I. CALL TO ORDER
The meeting was called to order by K. Pullen, at 3:30 p.m., in L-307.

II. ADOPTION OF AGENDA
L. Meyer moved for approval of the agenda with minor additions to Item IV; R. Gutierrez seconded the motion.
Action: Motion carried 6-0-0
The motion was unanimously approved.

III. APPROVAL OF MINUTES
L. Meyer moved for approval of the May 23, 2017 minutes; R. Gutierrez seconded the motion.
Action: Motion carried 6-0-0

IV. ARTICULATION/CURRICULUM
A. Senate Report—K. Pullen shared that there was a discussion regarding the lack of faculty input for the Z-degree and questions regarding OER resources and Creative Commons. Additionally, faculty expressed concern over what the role of the IPCC would be with the Z-degree. It was suggested that a taskforce could be created to discuss role of IPCC in Z-degree. K. Pullen added that faculty need to add OER to course in CurricUNET.

B. Distance Education Report—M. Conroy explained how there was a discussion regarding requirements for faculty to teach online and maintaining continuous eligibility.

C. Quorum—K. Pullen stated that she will need to check in with Roland to see which two administrators will be replacing D. Graham and S. Abel’s places in IPCC.

D. Rules of Attendance—K. Pullen noted that there should be clearer guidelines regarding the use of proxies and how often they can be used. J. LeDee shared that EVC has classified members who are allowed to vote on their committee and it is written into their Charge.

E. CurricUNET—Robert reported that the Meat Cutting Apprenticeship courses were not displaying in CurricUNET and that he has submitted a request to Governet to restore these courses so that they will appear.

V. NEW DISCUSSION/ACTION
A. Course Revision Proposals
M. Branom motioned to approve the following courses, Distance Education supplements, unit changes, prerequisites, and corequisites, after separate review and with individual approval; L. Meyer seconded.
<table>
<thead>
<tr>
<th>Course</th>
<th>Revision</th>
<th>Action</th>
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<tr>
<td>ADS 071: Pharmacology/Physiology of Addiction—3 Units</td>
<td>M. Cook presented the revisions for ADS 071.</td>
<td><strong>Motion carried: 6-0-0</strong> ADS 071, SLOs, methods of evaluation, and the addition of ADS 070 as a prerequisite were unanimously approved.</td>
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<tr>
<td>ADS 073: Case Management—3 Units</td>
<td>M. Cook presented the revisions for ADS 073.</td>
<td><strong>Motion carried: 6-0-0</strong> ADS 073, description, content, SLOs, methods of evaluation, textbooks, and the addition of ADS 070 as a prerequisite were unanimously approved.</td>
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<tr>
<td>BIOL 004B: Organismal Biology and Biodiversity —5 Units</td>
<td>M. Newton presented the revisions for BIOL 004B.</td>
<td><strong>Motion carried: 6-0-0</strong> BIOL 004B, title, description, content, SLOs, methods of evaluation, homework, and textbooks were unanimously approved.</td>
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<tr>
<td>CA 100D: Microsoft Office—3 Units</td>
<td>M. Branom presented the revisions for CA 100D.</td>
<td><strong>Motion carried: 6-0-0</strong> CA 100D, content, SLOs, and the removal of CA 010A and touch typing as prerequisites were unanimously approved.</td>
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<tr>
<td>ESL 312L: ESL Skills Development Lab—0.50 Unit</td>
<td>D. Pucay presented the revisions for ESL 312L.</td>
<td><strong>Motion carried: 6-0-0</strong> ESL 312L, DE supplement, SLOs, and minor edits to the description were unanimously approved.</td>
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<tr>
<td>ESL 322L: ESL Skills Development Lab—0.50 Unit</td>
<td>D. Pucay presented the revisions for ESL 322L.</td>
<td><strong>Motion carried: 6-0-0</strong> ESL 322L, DE supplement, description, SLOs, and textbooks were unanimously approved.</td>
</tr>
<tr>
<td>POLSC 004: International Relations—3 Units</td>
<td></td>
<td><strong>Motion carried: 6-0-0</strong> POLSC 004, DE supplement, description, content, SLOs, methods of evaluation, homework, and textbooks were unanimously approved.</td>
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**B. SJCC New Course Proposals (Requires Board approval)**

R. Gutierrez motioned to approve the following new courses and its prerequisites, corequisites, and Distance Education supplements, after separate review and individual approval; L. Meyer seconded.

<table>
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<th>New Course</th>
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<td>ADS 079: Group Dynamics—3 Units</td>
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</table>
C. SJCC Course Deactivations
M. Conroy motioned to approve the following deactivations, after separate review and individual approval; L. Chenportillo seconded.

Course: CIS 017E: Microsoft Exchange Server—3 Units
Action: Motion carried 6-0-0

D. SJCC Program Revisions Proposals
L. Chenportillo motioned to approve the following program revision after separate review and individual approval; R. Gutierrez seconded.

Program: CSU General Education Breadth-Certificate of Achievement: Level 3—39 Units
Action: Motion carried 6-0-0
CSU General Education Breadth-Certificate of Achievement: Level 3 was unanimously approved with edits to the SLOs and assessment methods.

Program: IGETC-Certificate of Achievement: Level 3—37-39 Units
Revision: K. Pullen presented the revisions for IGETC-Certificate of Achievement: Level 3.
Action: Motion carried 6-0-0
IGETC-Certificate of Achievement: Level 3 was unanimously approved with edits to the SLOs and assessment methods.

Program: Liberal Arts-Arts and Humanities Associate in Arts—60 Units
Revision: K. Pullen presented the revisions for Liberal Arts-Arts and Humanities Associate in Arts.
Action: Motion carried 6-0-0
Liberal Arts-Arts and Humanities Associate in Arts was unanimously approved.

Program: Liberal Studies emphasis in Elementary Teacher Preparation Associate in Arts—60 Units
Revision: K. Pullen presented the revisions for Liberal Arts emphasis in Elementary Teacher Preparation Associate in Arts.
Action: Motion carried 6-0-0
Liberal Studies emphasis in Elementary Teacher Preparation Associate in Arts was unanimously approved.

Program: Liberal Arts-Scientific Inquiry and Quantitative Reasoning Associate in Arts—60 Units
Revision: K. Pullen presented the revisions for Liberal Arts-Scientific Inquiry and Quantitative Reasoning Associate in Arts.
Action: Motion carried 6-0-0
Liberal Arts-Scientific Inquiry and Quantitative Reasoning Associate in Arts was unanimously approved.

Program: Liberal Arts-Social and Behavioral Sciences Associate in Arts—60 Units
Revision: K. Pullen presented the revisions for Liberal Arts-Social and Behavioral Sciences Associate in Arts.
Action: Motion carried 6-0-0
Liberal Arts-Social and Behavioral Sciences Associate in Arts was unanimously approved.

ADJOURNMENT
Meeting adjourned at 3:30 pm.