MISSION STATEMENT
The mission of SJCC is to effect social justice by providing open and equitable access to quality education and programs that both challenge and prepare individuals for successful careers and active participation in a diverse, global society.

VISION STATEMENT
Inspiring Success... One Student at a Time.
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I. **Greetings from San José City College**  
*Message from the San José City College President, Dr. Byron D. Clift Breland*

This year, thanks to the continued dedication of our faculty and staff, San José City College embarked on new projects and programs to further enrich the lives of our students and the community. We continue to be proud of all that we have accomplished through the delivery of excellent instruction and support services to our students at SJCC. This report highlights the work of our dedicated faculty and staff and the commitment of students who have worked hard to build a brighter future for themselves, their families, and our community.

While we take our cue from the past in providing our community with a skilled labor force and engaged citizens, we also understand that needs have become far more complex in recent years. In order to adequately meet these needs we must shift our emphasis. Our effort and attention have been fine-tuned because of our responsibility to our students. At present, our mission is as much about enabling student success as it is about providing access to quality higher education. We know that education and training are vital to our students’ future, the well-being of all community members in Silicon Valley, the economic stability of California, and our Nation’s ability to be competitive in a global market. Today, considering the needs for a skilled workforce, the goals of ambitious students, the innovative spirit of entrepreneurs, and the resiliency of displaced workers – the promise of the American Dream starts at San José City College.

I am confident that you will be pleased with what our team has accomplished and the commitment that we continue to uphold in order to ensure our students have every opportunity to be successful in their educational and career pursuits.

Go Jaguars!

Sincerely,

Byron D. Clift Breland, Ph.D.
President
II. **Milestones of San José City College**

*Instruction and Student Support Services Successes of 2014*

<table>
<thead>
<tr>
<th>Instruction Success</th>
<th>Student Support Services Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Increased degrees and certificates awarded by 16% (from 880 in 2013 to 1,021 in 2014).</td>
<td>• Received a $2.5 million, five-year grant to fund a First-Year Experience model to transition underprepared and low-income Latino students from high school to college.</td>
</tr>
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<td>• Obtained approval for nine Associate Degrees for Transfer (ADTs), which is 129% of required ADTs, and added new ADTs in Economics and Psychology.</td>
<td>• The Counseling Department partnered with English, Reading and ESL Department faculty to conduct in-classroom counseling sessions. Conducted 31 presentations to approximately 775 students.</td>
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<td>• Created a new program for working, degreed counselors to obtain the Licensed Advanced Alcohol and Drug Counselor specialization.</td>
<td>• Instituted a campus-wide Sexual Assault Awareness Program.</td>
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<td>• Pathway to Law Program - began participating in a state program involving 24 community colleges and 6 universities and law schools to assist students in moving seamlessly from community college through law school.</td>
<td>• The Kinesiology and Athletics Division worked with the Tutorial Center to coordinate a regular study hall for student athletes.</td>
</tr>
<tr>
<td></td>
<td>• Hosted Career Exploration Day for 4th - 8th grade students, exposing them to a variety of majors and careers. Over 500 students participated.</td>
</tr>
</tbody>
</table>
### III. Construction at San José City College

*Construction & Facilities: Bond Management (G2010 & G2004)*

<table>
<thead>
<tr>
<th>Projects Completed</th>
<th>Projects Underway</th>
</tr>
</thead>
</table>
| **Safety and Security**  
- Installed nine emergency telephones.  
- Conducted a closed-circuit television (CCTV) pilot program with 11 cameras.  
- Installed approximately 2,500 feet of fence and 15 new gates.  
- Installed 83 high efficiency light-emitting diode (LED) lighting heads in parking lots and parking garage. | **New Physical Education Building**  
- Includes student fitness center, locker rooms, training and team rooms, offices, 1,000 seat spectator gymnasium with full basketball court, Wellness Center with yoga and pilates, studios, and renovations to the existing racquetball building. |
| **Career Technical Education and Media Arts Center**  
- Renovated 67,000 square feet and upgraded buildings.  
- Reconfigured six computer labs.  
- Added two new classrooms, one larger classroom, three small lab spaces for laser technology and additional working areas, and added two new ADA compliant restrooms. | **IT and Tech Equipment**  
- Hardware and wireless upgrades |
| **Campus Site Improvements**  
- Walkway & Accessibility Improvements  
- South West Parking Lot Improvements  
- Campus Entrance Enhancements  
- Site Lighting Improvements  
- Signage & Way Finding | **Scheduled Maintenance 2015**  
- GE Building Heating, Ventilation, and Air Conditioning (HVAC) Upgrades  
- Door Hardware Upgrade and Replacement  
- Elevator Upgrades & Modernization |
IV. ACADEMIC AFFAIRS

Lead: Duncan Graham, Vice President of Academic Affairs

- Pathway to Law School Program – began participating in a state program involving 24 community colleges and six universities and law schools to assist students in moving seamlessly from community college through law school.
- Obtained approval for nine Associate Degrees for Transfer (ADTs), which is 129% of required ADTs, and added new ADTs in Economics and Psychology.
- Created a new program for working, degreed counselors to obtain the Licensed Advanced Alcohol and Drug Counselor specialization.
- Increased degrees and certificates awarded by 16% from 880 to 1,021.

A. Athletics

By Lamel Harris, Dean of Athletics and Kinesiology

- An Orientation was implemented prior to the beginning of each semester specifically for student athletes. The Orientation included a welcome to SJCC and speakers presenting campus information from departments such as Admissions, Counseling, the Reading and Writing Center, the Tutoring Center and the Associated Student Government.
- The Kinesiology and Athletics Division worked with the Tutorial Center to coordinate a regular five-day per week Study Hall for student athletes. The Tutoring Center has hired tutors to staff hours to coordinate with athletic schedules. Participating students are from the following teams: Football, cross country, volleyball, softball, golf, basketball, and track and field. Orientations will be held for student athletes prior to fall and spring semesters as a “best practice”.

B. Business and Workforce Development Division

By Dean Ingrid Thompson, Ph.D

- Participation in grants to increase CTE program currency and relevancy through strategic partnerships.
- Grant projects from federal and state funding sources have allowed SJCC to create responsive programs across a spectrum of CTE programs: Health Care (Patient Navigator, a pathway to Medical Assisting), Energy Efficiency (High Efficiency Heating and Cooling Systems) Facilities Maintenance Technology (Programmable Logic Control equipment and smart technologies), Machine Technology (Machine Precision Instrument and Equipment Repair), and credit-bearing Apprenticeship programs (Ironworkers and Carpenters).

Current grant projects include:
Proposition 39 Pre-Apprenticeship Support, Training and Placement program (BayClean Project), Health Care Innovation Challenge Grant, and CTE Enhancement Funds (60%), with three more potential grant proposals in process.

Photo: ACCI Patient Navigator SJCC students (cohort 2 graduation)

Next 12 months:
- To continue partnership and funding development to create innovative courses and programs that are responsive to labor market trends, apprenticeship opportunities, and emerging technologies.
C. Business and Workforce Development Division

By Dean Ingrid Thompson, Ph.D.

- Positioning SJCC nationally, regionally, and locally for significant workforce development opportunities.
- SJCC is a committed contributor for regional workforce collaborations through active participation in the Bay Area Community College Consortium (BACCC) and Marketplaces, SB1070 SW Regional Consortium, CTE Enhancement Fund CEO meetings, South Bay Consortium for Adult Education, and is now a proud member of the federal Office of Apprenticeship’s Registered Apprenticeship Community College Consortium, a national network to help expand opportunities for apprentices to complete their postsecondary degrees at member colleges (32 colleges nationally, three in California).

Next 12 months:
- To continue to participate in collaborative efforts that ensure SJCC and the Bay Region’s community colleges become catalysts for California’s economic recovery (as per the State Chancellor’s Office) and especially for the community that resides within our District.
- Refreshed State-of-the-art CTE Applied Science labs, equipment, and classrooms.
- Refurbishment of the 100 and 200 buildings included refreshing the labs, classrooms, and information technology infrastructure for the following programs: Laser Technology, Machine Technology, Facilities Maintenance Technology, and HVAC. Additional state-of-the-art equipment for hands on application by students was purchased to meet industry standards in these high technology fields.

SJCC recently invested in the latest in CNC technology with two new Sharp CNC mills with Fanuc controls. A new addition also includes the Doosan Lynx 2 axis lathe and a 400 mm horizontal from Doosan. Two new Carl Zeiss CMM’s were also added to the inspection department. This equipment complements our Haas VMC and numerous manual machine tools.

Source: CNC Solutions

Next 12 months:
- With the assistance of program advisory committees, ensure that CTE courses and programs are updated to reflect current and future industry standards.
D. Caminos Project

_By Robert Gutierrez, Director of METAS Program_

Granted by the U.S. Department of Education’s Developing Hispanic-Serving Institutions Program (Title V—HSI), this year SJCC was awarded approximately $2.5 million for the next five years beginning October 1, 2014. The grant, titled _SJCC Caminos Project_, will expand and enhance the academic and student support services initiated by the Metas Program to institute a First-Year Experience model designed to transition underprepared and low-income Latino students from high school to college. On entry, students will select a STEM, CTE, or Liberal Arts pathway supported by activities that include On Course learning strategies, a summer bridge experience, Peer-Led Team Learning, and other interventions to increase completion and transfer rates.

SJCC’s Title V project responds systemically to an increased need in recent years for support services to low-income and Hispanic students that will help them to be successful in college. This Title V grant project, _Caminos_ will overcome weaknesses identified through a comprehensive analysis process and will put in place student-centered support services based on “high impact practices” and on our institutional experience creating academic opportunities for our highly diverse student population.

_Caminos has a single activity_ designed to help eliminate many problems identified at SJCC, including a need for additional support services that will assist students in being successful in college from entry through graduation or transfer. The results of these efforts are reflected in our four major objectives:

- **Objective 1:** The completion rate (degree, certificate or transfer-related outcomes) for students in the Caminos Project will exceed the current rate of 34% for underprepared students to 50% in year 4 and 70% in year 5 in our effort to reach the current completion rate of 70.6% for college prepared students;

- **Objective 2:** 79% of the students in the Caminos Project will persist (enroll in three consecutive semesters) and complete 15 units (current rate of 65%);

- **Objective 3:** 70% of students in the Caminos Project will complete 30 units within two years of their initial enrollment; and,

- **Objective 4:** 70% of students in the Caminos Project who complete more than 18 units of Career Technical Education Program within three years of their initial enrollment, compared to baseline of 54%.
<table>
<thead>
<tr>
<th>Specific Tasks</th>
<th>Participants</th>
<th>Methods</th>
<th>Results</th>
<th>Time Frame</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Start: appoint Project Director</td>
<td>SJCC President</td>
<td>Appointment by President</td>
<td>Position filled; management structure formed; schedule for project progress reports established</td>
<td>10/2014</td>
</tr>
<tr>
<td>Hire new Title V staff</td>
<td>Project Director, HR Director</td>
<td>Post-employment notices; search committee process; conduct interviews; select qualified individuals</td>
<td>Expertise in place for successful activity components</td>
<td>10/2014 - 12/2014</td>
</tr>
<tr>
<td>Contract with external evaluator</td>
<td>PD</td>
<td>Put out bid for proposals, contract following SJCC policies and procedures</td>
<td>Evaluator retained; evaluation schedule set</td>
<td>10/2014</td>
</tr>
<tr>
<td>Develop project schedule</td>
<td>PD</td>
<td>Draft submitted to president</td>
<td>Schedule reviewed and finalized</td>
<td>11/2014</td>
</tr>
<tr>
<td>Purchase equipment and supplies for Year 1</td>
<td>PD, support staff</td>
<td>SJCC purchase and acquisition procedures</td>
<td>New equipment, supplies in use</td>
<td>11/2014 - 4/2015</td>
</tr>
<tr>
<td>Create Professional Development Plan</td>
<td>PD, professional development supervisor</td>
<td>Draft submitted to President</td>
<td>Ongoing plan for professional development activities finalized</td>
<td>1/2015</td>
</tr>
<tr>
<td>Begin professional development activities</td>
<td>Professional development Supervisor</td>
<td>Advertise professional development opportunities</td>
<td>Faculty and staff informed of and participating in professional development program</td>
<td>1/2015 - 9/2015</td>
</tr>
</tbody>
</table>
E. Ironworkers’ Pre-Apprentice Training Program

By Ingrid Thompson, Ph.D., Dean

The four-week long Ironworkers’ Pre-Apprentice Training Program was offered at SJCC and held in the Construction Technology classrooms, enclosed yard, and Parking Lot E.

The Ironworkers recruited 40 students who met the required criteria including:

- Minimum 18 years of age
- High School diploma or GED
- Reliable transportation
- Lifting and carrying a minimum of 70 lbs.
- Negative drug screen
- Resume
- Passing Math test scores

The Ironworkers brought materials from the University of Iron (located in Benicia) including rebar, massive tool chests, instructional materials, and lab equipment. The program introduced participants to the reinforcing ironwork industry. It should be noted that a critical shortage of ironworkers exists in the Bay Area.

Scheduled to run through August 15th, the program ended a week early for an excellent reason - by the end of the third week, the 20 remaining students had all been offered employment. An Ironworkers representative noted that it was the best employment outcome they have had. He also stated that they really enjoyed their time at San José City College and would like to hold the “Gladiators School” here again.

We could not have made the Gladiator School happen at SJCC without the help of our SJCC team: Duncan Graham, Joe Andrade, Anthony Vukelich, and Joyce Fukuman. The team ensured that the Ironworkers were fully accommodated, no matter how just-in-time the requests were.
F. LAADC Program

By Mary Crocker Cook

- Created courses to provide Substance Abuse counseling training for working, degreed counselors (in order to obtain?) the Licensed Advanced Alcohol and Drug Counselor specialization.
- This is a new program. The State of California is working on a certification program for people with this background.
- Next step is a State recognized certificate.

G. Language Arts

By Ron Levesque, Patricia Gairaud

Our English as a Second Language Department has a strong partnership with Campbell Adult and Community Education (CACE). The department has created a friendly pathway for CACE and other adult education students to continue their ESL studies, vocational studies, transfer, and complete their Associate in Arts degree at SJCC. Building on previous year efforts, in fall 2013 and spring 2014, ESL faculty reached out to approximately 120 CACE students. These students were in the upper four levels and transitional classes at CACE, classes that roughly correspond to the intermediate-advanced levels of ESL classes. The outreach effort included in class visits, tours to SJCC conducted by SJCC ESL faculty and coordinating SJCC placement test dates. The tours included visiting several Career Technical Programs, such as Cosmetology, Dental Assisting, Construction Technology, and Facilities Maintenance. The ESL department also used the new college website as an opportunity to strengthen how Adult School students access ESL courses at SJCC.

- 120 CACE students participated in a transition activity/college tour/campus visit/college orientation & assessment

Next 12 months:

- CACE and the SJCC ESL Program continue to articulate their ESL Curriculum. The ultimate goal is to have more alignment especially at the transition levels of CACE and the entry level of ESL level of SJCC.
- Faculty continues to offer transition activities on SJCC campus.
H. Language Arts

By Marlise Edwards, Scott Inguito, John Swanson

In summer 2014, English faculty designed and implemented a project to determine if a timed writing task would yield a different placement level than the ACT-Compass test result, the standard instrument used for placement into developmental and college-level composition. The student writing samples were then used as an additional data point to place students in an English level as close to the college level as their writing skills reflect readiness for. Students were given 1 hour and 15 minutes to respond to the writing prompt and spent no less than 20 minutes on the task. Three English department faculty board-graded the assessment. As a result of the project, no native English student placed in English 335. Most students placed higher than their ACT-Compass score, with the exception of one self-identified ESL student.

- 21 of the 29 students who participated in the pilot were recommended for ENGL 1A as a result of the additional writing assessment.

Next 12 months:

- The department plans to pilot this project in a subsequent summer term to capture a larger data set.

I. Language Arts/Basic Skills

By Keiko Kimura, Dean

The Developmental Education Summer Institute for Adjunct Faculty was held June 12-13, 2014. The training was aimed at providing adjunct faculty with an opportunity to learn more about the college and gain familiarity with issues important to basic skills professionals teaching in California Community Colleges. Cross-disciplinary dialogue was also an aspect of the training.

The following topics were covered by discussion, presentation, and small group activities:

- SB1456 Student Success Act
- SJCC Student Success Scorecard
- Early Alert in MyWeb
- SJCC Tutoring Support Services
- Course Sequencing in the Basic Skills
- Library and Learning Support Services
- Prerequisites and the Challenge process
- 19 adjunct faculty from English, ESL, Math, and Counseling attended the workshop.
- 95% of participants indicated the Summer Institute was ‘Useful’ or ‘Very Useful’
- 100% of participants indicated that more and similar training should be made available to adjunct faculty. A second iteration of this project is planned for next summer.

J. Pathway to Law Program
   By Lopez/Johnson/Abel
   Participating in a state pathway to law school program involving 24 community colleges and six universities and law schools to create a pathway for students to move seamlessly from community college through law school.
   - Created program and various materials for recruitment as well as new course in Street Law Fall 2014, initiated recruitment and outreach activities.
   - Over 20 students have expressed interest in the first outreach with more expected.

   Next 12 months:
   - Offer class and initiate other program activities such as visiting courts, Law Club, Mock Court.

K. Psychology and Economics
   By Conroy/Guiterrez for Psych and Abel/Trieu for Econ
   SJCC/ Degrees
   - Added new Transfer degrees in Economics and Psychology. Previously there were no specific degrees in these areas.
   Given that Psychology is one of the most popular four-year degrees and Economics leads to high-paying jobs, these degrees should increase student transfers

L. Science Department
   By Jose Cabrera
   The Society for Advancement of Hispanics/Chicanos and Native Americans in Science (SACNES) held its regional conference at SJCC, the first time it’s ever been held on a community college campus. The keynote speaker was former astronaut Jose Hernandez and the SJCC club students were instrumental in producing the event.
V. ADMINISTRATIVE SERVICES

Lead: Jorge Escobar, Vice President of Administrative Services

A. Facilities

- Renovated 67,000.00 sq. ft. in the 100/200 buildings to provide an enhanced learning environment in areas of construction, manufacturing, and laser technology, and HVAC.
- Installed state-of-the-art equipment to meet the demands of current marketplace technology
- Increased Campus Safety with installation of closed circuit television cameras, emergency phones, fencing and enhanced campus lighting.
- Upgraded Instructional Technology to support student success

B. Career Technical Education (CTE)

- SJCC recently upgraded equipment and facility to provide a great option to hire new employees or train existing employees. Renovated the 100/200 buildings to provide an enhanced learning environment in areas of construction technology, manufacturing technology, laser tech, and HVAC.
- SJCC recently invested in the latest in CNC technology with two new Sharp CNC mills with Fanuc controls. A new addition also includes the Doosan Lynx 2 axis lathe and a 400 mm horizontal from Doosan. Two new Carl Zeiss CMM’s were also added to the inspection department. This equipment complements our Haas VMC and numerous manual machine tools. Source: CNC Solutions
- Renovated 67,000.00 sq. ft.
- Reconfigured six computer labs.
- Added two new classrooms, one additional larger classroom, three small lab spaces for laser technology and additional working areas.
- Built two new ADA compliant restrooms.
- Installed 49 access points to provide WIFI coverage.

C. Safety and Security

- SJCC is committed to safety and security for our students, faculty, and staff. This year we increased safety elements to the campus with the installation of cameras and emergency telephones.
- SJCC fenced a significant portion of the campus perimeter, upgraded lights in parking lots and garage, installed nine emergency phones, and are conducting a CCTV pilot program with 11 cameras.
• Installed approximately 2500 linear feet of fence and 15 gates.
• Proposition 39 - installed 83 high efficiency LED lighting heads in parking lots and parking garage.

D. Instructional Equipment
• Upgraded computing equipment and kept software current. In 2014, over 250 computers have been purchased and are being installed in labs, classrooms, and offices.
• Projectors and other instructional equipment are also being upgraded to provide an enhanced student experience.
## E. Construction Projects: Upcoming, In-Progress & Completed

*Gilbane Building Company & SJCC*

*By: Scott Jewell, Project Manager*

### Upcoming Projects

- Prop 39 LED Exterior Lighting Upgrades - Phase 2
- Renovate Jaguar Gym (Includes demolition of existing Auxiliary Gym, existing swimming pool, existing locker rooms and related site improvements)
- Scheduled Maintenance (2016-2021)
  - District Wide Exterior Envelope Improvements- 2016
  - Science Center Interior Improvements- Phase 1 (2016)
  - Library/ Learning Center Interior Improvements (2017)
  - Career Technology Interior Improvements (2018)
  - Student Services Interior Improvements (2018)
  - Cosmetology Interior Improvements (2019)
  - Stadium Press Box Improvements (2019)
  - Tech Center Interior Improvements (2020)
  - Science Center Interior Improvements- Phase 2 (2021)

### In-Progress

- Utilities to New and Existing Buildings - Phase 2
- IT and Tech Equipment - Hardware and wireless upgrades
- Physical Education Building and Gymnasium
- Campus Site Improvements
  - Landscape Master Plan
  - Site Lighting Improvements
  - Signage & Way finding
  - Walkway and Accessibility Improvements
  - South West Parking Lot Improvements
  - Campus Entrance Enhancements
- Scheduled Maintenance 2015
  - GE HVAC Upgrades
  - District Wide Exterior Envelope Assessment
  - Door Hardware Upgrade and Replacement
  - District Wide Elevator Upgrades & Modernization
  - Electric Hand Dryer Installation Phase 1
  - Accessibility Upgrades
- Physical Security Phase 2 – (Security Cameras and Emergency Phones)
### Completed Projects and Upgrades

- Career Technology Education – Upgrades to 100 and 200 Buildings
- Prop 39 LED Exterior Lighting Upgrades Phase 1
- Physical Security Phase 1– (Pilot Program: Security Cameras and Emergency Phones)
- Photo Lab Relocation and Renovation
- Security Master Plan
- Repurpose Former Boiler Plant
- Campus Water System Mapping and Consolidation
- **Campus Site Improvements**
  - Fencing Project
- **Scheduled Maintenance**
  - Interior upgrades in Student Center and Tech Center (Summer 2014)
  - Athletic Fields Turf Replacement (2012)
  - Jaguar Gym Bleachers and Refinish Floor (2012)
  - HVAC & Plumbing Upgrades- Phase 1
  - Cosmetology Plumbing Repairs (2015)
  - Tech Center & Business Building Glass Replacement (2012)
  - Tech Center Card Reader (2012)
  - Restroom Accessibility Upgrades (2012)
  - North Parking Lot Rehabilitation (2012)
  - Student Services Painting Project (2012)
  - Chiller Upgrade Project (2013)
  - Tech Center & GE Building Painting Project (2013)
  - Mechanical, Electrical, Plumbing & Fire Protection Upgrades (2013)
  - Tech Center & Student Center Interior Finish Upgrades (2014/15)
  - HVAC & Plumbing Upgrades Phase 2 (2014)
VI. STUDENT AFFAIRS

Lead: Elaine Burns, Vice President of Student Affairs

- Received a $2.5 million, five-year grant to find a First-Year Experience model to transition underprepared and low-income Latino students from high school to college.
- The Counseling Department partnered with English, Reading and ESL Department faculty to conduct in-classroom counseling sessions. Conducted 31 presentations to approximately 775 students.
- Instituted a campus-wide Sexual Assault Awareness program.
- The Kinesiology and Athletics Division worked with the Tutorial Center to coordinate a regular study hall for student athletics.
- Hosted a Career Exploration Day for 4th – 8th grade students, exposing them to a variety of majors and careers. Over 500 students participated.

A. CalWORKS

By Marilyn Brodie

Statistics for the 2013/14 academic year (spring 2014 graduation)

Thirty three graduates including:

- 18 certificates
- 15 degrees

- Two members of Phi Theta Kappa, National Honors Society.
- Four College Honors awards.
- One SJECCD Student Trustee/SJCC AS Chief Justice.
- Four Scholarship awards.
- Twenty-two students qualified for Laptop loans.
CalWORKs also offered a Peer Support Program titled “Support Parents in College Education” (SPICE). A group of second year CalWORKs students formed SPICE to mentor, tutor and provide technological support for new incoming CalWORKs students. They also sponsored a workshop on Stress.

Next 12 Months:

- Continue providing all of the above in addition to the Peer Support Program and to offer free personal counseling to all CalWORKs students and their families through the Asian American Community Involvement program (AACI) as well as to offering additional online resources such as study and organizational skills, and time management.

B. Campus-wide Awareness of Policy, Procedures and Resources

By Elaine Burns / Blake Balajadi

Title IX – Sexual Assault Awareness

Created webpage regarding Student-Right-To-Know, Campus Security Act, Title IX and Campus SaVE Act. The website shows the definition of Title IX, Clery Act, VAWA and SaVE Act, along with compliance and procedures. It also includes a link of Crisis Helplines and posted helplines and community based organization off-campus referrals in every classroom on campus.


Next 12 Months:

- Continue campus-wide awareness by offering workshops, working with Diversity Advisory Committee, Student Development and Activities, and collaborating with outside agencies.
C. Career Exploration Day

By Elaine Burns

- Expose 4th - 8th graders to college and support a college-going culture for first generation students.
- SJCC hosted Career Exploration Day for our neighboring elementary schools 4th – 8th graders. Promoted Student Success by exposing youth to majors/careers that will prepare them early while attending K-12.
- Over 500 students participated in the event.

Stations for event:

<table>
<thead>
<tr>
<th>Atoms</th>
<th>Electro-Lights</th>
<th>Radio Station</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>Chemistry</td>
<td>HVAC</td>
</tr>
<tr>
<td>Medical Assisting</td>
<td>Infrared Light/Astronomy</td>
<td>Arts</td>
</tr>
<tr>
<td>Magnetic Energy</td>
<td>Cosmetology</td>
<td>Campus Tour</td>
</tr>
</tbody>
</table>

Survey sent out to schools:

(See attach A)

Next 12 Months:

- Results from survey plan will be used to improve next year’s Career Exploration Day.
- Continue to work with neighboring schools and with the SJCC Faculty in preparation for 2015 Career Exploration Day event.
D. Counseling

*By Roland Montemayor*

Use best practices and data driven decision making practices to continuously improve counseling services.

**Counseling: Meeting students where it’s most convenient for students**

In order to provide counseling services where it is most convenient to students, the department formed a partnership with faculty in the English, Reading and ESL departments. Faculty member allowed counselors approximately one hour to conduct in classroom counseling sessions.

- Counselors conducted 31 in classroom presentations to approximately 775
- Instructors participated from:
  - ESL 091
  - ESL 302
  - ESL 343
  - ESL 313
  - ESL 334
  - ENGL 335
  - ENGL 1A
  - ENGL 335
  - READ 101
  - READ 301
  - ENGL 92
- Nine classrooms were contacted once, three classrooms were contacted twice and four classrooms were contacted three times.
- Three instructors were continuing partners, while nine expressed interest as a result of our first POP Up Counseling event and follow up by the ESL counseling Liaison.

**Next 12 months:**

- *Working with the Office of Institutional Effectiveness, General Counseling will measure the effectiveness of the sessions by comparing student data for students not contacted, with one contact, two contacts and three contacts.*
E. Enrollment Services

**Admissions & Records and Financial Aid**

*By Takeo Kubo*

*Increased Outreach and In-reach efforts*

In-reach and Out-reach efforts, through Enrollment Services, have increased:

1. Classroom visits added; provides financial aid and general information to current students
2. Cash for College events increased; financial aid informational sessions and application workshops provided at high school campuses
3. Parent Night participation increased
4. Established relationships with more high schools
5. FA14: 11 classroom visits with 15-25 students each
6. Hosting/co-hosting five events: James Lick HS (2); Gunderson HS; Westmont HS; Del Mar HS – all to take place in SP15; anticipating 50-70 high school students per event
7. Invited to various Parent Night events at both high schools and middle schools
8. Working with Westmont HS and Lynbrook HS

**Next 12 months:**

- Increase classroom visits to provide information to current/continuing students; continue Cash for College participation in collaboration with Cal SOAP; increase participation in Parent Night events, especially with “feeder” high schools

F. Outreach

*By Blake Balajadia*

*Increase Outreach Efforts*

**Partnership Breakfast**

- Invite principals, counselors, and instructors from over 40 high schools, continuation, and charters schools to SJCC.
- High schools are able to meet some of our administrators and faculty. Goal to work together with the high school to work towards ensuring student success.

  - Milpitas District
Attached survey was sent out to attendees.

[See attach C]

Next 12 months:

• Results from survey will assist for next year’s Partnership improvements.
• Continue outreach efforts at the schools working with the staff and students.
• Coordinate high school advising to support college success.

G. Student Development

By Blake Balajadia

Increase campus-wide prevention and awareness.

Sexual Violence Prevention

A campus-wide pledge and ribbon campaign to end sexual violence was launched in April 2014 and included dissemination of prevention and prevalence rate information.

In October 2014, over 60 students packed a classroom to participate in a “Consent is Sexy” workshop and showed positive results across the following outcomes:

• definition consent and its components
• definition of sexual violence and its prevalence rates
• safe and healthy ways to ask for consent for sexual contact
• when consent for sexual contact is not present and times when it cannot be given
• identify resources available to report sexual violence
• identify resources available to support a sexual violence survivor
Colleague Civility Seminars
Two seminars were hosted for employees of SJCC and EVC around how to promote civility by communicating effectively. Roughly 25 attendees learned how to:

- recognize and appreciate interpersonal difference
- express themselves
- listen
- the influence of power and emotions on civility

Stress Management Seminars
Two seminars were hosted for CalWorks and the general student populations that provided students with tools to manage their stress and be more successful as students and parents.

[See attach D]

Next 12 months:

- Student Development will continue to offer and strengthen workshop/seminar opportunities in line with district/campus needs. The department will begin the recruitment of students and staff to develop community buy-in and make this education sustainable and more available.

H. Summer Bridge Program

By Elaine Burns

Help recent high school graduates to college preparedness.

- Offered a six-week Summer Bridge Program for high school seniors who will be entering their first year of college.
  - Courses taken during summer were based on each student’s college assessment results and included: Pre-Algebra, Math 311, Elementary Algebra Math 111, Intermediate Algebra 13, English 92, or Reading 101. In addition, everyone takes Guidance 97.
Other services provided were:
  o Supplemental Instruction (SI)
  o Study Cafe
  o Book loans
  o VTA tokens
  o Lunch
  o Two off campus field trips
  o (UC Santa Cruz & Monterey Bay Aquarium)

Summer Bridge Results:
(See attach B)

Next 12 months:

  - Meet with former Bridge students to obtain suggestions to improve and expand the 2015 Summer Bridge program.
  - Recruit first year experience students and continue to collaborate with Metas/Caminos Program.
VII. **Attachments (A, B, C, D)**

Referenced within document.

A. Attachment (A)
Principals and Teachers,

We appreciate your participation in San José City College’s first Career Exploration Day for 4 - 8 graders. If you can please take time to rate each station below and provide comments, we would greatly appreciate it. This will help us serve you better for the next Career Exploration Day.

Please Circle your Overall Rating and Student Interest Rating

<table>
<thead>
<tr>
<th>STATION NAME</th>
<th>STRONGLY AGREE</th>
<th>AGREE</th>
<th>NEUTRAL</th>
<th>DISAGREE</th>
<th>STRONGLY DISAGREE</th>
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<tbody>
<tr>
<td>Atoms Station (Overall)</td>
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<td>Biology Station [Birds] (Overall)</td>
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<td>DISAGREE</td>
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</tbody>
</table>

Would You Bring Your Next Class of 4th - 8th graders to this event/refer others to this activity?  Yes___  No___

Overall Rating of Day: (5-excellent 4-Good 3-satisfactory 2-Needs Improvement 1- Unsatisfactory)  __________

Students/Parents/Guardians/Chaperones Comments:
### San José City College Summer Bridge Program

<table>
<thead>
<tr>
<th></th>
<th>All Students</th>
<th>Non-Bridge</th>
<th>Bridge Participants</th>
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<tbody>
<tr>
<td>Enrollment</td>
<td>112</td>
<td>50</td>
<td>62</td>
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<tr>
<td>Success (pass)</td>
<td>62%</td>
<td>56%</td>
<td>66%</td>
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<tr>
<td>Course Completion</td>
<td>88%</td>
<td>82%</td>
<td>94%</td>
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</tbody>
</table>
C. Attachment (C)

SAN JOSE CITY COLLEGE
PARTNERSHIP BREAKFAST
What did you like best about today?

What could have improved your experience?

What topics or information would you like to see us present next time?

In selecting the optimal date for next year’s event, circle what your preferences would be in terms of:

Month
Jan   Feb   Mar   Apr   May   Jun   Jul   Aug   Sept   Oct   Nov   Dec

Day of the week
Mon   Tue   Wed   Thu   Fri   Sat

Time of day
early morning • late morning • midday • early afternoon • late afternoon • early evening

Please rate your overall experience
Extremely Unsatisfied • Unsatisfied • Neutral • Satisfied • Extremely Satisfied

Additional feedback:
### Sexual Violence Prevention

#### Consent is Sexy Survey

(58 Participants)

<table>
<thead>
<tr>
<th></th>
<th>Pre-Assessment</th>
<th>Post-Assessment</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 = Strongly Disagree, 3 = Neutral, 5 = Strongly Agree</td>
<td>4.10</td>
<td>4.66</td>
<td>0.55</td>
</tr>
<tr>
<td>I have a firm understanding of the definition consent and its components</td>
<td>4.04</td>
<td>4.61</td>
<td>0.58</td>
</tr>
<tr>
<td>I have an understanding of the definition of sexual violence and its prevalence rates</td>
<td>4.09</td>
<td>4.56</td>
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<tr>
<td>I understand safe and healthy ways to ask for consent for sexual contact</td>
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<tr>
<td>I understand when consent for sexual contact is not present and times with it cannot be given</td>
<td>3.69</td>
<td>4.45</td>
<td>0.76</td>
</tr>
<tr>
<td>I can identify resources available to report sexual violence</td>
<td>3.34</td>
<td>4.41</td>
<td>1.07</td>
</tr>
<tr>
<td>I can identify resources available to support a sexual survivor</td>
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</tr>
</tbody>
</table>

End of 2014 Annual Report Appendix – SJCC (Collected and organized by Sam Ho, Chancellor’s Office)