

SAN JOSE CITY COLLEGE



Extended Opportunity Programs & Services

2100 Moorpark Avenue

San Jose, California 95128-2799

Phone: 408-288-3788

Date: 6/22/2010

Dear EOP&S Student:

It has come to my attention that you may qualify for the CARE Program. To be eligible for the CARE Program you must be:

An EOP&S student

A single parent, and at least 18 years old

Has at least one child under fourteen years old at the time of admission into the CARE program

Currently receiving assistance from CAIWORKs/TANF cash aid for themselves and/or their child(ren)

Currently not receiving CalWORKs/TANF cash aid due to drug felony conviction, sanctions or time limited status, but have dependent(s) who is receiving cash aid

Enrolled in at least 12 units

Have an application submitted for financial aid (FAFSA)

CARE Program provides subsidized childcare, transportation assistance, book vouchers, school supplies, an Arco gas card, and meal ticket, for use in the cafeteria on campus. I have enclosed a CARE package for you to file out. Please return the complete package to me as soon as possible.

If you have any questions, please call me at (408) 288-3788 or e-mail me at fazila.nuristani@sjcc.edu. Or stop by my office in the counseling building in room SC-201N.

Sincerely,

Fazila Nuristani
CARE Coordinator

San Jose City College

CARE Program Form and Instruction Packet

Please follow the instructions for the completion of each form in this packet and return them to the EOP&S office. This will prevent any delay in receiving CARE Program services.

The following forms must be completed by you or an outside agency (form 1 and 2 must be completed by outside agency; form 3, 4, 5 and 6 must be completed by you).

1. **CARE Program Intake Application:** Please complete the entire application. This will provide us with the proper information to determine your eligibility for the CARE Program.
2. **Agency Certification:** Take this form to your eligibility worker. The top portion of this form (above the gray line) must be completed by you (the student). Below the gray line must be completed, signed and stamped by your eligibility worker at the Department of Social Services. Please make sure your eligibility worker indicates the type of benefit(s) they are providing (e.g. Cash aid, food stamps, fees, books, supplies, Childcare, Transportation, etc).
3. **Service Provider Certification:** Please take this form to the WIN program on campus to be completed. This will verify the services you are receiving from WIN or Cal Works such as Books, Transportation, etc.
4. **Child Care Referral Form:** This form will indicate how many days and hours per week you need child care assistance. Please fill out the entire form.
5. **Attention CARE Students Form:** This form will let us know if you are receiving any assistance from other programs. Please complete, sign, and date the form
6. **Mutual Responsibility Contract:** Please complete the top portion, initial each paragraph, then sign and date this contract. The contract has all the requirements you must meet each semester to remain eligible for the CARE Program.

Please make sure the entire packet is complete. Do not leave any forms blank. Fill in N/A on any question that does not relate to you. We do not accept incomplete packets.