I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES
   A. September 26, 2017

IV. ARTICULATION/CURRICULUM
   A. Senate Report—K. Pullen
   B. Distance Education Report—M. Conroy
   C. Consideration of Curriculum Coordinator and Articulation Specialist as voting members—J. LeDee

V. NEW DISCUSSION/ACTION
   A. SJCC Course Revision Proposals
      1. ACCTG 020: Financial Accounting—5 Units
         Proposed changes/revisions: Advisory of RW3 changed to RW4. Lecture hours increased from 4 hours to 5 hours; units increased from 4 to 5 units. Content and textbooks revised.
      2. ACCTG 021: Managerial Accounting—5 Units
         Proposed changes/revisions: Advisory of RW3 changed to RW4. Lecture hours increased from 4 to 5 hours; units increased from 4 to 5 units. Content and textbooks revised.
      3. ACCTG 138: Work Experience—1-8 Units
         Proposed changes/revisions: Description, SLOs, methods of evaluation, and homework revised.
      4. ADS 074: Ethics, and Personal and Professional Growth—3 Units
         Proposed changes/revisions: ADS 070 added as a corequisite, content, SLO assessment methods, and methods of evaluation revised.
      5. ADS 076: Law and Prevention: Community Response—3 Units
         Proposed changes/revisions: ADS 070 added as a corequisite. Methods of evaluation revised.
      6. ADS 077A: Supervised Practicum A—2 Units
         Proposed changes/revisions: Description, content, SLOs, and methods of evaluation revised. ADS 075 removed as a prerequisite; ADS 075A and ADS 079A added as a prerequisite.
7. **ADS 077B: Supervised Practicum B — 2 Units**  
Proposed changes/revisions: Description, content, SLOs, and methods of evaluation revised.

8. **ECE 138: Work Experience — 1-8 Units**  
Proposed changes/revisions: Description, SLO assessment methods, methods of evaluation, and homework revised.

9. **LASER 101: Laser Optics Rapid Laser Optics 3-D Prototyping — 4 Units**  
Proposed changes/revisions: Title, SLO assessment methods, and textbooks revised. DE supplement added.

10. **LASER 102: Intermediate Laser Technology — 3 Units**  
Proposed changes/revisions: DE supplement added. SLO assessment methods revised.

**B. SJCC New Course Proposals (requires Board approval)**

1. **AIRC 133: Refrigerant Recovery Certification Preparation — 2 Units**  
Students will gain technical and preparation skills to complete the Section 608 of the Federal Clean Air Act, EPA Certification Program. This course will include types of refrigerants, practical refrigerant recovery, recycling, evacuation, and recharging. Students successfully completing this course will receive the Section 608 EPA Universal Certification. A written board approved exam will be administered within the course whereupon students who successfully pass with 72% or higher, will earn the Section 608 EPA Universal Certification.

2. **CA 500: Getting Started with Macintosh macOS — Noncredit**  
Students will acquire computer skills of the Macintosh Operating System (macOS/OS X). Students will learn skills to manage libraries, folders, files, and use search. Students will be able to personalize the Macintosh computer environment, install software, and use the Macintosh built-in software.

3. **ETEC 150: Commercial Wiring and Lighting — 4 Units**  
Students are introduced to commercial and industrial wiring, including conduit bending, wire fill, load calculations, raceways, LED lighting, high pressure sodium lighting, metal halide and fluorescent lighting. The students will be bending conduit, pull wires and learn how to wire commercial and industrial lighting circuits.

4. **ETEC 151: Motor Controls — 5 Units**  
Students will acquire knowledge and skills working with various types of overload protection and motors used in a commercial or industrial facility. Students will wire multiple commercial projects using ladder and schematic diagrams, including timer circuits, motion sensors, photo cells, safety controls, and pilot duty relays.

Ironworker journeymen and apprentices review welding materials, equipment, procedures, testing techniques, as well as safety requirements. Students will gain competency in techniques of joining ferrous and non-ferrous metals by the use of Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Core Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW), and welding procedures. They will gain competency in reading welding symbols, codes, and understand site conditions that may be encountered in the industry. Student must be a registered Ironworker member with a participating employer.
C. SJCC Course Deactivations

1. **HSCI 098: Directed Study in Health Science — 0.50-9 Units**
   Justification: This course has not been offered in more than 2 years.

D. SJCC Program Revision Proposals

1. **Accounting: Certificate of Achievement-Level 2 — 24 Units**
   Proposed changes/revisions: CA course titles changed. ACCTG 050 added as an elective option.

2. **Accounting Associate in Science — 60 Units**
   Proposed changes/revisions: Regular review.

3. **Alcohol and Drug Studies Certificate: Certificate of Achievement-Level 2 — 30 Units**
   Proposed changes/revisions: Increased professional accreditation requirements lead us to revise the ADS program to divide ADS-075, Individual, Family, Group Counseling into ADS-075A Counseling Theories and Skills, and ADS-079 Group Dynamics.

4. **Alcohol and Drug Studies Associate in Arts — 70 Units**
   Proposed changes/revisions: Increased professional accreditation requirements lead us to revise the ADS program to divide ADS 75, Individual, Family, Group Counseling into ADS 75A Counseling Theories and Skills and 79 Group Dynamics.

5. **Alcohol and Drug Studies Associate in Science — 64 Units**
   Proposed changes/revisions: Increased professional accreditation requirements lead us to revise the ADS program to divide ADS 75, Individual, Family, Group Counseling into ADS 75A Counseling Theories and Skills and 79 Group Dynamics.

D. SJCC New Program Proposals

1. **Alcohol and Drug Studies Advanced Certification: Certificate of Achievement — Level 2 — 38-41 Units**
   San Jose City College offers both an Associate in Arts (AA) and an Associate in Science (AS) degree in Alcohol and Drug Studies. Students planning to transfer should follow the AA degree. The San José City College Chemical Dependency Certificate is a certified CCAPP program, is designed to meet the California Consortium of Addiction Programs and Professionals (CCAPP) requirement of 315 hours of approved Alcohol and Drug training education; and 255 hours of Supervised Practicum. In addition the ADS program meets the requirements of the California Association for Alcohol and Drug Educators (CAADE) with the General Psychology, Abnormal Psychology, and Sociology certificate requirements.

   Completion of the above requirements prepares students to sit for the written examination given by CCAPP, which is the first step toward certification. Following completion of the written examination, CCAPP Interns are required to document 4,000 to 6,000 hours or 2 years full time supervised work experience as a drug and alcohol abuse counselor. Completion of 4,000 to 6,000 hours will entitle Interns to apply for CADCI or CADCII status. When both the written and oral examinations have been successfully completed, the California Consortium of Addiction Professionals and Programs (CCAPP) will award the following certification: Certified Alcohol and Drug Counselor I (CADCI) - 4,000 hour supervised work; Certified Alcohol and Drug Counselor II (CADCII) - 2 years full time or 6,000 hour of supervised work. The entry-level certificate program is designed to provide beginning Chemical Dependency information to prepare students to apply for positions in Chemical Dependency Treatment. It is our hope that this beginning certificate will meet the
trend of increased professionalism in the Chemical Dependency Treatment field in Santa Clara County. Entry level positions include: Night Monitor, Counselor Assistants, Detoxification Staff, Program Managers, and On-Call Counselors.

VI. ADJOURNMENT

VII. ORDER OF DISCUSSION

- **1:30** Item IV
- **2:00** ADS 074
  ADS 076
  ADS 077A
  ADS 077B
  Alcohol and Drug Studies Certificate: Certificate of Achievement-Level 2
  Alcohol and Drug Studies Advanced Certification: Certificate of Achievement-Level 2
  Alcohol and Drug Studies Associate in Arts
  Alcohol and Drug Studies Associate in Science
- **2:30** ACCTG 020
  ACCTG 021
  ACCTG 138
  Accounting: Certificate of Achievement-Level 2
  Accounting Associate in Science
- **2:45** ECE 138
- **2:50** LASER 101
  LASER 102
- **3:00** HSCI 098-Deactivation
- **3:05** CA 500D
- **3:10** AIRC 133
  ETEC 150
  ETEC 151
- **3:25** IRON 500