I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES
A. February 28, 2017

IV. ARTICULATION/CURRICULUM
A. Senate Report—L. Meyer
B. Distance Education Report—M. Conroy
C. Course Deactivations—D. Graham
D. Satisfactory Progress Grade Symbol—L. Meyer
E. IPCC Chair Job Description—L. Meyer
F. Committee Self-Evaluation—L. Meyer

V. NEW DISCUSSION/ACTION
A. SJCC Course Revision Proposals
1. ACCTG 020: Financial Accounting—5 Units 4 Units
   Proposed changes/revisions: DE supplement, description, content, methods of evaluation, homework, textbooks, and SLO assessment methods updated. Unit decrease from 5→4 units. Minimum grade for prerequisite changed to P.

2. ACCTG 021: Managerial Accounting—5 Units 4 Units
   Proposed changes/revisions: Description, methods of evaluation, textbooks, homework, and SLO assessment methods updated. Unit decrease from 5→4 units.

3. ACCTG 098: Directed Study in Accounting—0.50-9 Units
   Proposed changes/revisions: ACCTG 020 added as a prerequisite. Methods of evaluation, homework, and SLOs updated.

4. CIS 062A: Introduction to PC Hardware and Diagnostics—2 Units

5. DANCE 098: Directed Study in Dance—0.50-9 Units
Proposed changes/revisions: Description, content, methods of evaluation, and SLOs updated. DANCE 010, DANCE 020, DANCE 023B, DANCE 040B, or DANCE 050 added as a prerequisite.

6. **ENGL 098: Directed Study—0.50-9 Units**
   Proposed changes/revisions: DE supplement and optional Pass/No Pass added. Content, methods of evaluation, homework, textbooks, and SLOs revised. ENGL 001A added as a prerequisite.

7. **JOURN 035C: High Intermediate Editorial Management—1 Unit**
   Proposed changes/revisions: Description, content, methods of evaluation, homework, textbooks, and SLOs updated.

8. **JOURN 035D: Advanced Editorial Management—1 Unit**
   Proposed changes/revisions: Regular and short description revised. Content, methods of evaluation, homework, textbooks, and SLOs updated.

9. **MATH 021: Precalculus Algebra—4 Units**
   Proposed changes/revisions: Description, content, and methods of evaluation updated.

B. **SJCC New Course Proposals (requires Board approval)**

1. **ACCTG 050: Personal Financial Planning—3 Units**
   Students will learn in this introductory course how to create a personal financial plan designed to accomplish their financial and retirement goals. Foundations of the financial plan will be covered including asset allocation, portfolio theory, insurance needs, and investments to achieve short and long-term goals. Retirement and estate planning will also be discussed.

2. **KINPE 024: Beginning Golf—1 Unit**
   Students are introduced to the game of golf and acquire the skills and knowledge necessary to successfully transition to playing golf on a course. Equipment selection will be covered as well as full swing, ball flight principles, chipping, pitching and putting.

3. **LS 290: Leadership in Small-Group Peer-Assisted Learning—0.50 Unit**
   Students will assume the roles and responsibilities associated with being a Peer Leader employee and gain knowledge in leadership. This course introduces the philosophy of small-group peer-assisted learning. It is designed to develop the role of a Peer Leader with focus on principles and practices of effective leadership, mentorship, oral and aural communication skills to facilitate learning within a small-group setting.

4. **LS 291: Pedagogies/Best Practices in Small-Group Peer-Assisted Learning—0.50 Unit**
   Students will gain knowledge of principles and practices related to pedagogies of small-group peer-assisted learning. Students will apply best practices to a small-group setting.

5. **LS 292: Learning Strategies in Small-Group Peer-Assisted Learning—0.50 Unit**
   Students will gain knowledge of learning strategies as they apply to small-group peer-assisted learning. They will learn the positive effects that learning strategies have on students' confidence and competence.

   Students will learn about absolute value equations and inequalities, quadratic functions and complex numbers. This is the first half of the Intermediate Algebra course sequence which is a prerequisite to transfer level math course. This course continues the Algebra sequence and is a prerequisite to transfer level math courses.
7. **MATH 013B: Intermediate Algebra Part B—3 Units**
   Students will study radicals and rational exponents, exponential and logarithmic functions, and sequences and series. This course is the continuation of Math 13A. This course continues the Algebra sequence and is a prerequisite to transfer level math courses.

8. **OCEAN 098: Directed Study—0.50-9 Units**
   Individual or small groups of students with previous coursework in the discipline who would benefit from Independent Study under the direction of faculty members in specific or related disciplines may develop individualized learning contracts designed to enhance their individual instructional programs. The students and the faculty member in consultation with the Division Dean will determine appropriate learning objectives and activities as well as the number of units to be earned. Instructions and the Learning Contract forms are available in the Division office. Repeatable to a maximum of 9 units across all disciplines.

C. **SJCC Course Deactivation**

   1. **LIB 015: Electronic Research and Internet—3 Units**
      Justification: Course is no longer being offered.

VI. **ADJOURNMENT**

VII. **ORDER OF DISCUSSION**

- **1:30** Item IV
- **1:40** LS 290
- **2:00** ACCTG 020
- **2:05** ACCTG 021
- **2:10** ACCTG 050
- **2:15** ACCTG 098
- **2:20** DANCE 098
- **2:25** ENGL 098
- **2:30** CIS 062A
- **2:40** MATH 013A
- **2:45** MATH 013B
- **3:00** MATH 021
- **3:00** KINPE 024
- **3:10** JOURN 035C
- **3:15** JOURN 035D
- **3:20** LIB 015
- **3:25** Continuation of Item IV