

**Student Success Committee (SSC)
Minutes
Feb. 7, 2013**

Attendees:

MSC	Faculty	Classified	Students
Elaine Burns Romero Jalomo Takeo Kubo Leandra Martin Marilyn Brodie	Maricela Martinez Priscilla Santos Janet Chang	Maria Avalos Debra Guzman Xiomara Martinez	Bihama Vedaste

Approved Agenda

- I. Committee Charge
 - i. Exec team says SSC reports to CPC per Elaine
- II. SJCC Student Success Committee Definition
 - a. SJECCD Student Success definition was approved by board 1/22/2013
 - b. SJCC Student Success Committee will create own definition
 - c. Draft of definition:

SJCC Student Success Definition

Student Success for San Jose City College is a commitment to ensuring that students are able to achieve ISLO's. Student Success is a shared responsibility demonstrated through collaboration, role modeling, education, and support systems.

How to Ensure Student Success

- Personal development
- Listing to our students & business community to provide appropriate courses, programs, certificated & degrees
- Provide advising and counseling
- Provide workshops and courses that assist students
- Navigate the system
- Access to psychological, nursing and medical, mental health advising
- Provide tutoring and other academic support services
- Referral services
- Shared responsibility
 - MAA
 - Email
 - Voicemail
 - Answer phone
 - Return calls

- III. Student Success Symposium
 - a. Statway
 - b. Some Dean's would like to have staff meetings
 - c. Programs want to be highlighted
 - d. State Chancellor guest were invited and Mario Rivas
- IV. Basic Statics Online Course
 - a. Udacity – definition will be brought to next meeting
- V. MAA
 - a. Importance of letting students know of services
 - i. providing the information, asking the students if they have health care, referring them to Health Services

Reminder meetings are held on the 1st and 3rd Thursday of each month.