human Rights—3 Units
Revision: D. Robb presented the revisions for POLSC 005.
Action: Motion carried: 6-0-0
POLSC 005, DE supplement, advisory, description, methods of evaluation, textbooks, and SLOs were unanimously approved.

Course PSYCH 098: Directed Study in Psychology—0.50-9 Units
Revision: S. Gutierrez presented the revisions for PSYCH 098.
Action: Motion carried: 6-0-0
PSYCH 098, DE supplement, addition of PSYCH 010 as a prerequisite, content, homework, textbooks, and SLOs were unanimously approved.

Course PSYCH 099: Abnormal Psychology—3 Units
Revision: M. Conroy presented the revisions for PSYCH 099.
Action: Motion carried: 6-0-0
PSYCH 099, description, content, methods of evaluation, textbooks, SLOs, PSYCH 0101 as recommended preparation, and advisory were unanimously approved.
**B. SJCC New Course Proposals (Requires Board approval)**

**New Course: ADS 085: Substance Use Prevention Program Evaluation—2 Units**
- M. Cook presented the ADS 085 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 085 was unanimously approved.

**New Course: ADS 086: Prevention Education and Service Delivery—2 Units**
- M. Cook presented the ADS 086 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 086 was unanimously approved.

**New Course: ADS 087: Community Organization and Communication Strategies—1 Unit**
- M. Cook presented the ADS 087 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 087 was unanimously approved.

**New Course: ADS 088: Public and Organizational Policy Development—2 Units**
- M. Cook presented the ADS 088 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 088 was unanimously approved.

**New Course: ADS 089: Overview of Core Functions of Addiction Treatment—1 Unit**
- M. Cook presented the ADS 089 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 089 was unanimously approved.

**New Course: ADS 500: Prevention 101—Non-Credit**
- M. Cook presented the ADS 500 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 500 was unanimously approved.

**New Course: ADS 501: Addiction Overview for Prevention—Non-Credit**
- M. Cook presented the ADS 501 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 501 was unanimously approved.

**New Course: ADS 502: Ethics and Values in Prevention—Non-Credit**
- M. Cook presented the ADS 502 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 502 was unanimously approved.

**New Course: ADS 503: Program Monitoring, Evaluation and Compliance—Non-Credit**
- M. Cook presented the ADS 503 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 503 was unanimously approved.

**New Course: ADS 504: Overview of Certified Prevention Specialist Process—Non-Credit**
- M. Cook presented the ADS 504 new course proposal.
- Action: Motion carried 6-0-0
  - ADS 504 was unanimously approved.
C. SJCC New Program Proposals *(Requires Board approval)*

New Program: ADS Peer Mentoring Certificate-Certificate of Achievement—8-11 Units
Action: Motion carried 6-0-0
M. Cook presented the ADS Peer Mentoring Certificate-Certificate of Achievement program proposal.
ADS Peer Mentoring Certificate-Certificate of Achievement was unanimously approved.

New Program: Certificate of Prevention Competency-Certificate of Achievement: Level 1—Non-Credit
Action: Motion carried 6-0-0
M. Cook presented the Certificate of Prevention Competency-Certificate of Achievement: Level 1 program proposal.
Certificate of Prevention Competency-Certificate of Achievement: Level 1 was unanimously approved with a minor edit to the description.

Action: Motion carried 6-0-0
M. Cook presented the Substance Use Prevention Certificate-Certificate of Achievement: Level 3 program proposal.
Substance Use Prevention Certificate-Certificate of Achievement: Level 3 was unanimously approved.

ADJOURNMENT
Meeting adjourned at 3:47 pm.