AGENDA

Wednesday, May 25, 2016
Library, #L-206
1:30 p.m. - 4:00 p.m.

I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES
   A. May 9, 2016

IV. ARTICULATION/CURRICULUM
   A. Senate Report—L. Meyer
   B. Distance Education Report—D. Graham
   C. Curriculum Chair position—L. Meyer

V. NEW DISCUSSION/ACTION
   A. Course Revision Proposals
      1. AJ 113: Crime and Violence in America Violent Crime in America—3 Units
         Proposed changes/revisions: Title, description, content, methods of evaluation, homework, textbooks, and SLOs.
      2. BIOL 098: Directed Study in Biology—0.5-9 Units
         Proposed changes/revisions: Grading standard, prerequisite, advisory, methods of evaluation, textbooks, and SLOs.
         Proposed changes/revisions: Title, description, methods of evaluation, homework, textbooks, and SLOs.
      4. BROAD 042C: Advanced Theory and Practices of Radio Broadcast Advanced Radio Production—3 Units
         Proposed changes/revisions: Title, description, methods of evaluation, homework, textbooks, and SLOs.
      5. CA 075D: Microsoft PowerPoint Expert—1 Unit
         Proposed changes/revisions: Description, methods of evaluation, textbooks, and SLOs.
6. CA 302: Getting Started with Microsoft Windows — 0.50 Unit  
   Proposed changes/revisions: Description, content, methods of evaluation, textbooks, and SLOs.

7. CA 303: Getting Started with Microsoft Word — 0.5 Unit  
   Proposed changes/revisions: Description, content, methods of evaluation, textbooks, and SLOs.

8. CA 305: Getting Started with Microsoft PowerPoint — 0.50 Unit  
   Proposed changes/revisions: Description, content, methods of evaluation, textbooks, and SLOs.

9. CA 306: Getting Started with the Internet — 0.50 Unit  
   Proposed changes/revisions: Description, content, methods of evaluation, textbooks, and SLOs.

10. CIS 017A: Windows — 3 Units  
    Proposed changes/revisions: DE supplement updated, content, methods of evaluation, homework, textbook, and SLOs.

11. CIS 017B: Windows Server — 3 Units  
    Proposed changes/revisions: DE supplement updated, description, methods of evaluation, homework, textbooks, and SLOs.

12. CIS 041: Introduction to Computer Information Systems — 3 Units  
    Proposed changes/revisions: DE supplement updated, textbooks, and SLOs.

13. DENT 153: Beginning Dental Assisting 3 — 1.50 Units  
    Proposed changes/revisions: Description, content, methods of evaluation, homework, textbooks, and SLOs.

14. DENT 154: Fundamental Dental Assisting 1 — 3 Units  
    Proposed changes/revisions: Description, content, methods of evaluation, homework, textbooks, and SLOs.

15. DENT 155: Fundamental Dental Assisting 2 — 3 Units  
    Proposed changes/revisions: Description, content, methods of evaluation, homework, textbooks, and SLOs.

16. DENT 171: Clinical Dental Assisting 1 — 2.5 Units  
    Proposed changes/revisions: Description, content, methods of evaluation, homework, textbooks, and SLOs.

17. ESL 312: Introduction to the Essay — 5 Units  
    Proposed changes/revisions: Description, content, methods of evaluation, textbooks, and SLOs.

18. JOURN 035A: Introduction to Editorial Management — 1 Unit  
    Proposed changes/revisions: Description, prerequisite changed to corequisite, methods of evaluation, homework, textbooks, and SLOs.

19. JOURN 035B: Development of Editorial Management Skills Intermediate Editorial Management — 1 Unit  
    Proposed changes/revisions: Title, description, content, methods of evaluation, homework, textbooks, and SLOs.
20. MUSIC 099: Introductory Music—3 Units
   Proposed changes/revisions: Methods of evaluation, homework, textbooks, and SLOs.
   -Added: Hybrid and online distance education added.

21. PHYS 004A: General Physics—5 Units
   Proposed changes/revisions: Methods of evaluation, homework, and textbooks.

22. PHYS 098: Directed Study in Physics—0.50-3 Units
   Proposed changes/revisions: Grading standard, prerequisite, advisory, content, methods of
   evaluation, homework, textbooks, and SLOs.

23. REST 126: Real Estate Finance—3 Units
   Proposed changes/revisions: Grading standard, description, content, methods of
   evaluation, homework, textbooks, and SLOs.
   --Added: Hybrid and online distance education added.

24. REST 127: Real Estate Property Management—3 Units
   Proposed changes/revisions: Short title, description, content, methods of evaluation,
   homework, textbooks, and SLOs.
   --Added: Hybrid and online distance education added.

25. REST 128: Real Estate Economics—3 Units
   Proposed changes/revisions: Description, content, methods of evaluation, homework,
   textbooks, and SLOs.
   --Added: Hybrid and online distance education added.

B. SJCC New Course Proposals (requires Board approval)

1. REST 123: Real Estate Appraisal—3 Units
   Students will learn the fundamental principles and procedures in appraising real property.
   They will examine and apply highest and best use analysis, the cost, sales comparison, and
   income approaches to value, and reconciliation of value indicators to valuation problems
   involving different property types with a primary focus on residential property. This is a
   required course for the California Real Estate Broker license and an elective for the
   California Real Estate Salesperson license.
   --Added: Hybrid and online distance education added.

C. Course Deactivations

1. ESL 091L: ESL Skills Development Lab—0.50 Unit
   Justification: The lab component is being incorporated into the lecture course ESL 91.

D. Program Revisions

1. Real Estate—Certificate of Achievement: Level 2—24-26 Units
   Proposed changes/revisions: Description, PLOs, courses, unit increase from 21-23→24-26.

2. Real Estate—Associate in Science Degree—60-64 Units
   Proposed changes/revisions: Description, PLOs, courses, unit increase from 60→60-64.

VI. ADJOURNMENT

VII. ORDER OF DISCUSSION
   • 1:30 CA 075D
     CA 302
CA 303
CA305
CA 306

- **1:55**  PHYS 098
- **2:00**  BIOL 098
- **2:05**  ESL 312
  ESL 091L
- **2:10**  BROAD 042B
  BROAD 042C
- **2:25**  AJ 113
- **2:30**  REST 123
  REST 126
  REST 127
  REST 128
  Real Estate—Certificate of Achievement: Level 2
  Real Estate—Associate in Science Degree
- **2:50**  JOURN 035A
  JOURN 035B
- **3:00**  MUSIC 099
- **3:05**  PHYS 004B
- **3:10**  DENT 153
  DENT 154
  DENT 155
  DENT 171
- **3:25**  CIS 017A
  CIS 017B
  CIS 041
- **3:40**  Item IV