

San José City College
 Advisory Council
 Location: SC-204
 9:00-11:00 a.m. Minutes
 November 21, 2014

Members Present:

| MS | FACULTY | CLASSIFIED | STUDENT |
|----------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------------|
| Duncan Graham Sean Abel | AS-Pat Space AS-Jesus Covarrubias AS-Michael Divinia AS-Javier Chapa AFT 6157- Jose Cabrera | CSEA-Sue Hager CSEA-Deanna Herrera CSEA-Heidi Hoffman | Larry Harris Andrew Phelps Charlene Lilie Alva Long |

- **Absent Members:** Joe Andrade, Elaine Burns, Laura Garcia, Kulwaran Sandhu
- **Committee Proxy:** Margaret Muench proxy for Jesus Covarrubias
- **Guest:** Jorge Escobar, Cambridge West & HPI Architecture
- **Minutes:** Sandra Gonzalez

Call to Order:

Meeting called to order by Duncan Graham 9:03 am

1. Adoption of the Agenda:

Heidi Hoffman Motion to approve agenda with correction to membership
Motion Carries

2. Welcome and Introductions:

- The CAC committee introduced themselves to members of Cambridge West and HPI Architecture. Members of Cambridge West Group: Fred Trapp, Educational Master Plan Leader, Joyce Black, Senior Partner and Project Leader. Members of HPI Architecture: Megan Gaunce, Project Coordinator, Larry Frapwell, President & Facilities Planning Project Leader, Woody Dike, Planning, Urban, and Landscape Design.

3. Information Items:

- Educational Master Plan/Facilities Master Plan Kick-Off Event, Cambridge West & HPI Architecture: The group presented a power point presentation on how they will assist SJCC in completing the EMP and FMP.
**Power Point presentation available in Dropbox.*

4. Approval of November 7, 2014 CAC Minutes/Suggestions:

- Sean Abel Motion to approve meeting minutes
Motion Carries

5. Public Comments (3 minutes):

None

6. CAC Committee Comments (2 minutes):

- Andrew Phelps- Attended a program sponsored by Merritt College last Saturday hosted by The Barbara Lee and Elihu Harris Lecture Series, featuring Dolores Huerta and Senator Art Torres. Second, The Mental Health Client Association is hosting a program on Tuesday, December 2nd at 6:30 pm in SC-104 on Domestic Violence and Sexual Assault on campus. The keynote speaker will be David Yancey and Blake Balajadia.

7. Action Item:

- CAC Charge-Student Membership:
Larry Harris Motion to re instate the term in the student membership “appointed by AS President with 1 an AS officer”
Motion Carries

8. Discussion Items:

None

9. Agenda Items Requested and Referred to Other Committees:

- Webmaster for San Jose City College, Referred to President Breland:
Discussion: Michael added this item to the agenda so that the CAC can vote to send this recommendation to the College President.
Sean Abel motion to send this item to the Technology Committee
Motion Carries

10. Comprehensive Committee Reports (10 minutes each):

- Diversity Advisory Committee: Postponed until 12/05/14
- Student Success Committee: Postponed until 12/05/14

11. Standing Committee Updates (2 minutes):

- **Academic Senate:** Approved DE charge, Statement that is going into board policy in regards to DE standards, approved IPCC charge, approved joint EVC/SJCC subcommittee that will be working with AFT 6157 and working on overlapping issues.
- **Campus Technology:**
- **Diversity Advisory Committee:** No report
- **Facilities/Safety Committee:** No report
- **Finance Committee:** Next meeting on Monday, November 24, 2014 at 3:00 pm.
- **Strategic Planning Committee:** No new items to report since the full comprehensive report done at the last CAC meeting.
- **President & Vice President’s Updates:** NA

12. Other (2 minutes):

- **ASG: Announcements (2 minutes)**
 - Alva Long: The ASG will be hosting a Thanksgiving dinner to serve 200+ SJCC students on November 25, 2014 from 6:00-8:00 pm in SC-204.

Meeting Adjournment:

- **Motion Approved to end meeting at 10:58 AM**