

CHAPTER 1 — GENERAL INFORMATION

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OUR COMMITMENT TO YOUR EDUCATION

San José City College offers an educational experience that is challenging, informative, useful, and relevant. The College views learning as more than just acquiring information. Learning is an active process that occurs through many different styles and methods. San José City College promotes quality in learning by providing learning environments that stress the acquisition of skills to obtain and synthesize knowledge as well as to apply that knowledge both wisely and successfully.

Valuable learning experiences occur in the classroom and the laboratory. However, learning is not limited to classroom or to laboratory settings. Learning can occur in a variety of settings. For example, the interaction with a counselor, a tutor, or other staff member may also result in a learning experience that is critical for academic success. Consequently, San José City College supports learning through both quality academic programs and quality student support services. The College continues to be a leader in the development of innovative and effective learning programs.

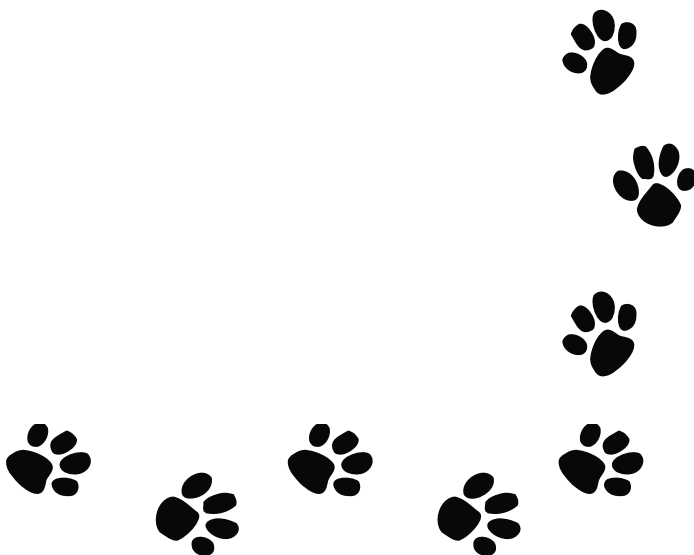
At a minimum, all students at San José City College are expected to demonstrate proficiency in reading, writing, and mathematics. The successful completion of college level reading, writing, and mathematics courses is required of all degree candidates. Special courses and assistance are provided to students through the various learning skills centers at the College. Additionally, faculty and staff are always ready to provide help, encouragement, and direction to students. Each course in the degree programs offered by the College provides students with opportunities to develop critical thinking and other skills demanded by the universities and by most employers. By the time students have completed their associate degree objectives at San José City College, they will have a firm foundation of knowledge and skills that will lead to success in future pursuits.

HISTORY OF THE COLLEGE

Celebrating an existence which spans more than three-quarters of a century, San José City College provides San Jose and Milpitas residents with community college education of the highest quality. From its modest beginnings in 1921, San José City College has delivered its educational mission with integrity and vitality.

For many years, San José City College operated in downtown San Jose. San Jose Unified School District took over the College's operation in 1953, moving it to its present Moorpark Avenue location. In 1958, the name was changed to San José City College. A decade later, an independent San Jose Junior College District was created.

Today, the San José/Evergreen Community College District (formed in 1963) serves more than seven hundred thousand residents within its 303 square mile boundaries, including the San Jose and Milpitas Unified School Districts and East Side Union High School District.



As a result of a 1965 Citizen's Advisory Committee Study, a long-range plan resulted in the acquisition of two campus sites on the district's east side. Evergreen Valley College opened its doors to students in 1975 at its 155-acre campus in southeast San Jose.

Currently, San José City College enrolls more than 16,313 day and evening students, contrasted with 86 in 1921. The number of graduates has also increased. In 2006-2007, over 299 students received Associate in Arts or Science degrees; in 1923, the number was 10. The student body is diverse, reflecting the changing demography of California's major racial/ethnic groups: 24% Asian, 9% African American, 32% Hispanic, 9% other, and 19% Caucasian. Comprehensive programs targeting the following student populations further reflect diversity: disabled, re-entry, socio-economically disadvantaged, and immigrant and international students from over 70 countries.

San José City College offers a two-year lower division college program paralleling four-year colleges and universities. For students who plan to pursue a baccalaureate degree, the College provides a strong core of general education and major courses required for transfer. The College also offers a variety of one- and two-year technical, occupational, and pre-professional courses of study, leading to employment.

COLLEGE MISSION STATEMENT

"The mission of San José City College is to prepare and empower students for success in a global multicultural society. Our primary focus is to foster student learning by providing continuous access to a wide range of comprehensive and flexible postsecondary academic and occupational programs that prepare Silicon Valley residents of all ages and backgrounds for balanced and productive lives and successful careers. To reach these educational goals, the college provides the appropriate support services to meet the needs of an increasingly diverse student population.

To fulfill our commitment to student learning with appropriate assessment at each level, and to assist students in achieving their educational, employment, and life long learning goals, we offer the following:

- Two year college degrees
- Lower-division transfer and general education courses
- Certificates
- Basic skills instruction
- English as a Second Language courses
- Distance learning opportunities
- Technology and career training
- Economic development
- Community services
- Adult non-credit courses

Our mission is, and shall remain, in accordance with all legislation enacted by the State of California."

*Reaffirmed by the San José City College Planning Council:
February 24, 2006*

COLLEGE PHILOSOPHY

We believe our student body reflects a wide range of individual interests, achievements and potential. We further believe that growth toward full recognition and use of individual abilities is the right of every citizen and is enhanced by the professional counseling and guidance of the faculty and staff.

We believe that learning occurs in many ways and in many places and that it is not limited to the classroom; that a broad range of experiences can be related to learning and may be used to gain knowledge and appreciation.

We believe that high quality instruction must be offered in all courses and programs and that a faculty guarantees such standards, continuously critical of its personal teaching standards and of its instructional programs, imbued with intellectual tolerance and a respect for learning.

We believe a wide variety of curricula must be available to provide students with different interests the opportunity and motivation to succeed at a high scholarship level.

We believe that we must stimulate students to think critically and creatively, to recognize and accept personal capabilities, and to participate effectively in a dynamic society.

We believe that we have an obligation to respond to the academic and cultural needs of our community; to maintain a leadership role in defining and clarifying the needs and aspirations of the community; to provide for their realization through services within the functions of this college as an educational institution; and to warrant community support through dedication to excellence in learning.

GENERAL EDUCATION PHILOSOPHY

All students who complete a degree program at San José City College will engage in an organized program of general education that:

- fosters personal growth and lifelong learning
- presents and helps them interrelate to a broad range of human knowledge and thought
- expands their range of scientific, intellectual, and aesthetic experiences, interests, and abilities
- develops effective personal, interpersonal, and social skills
- assists in the process of clarifying and applying values in their daily lives
- fosters a sense of civic responsibility
- expands their understanding of national and global affairs
- fosters the student's sense of individuality in the context of the larger world
- fosters an appreciation of the oneness of human kind

Helping our students achieve these general education learning outcomes is a shared responsibility in all coursework. General



education learning outcomes include a specific focus on such topics as:

- aesthetic sensitivity
- civic responsibility and involvement
- civility
- computer competency
- critical analysis/logical thinking
- individual, cultural and international diversity
- ethical principles
- historical sensitivity
- information competency
- personal integration
- interpersonal skills
- oral communication
- political awareness
- scientific and quantitative reasoning
- social responsibility
- working in groups
- written communication
- critical reading skills
- economic theory

All students will achieve these learning outcomes, in part, through participation in a general education core curriculum that includes work in:

- Written Communication
- Oral Communication
- Critical Thinking
- Physical Sciences
- Life Sciences
- Quantitative Reasoning
- Fine Arts, Humanities
- Social and Behavioral Science
- Lifelong Understanding and Self Development
- Physical Health and Activity
- Cultural Diversity/Ethnic Studies

A concentration of major courses combined with general education will comprise an Associates Degree.

*Approved by SJCC and EVC Senates Spring 2004;
Approved by Board of Trustees June 8, 2004*

ACCREDITATION

San José City College is accredited by the Accrediting Commission for Community and Junior Colleges — Western Association of Schools and Colleges, and operates by authority of the Board of Governors of the California Community Colleges, and the Board of Trustees of the San José/Evergreen Community College District. Accreditation information may be found in the Library, Deans' Offices, the Vice Presidents' Offices, and the President's Office.

GRANTING OF DEGREES

San José City College is authorized by the Board of Governors of the California Community Colleges to grant the Associate in Arts degree and the Associate in Science degree.

ACADEMIC SENATE

On July 7, 1964, the Board of Trustees of the San José/Evergreen Community College District authorized the establishment of an academic senate at San José City College. Our Senate became operative during the Fall of 1964.

The San José City College Academic Senate represents faculty in all academic and professional matters. As provided by The California Educational Code, Title V, and District Policy, the District's Board of Trustees normally accepts all recommendations from the Academic Senate regarding such matters as curriculum, accreditation, professional development, and program review. In other words, the Academic Senate shares in the governance of our district in the case of academic and professional matters.

The Senate also shares responsibility for the development of all other District policies with the Associated Students, the administration, and classified staff through the quadripartite shared governance procedure.

The Senate appoints all faculty members to District committees and task forces, exclusive of collective bargaining committees.

The Academic Senate normally meets on the first and third Tuesdays of each month at 2:10 pm in the Community Conference Room, SC204. All staff and students are invited to attend its meetings.

ORGANIZATION OF THE COLLEGE

The administrative head of the District is the Chancellor. The College President is the Chief Administrative Officer of the campus.

The Vice President of Academic Affairs is the Chief Instructional Officer of the campus, with general supervisory responsibility for basic skills, transfer, and career preparation programs as well as for the instructional faculty.

The Vice President of Student Affairs is the Chief Student Affairs and Services Officer for the campus. Student Affairs and Services include, but are not limited to, the following: Judicial Affairs, Admissions & Records, Counseling, International Students, Financial Aid, Student Health Services, Transfer Center, Associated Student Government, Athletics, Retention and Support Programs, Child Development Center, and Student Activities.

The Vice President of Administrative Services is the Chief Financial Officer of the college. He directs the development and administration of the college's budgeting process and is designated as the Campus Safety Officer.



Instruction is divided into academic divisions, each under the supervision of a Dean who is responsible for coordinating the various departments within the particular division. Career programs are coordinated with cooperation from advisory committees, consisting of representatives from organized labor, the professions, industry, business and where appropriate, State of California licensing agencies. Advisory committees make both course and program recommendations to the staff.

Student Affairs and Services consists of two (2) divisions and six (6) major departments. The two divisions are: Counseling and Matriculation, and Retention and Support Programs. The division of Counseling and Matriculation is primarily responsible for Counseling, the Career/Transfer Center, guidance courses, Assessment, the Student Health Center, Middle College, and International Students. The division of Retention and Support Programs has the responsibility for EOP&S, DSP&S, and Financial Aid.



Divisions and Programs

APPLIED SCIENCE, TECHNOLOGY, AND PHYSICAL EDUCATION

Applied Science

Air Conditioning/Refrigeration (HVACR)
 Construction Technology
 Facilities Maintenance Technology
 Glazing Apprenticeship
 Laser Technology
 Machine Technology
 Meatcutting Apprenticeship
 Solar
 Work Experience

Physical Education

Adaptive Physical Education
 Physical Education

BUSINESS AND SERVICE CAREERS

Business Education

Accounting
 Business
 Computer Applications
 Computer Information Systems
 Marketing
 Real Estate

Service Careers

Cosmetology
 Dental Assisting
 Health Education
 Health Sciences (Emergency Medical Technician
 and Emergency Clinical Technician)

COUNSELING AND MATRICULATION

Assessment
 Career/Transfer Center
 Counseling
 Guidance courses
 International Students
 Job Placement Center
 Middle College
 Student Health Services

HUMANITIES AND SOCIAL SCIENCES

Humanities

Art	Multimedia/Digital Arts
Communication Studies	Music
Dance	Philosophy
Foreign Languages	Photography
Honors Program	Sign Language
Humanities	Theater Arts

Social Sciences

Administration of Justice	Geography
Alcohol and Drug Studies	History
Anthropology	Labor Studies
Early Childhood Education	Political Science
Economics	Psychology
Education	Social Sciences
Ethnic Studies	Sociology
Family & Consumer Studies	UMOJA

LANGUAGE ARTS

English
 English as a Second Language
 Journalism
 Learning Skills
 Library Studies
 Puente Program
 Reading
 Writing

MATHEMATICS AND SCIENCE

Anatomy	Geology
Astronomy	Mathematics
Biology	Meteorology
Biotechnology	Microbiology
Botany	Oceanography
Chemistry	Physics
Environmental Science	Physiology

RETENTION AND SUPPORT PROGRAMS

Disabled Students Program & Services (DSP&S)
 EOP&S/CARE
 Financial Aid
 Veterans

WORKFORCE INITIATIVE NETWORK (WIN) PROGRAM

AmeriCorps
 CalWORKS

OFFICE OF STUDENT AFFAIRS AND SERVICES

Intercollegiate Athletics

Baseball (Men's)
 Basketball (Men's and Women's)
 Cross Country (Men's and Women's)
 Football (Men's)
 Golf (Men's)
 Softball (Women's)
 Track & Field (Men's and Women's)
 Volleyball (Women's)

