Strategic Planning Committee
Minutes
Thursday Feb. 9, 2017; 3:00-4:30pm A 213

Committee Members:

<table>
<thead>
<tr>
<th>MSC (2)</th>
<th>FACULTY (4)</th>
<th>CLASSIFIED (1)</th>
<th>STUDENT (1)</th>
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<tbody>
<tr>
<td>Sean Abel (ex officio)</td>
<td>Mary Cook</td>
<td>JoAnn McGowan</td>
<td>Vacant</td>
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<tr>
<td>Takeo Kubo</td>
<td>Lucas Randall</td>
<td>Vacant</td>
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<td>Joyce Lui</td>
<td>Leslie Rice</td>
<td>Vacant</td>
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1. Welcome/Introductions
   a. No guests

2. Public Comments
   a. No public comments

3. Review and approve minutes
   a. Approve minutes from 12/8/16

4. Action Items
   a. Commonality amongst committee charges
      i. Reviewing the committee linked to institutional effectiveness: SPC, program review, and SLOAC
      ii. Definition of Institution Effectiveness: Systemic approach to data driven decision making, how information is shared across the campus
         1. Assessment ➔ Decision Making ➔ Institution Effectiveness
      iii. SPC: Assess institution (could think of developing report card of SJCC)
      iv. Program Review: assess programs
      v. SLOAC: assess student learning
   b. Accreditation Standards linkages to committee charges
      i. Strategic Planning Committee will pilot linking accreditation standards to

5. Old Business--(Includes only items which were previously decided and have been placed on the agenda for review and/or reconsideration.)
   a. Assemble goals from all committees to find overlap of work and/or how better to work together
      (completed as commonality amongst committee charges)
   b. Accreditation review-question: How do we work to align Institutional Set Standards AND the Strategic Plan KPIs (when appropriate)?
      i. Institutional Set Standards will be discussed with adhoc committee related to Institutional Set Standard
      ii. SPC may review KPIs at a later point
   c. How committee (and other) meeting minutes can positively impact data collection for future Accreditation reports
      i. Set up a system to link meeting minutes or committee self-evaluation to appropriate accreditation standards
      ii. Create a check list for all committee (and other) meetings to help evaluate the work in relation to accreditation standards at the end of the meeting.
      iii. Determine standards which have not been addressed “in a while” (if a standard has not been addressed in any meeting minutes, deliberately address it in an appropriate setting). The time frame needs to be clearly defined
iv. Long Term: Potentially view committee self-evaluation as evidence collection for accreditation self study
d. Plan campus wide retreat to discuss committee structure
   i. Dates, agenda, activities (Tabled until after Strategic Planning Committee works on tying accreditation standards to committee charge)

6. New Business—
   a. SPC would like to contact academic senate to ask for a senator to join SPC
   b. SPC will add information to academic senate related to piloting linking accreditation standards to committee

7. Adjournment