Minutes
Planning & Institutional Effectiveness Committee
PIE!
Thursday November 9, 2017; 3:00-4:30pm A 213

Committee Members:

<table>
<thead>
<tr>
<th>MSC (2)</th>
<th>FACULTY (4)</th>
<th>CLASSIFIED (3)</th>
<th>STUDENT (1)</th>
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<tbody>
<tr>
<td>Takeo Kubo (absent)</td>
<td>Joyce Lui (absent)</td>
<td>Judith Bell (absent)</td>
<td>Dee Davis</td>
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<td>Mary Cook</td>
<td>JoAnn McGowan</td>
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<td>Lucas Randall</td>
<td>Jasmine Phan</td>
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<td>Leslie Rice</td>
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1. Welcome/Introductions
   a. Introduce guests and members

2. Public Comments (2 minutes each)

3. Review and approve minutes (no minutes to approve-deferred to next meeting) Motion to approve is not necessary. Minutes are either approved “as read” or “as corrected” using the phrase “if there are no objections…”
   a. Approved minutes from 10/26/2017

4. Action Items—(Includes special orders, which are motions that must be decided before adjournment, and unfinished business, such as tabled items from previous meetings.)
   a. Annual Report/ Card on Planning
      i. Include Program Review Plans
      ii. How to inform planning and decision-making using Institutional Set Standards and Goals Accreditation Standards
   b. CAC Comprehensive Report

5. Old Business—(Includes only items which were previously decided and have been placed on the agenda for review and/or reconsideration.)
   a. Discuss PIE Letter of Concern
      i. Discussion of chancellor’s reaction to our letter. Not sure what it meant.
      ii. Perhaps invite the President to discuss the Chancellor’s response.
      iii. This has put our committee’s work on hold while we dealt with it.
   b. Spring Semester Activities
      i. Update Integrated Plan
      ii. Developing a timeline for Strategic Planning
         1. Joyce showed her planning to plan slide.
         2. SPC may take the initiative to read the program reviews plans section, and then recommend them to different committees. The plan is that we don’t our ideas to drift off into the ether, never to be heard from again. We want to actually accomplish our goals and plans! It’s like having friends say, “Let’s hang out sometime.” And they never
set a date, and never hang out. That’s what it feels like. We want the programs to fulfill their plans! We need the program to have an action plan, timelime, results, benchmark goals, etc.

3. Leslie’s suggestion: Find the stopping points for students, give money to those programs so that the students can move past them. Leslie also said that we should give ALL the money to maybe one stopping point per year. Let the program figure out how to use that money to move the needle.

6. **New Business**—(Includes items for which no action is anticipated at this meeting, or items brought forth by the membership not previously submitted for placement on the agenda. Items may be brought to a vote at this meeting by a 2/3 majority decision.)
   a. Discussed guided pathways and how it pertains to planning. Some programs (mostly in CTE areas) are already on the path of guided pathways. Question of when guided pathways will be rolled out raised. Best answer right now is when the college is ready.
   b. Reviewed CAC Comprehensive Report

7. **Adjournment**