FALL 2016 COUNSELORS WEBINAR
OCTOBER 10th 2016
Agenda items for Webinar Session

• New HBCU Partners for 2016-17
• How Students Qualify for the Agreement
• Review of the Application Process
• Counselor Information
• Website Use
• Outreach Activities
• Looking Ahead
ORIGINAL HBCU PARTNER SCHOOLS

- Bennett College  
  Greensboro, NC
- Dillard University  
  New Orleans, LA
- Fisk University  
  Nashville, TN
- Lincoln University of Missouri  
  Jefferson City, MO
- Philander Smith College  
  Little Rock, AK
- Talladega College  
  Talladega, AL
- Tuskegee University  
  Tuskegee, AL
- Wiley College  
  Marshall, TX
- Stillman College  
  Tuscaloosa, AL

NEW PARTNER SCHOOLS FOR 2016-17

- Clark Atlanta University  
  Atlanta, GA
- Grambling State University  
  Grambling, LA
- Kentucky State University  
  Frankfort, KY
- Bethune-Cookman University  
  Daytona Beach, FL
- Central State University  
  Wilberforce, OH
- Edward-Waters College  
  Jacksonville, FL
- Florida Memorial University  
  Miami Gardens, FL
- Huston-Tillotson University  
  Austin, TX
- Lane College  
  Jackson, TN
- Lincoln University of Pennsylvania  
  Lincoln University, PA
- Tougaloo College  
  Jackson, MS
- West Virginia State University  
  Institute, WV
THE APPLICATION PROCESS

• Students meet with transfer center director/coordinator or counselor to discuss their interest in applying to one of the 21 partner institutions.

• Once the transfer center director/coordinator or counselor determines that the students meets the minimum requirements of 2.5 or higher GPA and 30 CSU/ UC transferable units the promo code to waive the $35.00 application can then be given to the student.

(Counselor form – next slide)
COUNSELOR GUIDELINES FOR STUDENTS APPLYING TO HBCU PARTNERS

1. Please refer interested students to the www.cccco.edu/hbcutransfer to research HBCU Community College Partners and identify target HBCUs.

2. Students interested in applying to a HBCU (Historically Black Colleges and Universities) must have at the time of transfer, a cumulative 2.5 GPA and satisfy one of the following:
   A. An Associate Degree for Transfer
   (or)
   B. Thirty semester/45 quarter or more transferable units

3. Complete the HBCU Counselor Verification Form. This form is the second attachment on the email. Please make a copy and email to HBCUTransfer@CCCCO.edu.

4. Provide students a congratulatory form (provided below) with the promotional code. This code allows the student to apply to one or more of the HBCU partner institutions at no cost. Encourage the student to apply by phone or computer as soon as possible at http://commonblackcollegeapp.com. Note: Students are required to complete the high school information including ACT/SAT test scores. Students with no test score to report may input 000 for scores.

5. Important note: Students interested in applying only to non-Community College HBCU partner institutions may use the Common Black College application; however, the student may not use the promotional code. Students will be required to pay the $35.00 application fee.

6. Students interested in HBCUs that are not available via the Common Black College Application will need to apply directly to the institution.

7. Please remove the bottom portion of the form below and give to the student.

8. Congratulations! Because you have met the requirements of the HBCU Transfer Guarantee Project, you have been cleared to apply to partnered HBCUs for FREE. You may go on-line to commonblackcollegeapp.com to submit your application.

Your application fee will be waived when you enter _____ (where it is requested on the application). Please take the time to complete your application as soon as possible. This code can only be used by you. All names can be verified.

Once you have completed your application, you will receive a Confirmation Letter by email. Please read the confirmation letter and follow all instructions carefully to ensure your application is received and processed by your selected HBCUs. Official college transcripts from all colleges attended must be sent immediately after applying directly to the HBCUs.
APPLICATION PROCESS – CONTINUED

• Provide students the congratulatory form with the promotional code. This code allows the student to apply to one or more of the HBCU partner institutions at no cost. Encourage the student to apply as soon as possible at http://commonblackcollegeapp.com.

• Important: Students interested in applying only to non-Community College HBCU partner institutions may use the Common Black College application; however, the student may not use the promotional code. Students will be required to pay the $35.00 application fee.

• Students interested in HBCU partner schools who are not available via the Common Black College Application will need to apply directly to the institution: those partner schools are West Virginia State University and Tougaloo College.
FINAL STEPS

• Instruct the student to have all of their official transcripts mailed IMMEDIATELY directly to each HBCU that they have applied to – do not wait for the institutions to request!

• Transfer Center Director/Coordinator and Counselors please complete the Counselor Verification Form then scan & email or fax the from to me – Helen Young Project Director: hyoung@elcamino.edu or fax (310) 660-3491

• We need the form completed in order to keep a record of who the promo code has been given to from your campus to track usage!
**COUNSELOR VERIFICATION FORM**

<table>
<thead>
<tr>
<th>STUDENT'S NAME:</th>
<th>EMAIL ADDRESS:</th>
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</thead>
<tbody>
<tr>
<td>STUDENT'S SCHOOL IDENTIFICATION NUMBER:</td>
<td>CURRENT GPA:</td>
</tr>
<tr>
<td>CELL NUMBER:</td>
<td>MAJOR:</td>
</tr>
<tr>
<td>COUNSELOR'S NAME:</td>
<td>AT THE TIME OF TRANSFER THIS STUDENT SHOULD BE ON TRACK TO OBTAINING A 2.5 OR HIGHER GPA AND APPLY TO AT LEAST ONE OF THE COMMUNITY COLLEGE PARTNERS. TRANSFER GOAL:</td>
</tr>
<tr>
<td>COMMUNITY COLLEGE:</td>
<td>AN ASSOCIATE TRANSFER DEGREE</td>
</tr>
<tr>
<td>HBCUs You Will Apply To:</td>
<td>A MINIMUM OF 30 TRANSFERABLE SEMESTER UNITS</td>
</tr>
<tr>
<td></td>
<td>STUDENT WILL APPLY:</td>
</tr>
</tbody>
</table>

**Good news – this form will be electronic in the next week or so!**
Student Issues

• Student who have credits from a 4 year institution – this would be treated as pass along credit (after your institution reviews the transcript and deems the courses equivalent).

• Student who have in excess of 70+ semester units – student can still apply but they should be advised like any other 4 year institution – not all of the units may transfer.

* For both of these situations or any others you may encounter please call or email the contact person on the website.
• COUNSELOR QUESTIONS

• What about Major Preparation?
  
  *There is no specified set of major preparation courses for students to follow – students should follow the requirements to complete the degree on their campus.*

• Can they apply to more than one HBCU with the fee waiver code?
  
  *Yes – the application allows students to select four preferred institutions.*

• Can a Transfer Level Degree on my campus that is not a ADT be used?
  
  *Yes – as long as the degree includes either IGETC or CSU General Education and UC/CSU transferable courses for the major (Terminal Degrees are not acceptable).*
Individual students have completed the Common Black College Application and received over $300,000 in scholarship offers.
Common Black College Application

Apply to any number of our Member Institutions for Only $35.00

Students can complete the Common Black College Application (CBCA) and apply to any number of our Member Institutions, the same time, for only $35. The CBCA creates the potential opportunity for students to receive acceptance letters, financial aid packages and scholarship offers from several different colleges.

Please note that all colleges represented by the Common Black College Application give this application the same consideration as their institutional form.

Application Instructions:

1) Please complete the application below and select your desired method of payment. (Payment can be made by check or credit online)

2) Once payment has been confirmed, your application will be sent to all member institutions represented by CBCA.

3) Please fax your transcripts and test scores to (404) 745-0124. (Please note, some of our Member Institutions require to have transcripts and test score sent directly to their Office of Admissions.)

4) Student essays and recommendations should be sent to all of the Member Institutions you are interested in attending.

5) Please log onto our website at www.CommonBlackCollegeApp.com to check on the receipt of your application, transcript and test scores in our office.

6) Please contact all of the colleges you are interested in attending to check on the status of your admissions.

7) The Common Black College Application fee can not be waived and we do not accept fee waivers because students are paying only $35 to apply to all Member Institutions.

8) The $35 Common Black College Application fee is nonrefundable.
<table>
<thead>
<tr>
<th>College Preferences:</th>
<th>1)</th>
<th>2)</th>
<th>3)</th>
<th>4)</th>
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<tbody>
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<tr>
<td>Social Security #</td>
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<tr>
<td>Your Name:</td>
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<td>Address:</td>
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<td>Country:</td>
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<tr>
<td>Residency:</td>
<td></td>
<td></td>
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<tr>
<td>Do you claim to be a RESIDENT of the STATE (above) for tuition purposes?</td>
<td>Yes</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have you EVER lived OUTSIDE of the STATE (above)?</td>
<td>Yes</td>
<td>No</td>
<td></td>
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</tr>
<tr>
<td>Have you lived in the STATE (above) for AT LEAST the past year?</td>
<td>Yes</td>
<td>No</td>
<td></td>
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</tr>
<tr>
<td>Have you attended a high school in the STATE (above) for at least one year?</td>
<td>Yes</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have you graduated from, or will you graduate from a high school in the STATE (above)?</td>
<td>Yes</td>
<td>No</td>
<td></td>
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</tr>
</tbody>
</table>
Student's Email: 
Verify Email: 
Choose a Password: *(must be 6 - 15 characters)*
Confirm Password: 
Citizenship:  
U.S. Citizen  Foreign
If not a U.S. Citizen, please enter visa \ registration#:
Enrollment Term:  
Part-Time  Full-Time
Status:  
Freshman  Transfer  Early Admissions  Non-Degree
Which semester do you plan to enroll?
Semester:  
Fall  Spring  Summer
Enrollment Year:  
Date of Birth:  
JAN  **01**  --select--
Gender:  
Male  Female
Marital Status:  
Single  Married  Divorced
High School Information:
High School Attended:  
CEEB Code:  
Graduation Year:  

California Community Colleges Transfer Guarantee to Historically Black Colleges & Universities Program

Gender:  
- Male  
- Female

Marital Status:  
- Single  
- Married  
- Divorced

High School Information:

- High School Attended:
- CEEB Code:
- Graduation Year:

Who is your College Guidance / High School Counselor?

- Counselor Name:
- Counselor Email:

High school grades and key test scores:

- GPA:  (If unsure, give best estimate)
- Must enter ACT or SAT scores

ACT Composite:  (If unsure, give best estimate)
- ACT English:  (If unsure, give best estimate)
- ACT Math:  (If unsure, give best estimate)
- ACT Reading:  (If unsure, give best estimate)
- ACT Science:  (If unsure, give best estimate)

SAT Verbal:  (If unsure, give best estimate)
- SAT Math:  (If unsure, give best estimate)
- SAT Written:  (If unsure, give best estimate)

SAT II Subject:  

Major:  
- Select One  
(Choose major of most interest. Can change major later if needed.)
### Transfer Student Information (complete if transferring from another college)

If you are a student applying through the HBCU California Community College Transfer Guarantee program, you agree by submitting this application, to allow your name and the name of the community colleges you attended to be submitted to the California Community College Chancellor's office for reporting purposes.

<table>
<thead>
<tr>
<th>Transfer College 1</th>
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<tbody>
<tr>
<td>Name:</td>
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<tr>
<td>City:</td>
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<tr>
<td>State:</td>
<td></td>
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<tr>
<td>Country:</td>
<td></td>
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<tr>
<td>Dates Attended:</td>
<td></td>
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<tr>
<td>From:</td>
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<td>(mm/dd/yyyy) To:</td>
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<td>(mm/dd/yyyy)</td>
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</table>

<table>
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<tr>
<th>Transfer College 2</th>
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</thead>
<tbody>
<tr>
<td>Name:</td>
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<tr>
<td>City:</td>
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<td>State:</td>
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</table>

### Referral Information (How did you find out about the CBCA application?)

| Referrer Name: (Name of person who referred you to this site) |   |
| Referrer Email: (Email of person who referred you to this site) |   |
Will you be applying for financial aid?
- Yes
- No

Do you plan to live on campus?
- Yes
- No

Have you ever been suspended from school?
(If yes, please explain)
- Yes
- No
- Explain:

Have you ever been convicted of a felony?
(If yes, please explain the conviction. You may be requested to provide a copy of the court's disposition of your case.)
- Yes
- No
- Explain:

Religious Affiliation
(Information will not be used for admissions purpose)
- Baptist
- Methodist
- Catholic
- Muslim
- Other

Race/Ethnic Origin
(Information will not be used for admissions purpose)
- Black / African American
- Asian
- Native Hawaiian / Other Pacific Islander
- American Indian / Alaska Native
- White
- I prefer not to identify my race / ethnic background

Are you of Hispanic or Latino Origin?
- Yes
- No

Please list any extracurricular activities, special interests, or rewards you have received while at high school:
Certification (Please be sure to review your application for accuracy before submitting.)

☐ I certify that all of the information I have given on this Common Black College Application is complete and accurate to the best of my knowledge. I understand that by withholding information it can lead to the denial of admission or expulsion from school. I agree to allow the information I have given on this Common Black College Application to be forwarded to all CBCA Member Institutions.

I also understand by completing and submitting the Common Black College Application, I agree to allow my supplemental information (transcripts and test scores) to be submitted to the colleges that are Member Institutions of the Common Black College Application.

The Common Black College Application is not authorized to offer admissions, scholarships / financial aid. Please contact the colleges directly if you have questions concerning these matters.

Once submitted, you will be taken to our secure online payment screen where you may pay the $35 Common Black Application fee. After payment is complete, your application will be delivered to all CBCA Member Institutions. You will NOT be required to pay any additional application fees by our Member Institutions.
APPLICATION HIGHLIGHTS

• Note: Students are required to complete the high school information including graduation date, ACT/SAT test scores. Students with no test score to report may input 000 for scores.

• The Drop down menu for year of birth is limited - Instruct your students to select the last option – it won’t affect the application.

• INFORM YOUR STUDENTS – NOT TO LEAVE ANY AREA WITH A RED STAR BLANK!

• Students will receive a email confirmation that they have successfully submitted the application.
WEBSITE REVIEW
• OUTREACH ACTIVITIES

• Fall 2016 CCC Transfer Fairs
• CSU Counselor Conferences
• UMOJA Conference
• Counseling Division Presentations
• California Collaborative Advising and Counseling
• Academic Senate for California Community Colleges – Academic Academy
• LOOKING AHEAD

• Coming Soon
  • Best Practices
  • Newsletter

• Continued presentations at Counseling Divisions