

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**November 16, 2021**

**Senators Present:** President Judith Bell, Vice President Elena Dutra, Treasurer Heather Jellison, Executive Jose Cabrera, Executive Senator Jennifer Nestojko, John Banks, Shelley Blackman, Mark Branom, Carlos Chavez, Mary Crocker Cook, Jackie Gamboa, Juan Gamboa, Julio Flores, Michelle Gregor, Dedrick Griffin, Rachel Hagan, David Hammerbeck, Kathy Haven, Jagrup Kahlon, Alex Lopez, Anita Reyes, Doug Robb, Kidane Sengal, Yevgeniya Sokolenko, Isai Ulate.

Absent senators: none

Parliamentarian: Tammi Dunning for Lorenzo Cuesta

IPCC: Andres Rodriguez

- I. The meeting called to order at 2:10pm via Zoom.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**  
**Announcement** – Senate President, Judith Bell, reminded senators that agenda items need a 2/3 vote to be added to the agenda (within the meeting). Time extension motions are formal motions and need a second to continue. Action, information/possible action agenda items should start with a motion and a second before moving on to discussion. Please stick to item time limits and speakers must be recognized by the chair before speaking out. When debating motions, speak either for or against the motion.
- IV. Public Comments**
  - A. Vice President Elizabeth Pratt attended the Champions of Higher Education 2021 Excellence in Transfer webinar today where SJCC honored for excellence in transfer of Black and Latinx students. She is grateful to all faculty and Counselors for supporting our students for transfer.

**V. Committee Appointments**

**Evaluation Committee**

- A. Mai Le Del Buono (Sociology) to be evaluated by Hung Trieu (Economics) – **Approved by vote**  
Voting in opposition to the committee were (4): Jose, Carlos, Rachel, and Anita; all others voted for it. Discussion: Mark questioned was the response from the last meeting. Judith said Mai Le asked to put it on the agenda again. Rachel asked if there was good reason for not following the senate recommendation. Juan said there was a communication to the rest of his area and there were four other experts in Social Sciences and Ethnic Studies. Judith relayed the information and the TOPS code to Mai Le. Doug supported Mai Le’s decision based on the TOPS code. Jennifer supported Mai Le because it is important to remember faculty has choice. Mark withdrew his objection. Anita believes that someone from Ethnic Studies would be better suited. Judith received justification that Economics is within the same TOPS code with Sociology.
- B. Carlton Connor evaluated by Doug Robb (peer) (both P.E.) – **Approved w/o objection**  
**Classified Screening Committees** (needs one volunteer each)
- C. Instructional Lab Technician I, Medical Assisting (Position #2152): Jagrup Kahlon (Medical Assisting) – **Approved w/o objection**
- D. Staff Assistant II, EOP&S (Position 2153): Fabio Gonzalez (EOP&S) – **Approved w/o objection**

**VI. Action Items – none**

**VII. Information items (6-minutes limit)**

- A. The revised Participatory Governance Handbook – Jennifer Nestojko said the purpose of participatory governance is shared vision and implementation campus-wide. Participatory governance is linked to Accreditation Standard IV, A2. Constituency groups approved this living document on December 2020. The handbook updates include proxies, timeline for agendas and agenda submissions, adding an accessibility statement and committee membership make up. Alex asked if there was a change in legislation for the change from, “shared governance” to “participatory governance”. VP Pratt said she didn’t know of any new legislation but the template was taken from the state Academic Senate. She is open to more direction on the name. Jennifer added that the committee worked with the SJCC Academic Senate.

- B. Digital Media Arts' upcoming new curriculum update – Jonali Bhattacharyya said three new programs, Graphic Design, Motion Graphic Design, User Experience and Interaction Design, are ready to roll out fall 2022. There has been student demand and labor market supports these. She will continue to develop the Photography department. New faculty, Carol Easter, will bridge Media Arts and Art. Jonali works with a Media Arts advisory board that includes Pixar, Google and other trade arts. There a 24 new courses in production. Jonali asked faculty be open to collaboration with Media Arts. She asked the Senate's support in rolling out the new programs. She will return next spring. Alex thanked Jonali for the hard work. Anita is excited to help and support. She asked if Jonali has considered work experience for student assistance. Jonali has focused on writing the courses and catalog cut-off for spring. Mark is open to working with the new programs. VP Lena said this is aligns with guided pathways and she is thrilled to see the collaboration. VP Pratt thanked Jonali for the student hands-on experience and loved to see the faculty working together.
- C. Presenting the annual Professional Development Plan Cultural Curriculum Audit Review by IEPI (Institutional Effectiveness Partnership Initiative) – Madhavi Sudarsana summarized the professional development report. Judith has the complete report. There was no change to the charge. The membership increased from four to six for both faculty and classified members. They are prioritizing trainings that focus on anti-racism, cultural humility, distance education, equity, accessibility, community of practices, guided pathways, ISEMPER plan, participatory governance, and eLumen. Their goals include continuing our culturally responsive curriculum, humanizing pedagogy training, and community of practice on anti-racism. They have started a community of practice for hyflex and another for cultural curriculum audit will start soon. Dr. Alvarez has started equity workshops on the framework rubric. Training on the Equity Dashboard may roll out next spring. The new website will have a calendar in which all of the professional development activities will be included. Shelley Giacalone added the Cultural Curriculum Audit Revision, CCAR, to address the equity gap started at Long Beach College in 2018. Ventura College was included. She and Madhavi will meet with Ventura College for training. They are planning a Professional Development Day session for the spring. SJCC needs a lead faculty trainer to anchor the effort here. VP Pratt is grateful to work with Madhavi and Shelley and thankful for their leadership.
- D. Accreditation timeline update of the Institutional Self-evaluation Report (ISER) – Jennifer Nestojko said the ISER shows how the college meets the ACCJC standards. The Accreditation Committee provides the leadership. The ISER writing team will follow the guidelines and template to create the draft. There will be standard team roles, i.e., standard champions, with different tasks and eight faculty expertise positions including Academic Senate President, Program Review Coordinator, and IPCC. There is a retreat on January 14. The draft will be composed March – May and collect more feedback over the summer. They will submit it to the Board of Trustees and ACCUC in October 2022. ACCJC will return their feedback. VP Pratt thanked Jennifer and Dr. Waylon Baker for their accreditation work. VP Tran thanked Jennifer for her passion and humor.
- E. Reports from senators who attended plenary sessions – Alex Lopez said one of the big legislation issues is having one general education pattern for both CSU and UC. They are working with the UC system because it does not require Communications. Students will be able to follow one pathway to transfer to CSU, UC, or private university. Several resolutions concerning equity and anti-racism passed including resources for racial justice, critical race theory, equity in science/technology, transfer pathway guarantees, hyflex modalities, and adding cultural responsive curriculum. Judith highlighted the need to advocate more for community college at the state level. Our funds are below the UCs and CSUs' who are not subjected to any legislation. Jose attended workshops that outlined the legislative process from 2010 – 2021 to keep the focus on students. The other discussed strategies to resolve conflict involved with online teaching pedagogy. Jennifer attended several workshops including one for associate faculty who make up 70% of the community college system. We have strengths but more work to do. Elena was excited to see revisions to the California Community Colleges Minimum Qualifications Handbook to include Native American/American Indian Studies, and Asian American Studies. They will vote in the spring so that candidates will have to meet these minimum qualifications. Juan attended Ethnic Studies workshops discussing the development of the Ethnic Studies requirement across California, development of the transfer model curriculum and with the IGETC pattern the UC center body is on the

heels of adopting an Ethnic Studies requirement. They are establishing an Ethnic Studies statewide task force and a council. He is happy to see the passage of AB101 for Ethnic Studies at the high school level.

F. Resource Allocation Model (RAM) Retreat update – Judith, Alex, and Garry Johnson from EVC met on Monday and Wednesday to work on the RAM. Judith said they want to make sure that the colleges get the right amount of money and asking where the money goes and why the district has grown so much. Alex said they agreed that the colleges will keep the difference between leaving (high end) and hiring (low end) salaries. They asked that property taxes go directly to the colleges and rental proceeds generated by the colleges stay with the college. Their facilitator, Narcissa, kept the conversation moving. It was agreed that Milpitas will have its own budget. The Chancellor and the senate presidents will vote before sending these recommendations to the Board. Judith said the representatives were in sync and she thanked the Classified Senate, CSEA, and AFT. The negotiations continue.

G. Enrollment Report – Dr. Joyce Liu said enrollment has declined 15% statewide. California Community College system lost 319K students in one year. The overall headcount is under 2M for the first time in 30 years. Since fall 2020 SJCC’s headcount and seat count have declined by 8.7% and by 8.1% respectively. Post census the SJCC decline is 9.4% up from about 5% in previous years. White, American Indian, and Black students have the highest enrollment drops, with 24.6%, 23.5%, and 14% respectively. Latinx and Asian American students declined by 6.9% and 4.9%. Students age 40 and older declined by almost 19.7% and those 25-39 declined by 14.5%. Fully online sections declined by 10.1%, mixed modality declined by 8%, and fully in-person down by 5.8%. This term 70% of sections were offered as fully online. There was more decline in Humanities and Social Sciences divisions but they also had the largest fraudulent admissions applications.

VP Garcia said we received \$500K in state funding to use for community marketing, student outreach, increased mental health counselor availability, and hard copy schedule of classes. We will use the Higher Education Emergency Relief Fund (HEERF) federal funds to provide free tuition and student fees, student debt relief, emergency financial aid grants, and assist students with access to food, technology, and textbooks. HEERF funds will also assist with distance education professional development, faculty equipment, and Canvas technology enhancements.

Dean Lui added the next steps include a term-to-term retention dashboard, in-depth analysis of course success retention rates, and use qualitative data analysis in conducting student interviews. The District is surveying students to see who will continue with us and in what subjects they need more support. VP Pratt added Career Education (CE) is moving forward with innovative bilingual marketing in Vietnamese and Spanish, social media campaigns, student support events like “Fright Fest” to create a culture of belonging, and career readiness events including virtual job fairs, Apprentice Appreciation Week, CE Open House and Career Exploration panel discussion. The Business & Workforce Division conducted bi-monthly trainings to support becoming a student ready college and entered into a HITEC partnership to support Latinx students. They are closing the equity gap with funding to support immunization requirements, providing CE instructional software for programs, and textbook, laptop/hotspot loaner programs.

Mark asked to meet to discuss technology. He needs assistance in requesting the new state funds for Open Educational Resources (OER). VP Garcia offered to work with Mark. Mary asked if there is a theme about why students have left. Dean Lui answered it seems the cost of living across the state, more jobs availability, and childcare costs have the most impact. Michelle noted that 3 evening/Saturday Ceramics classes eliminated at the start of the pandemic are hard to get back on the schedule. This may explain fewer lifelong learners on campus.

### **VIII. Information Items/Possible Action (6-minute limit)**

A. New state law adopted by the Legislature and signed by Governor Newsom (AB 361) allows local agencies to continue to meet by teleconference and internet platform as long as a state of emergency exists and local or state authorities have recommended social distancing measures. In a related provision, the legislative body, by a majority vote, can take action to meet via teleconference in order to avoid meeting in person and therefore reduce imminent risks to the health and safety of members of the public. If a legislative body continues to meet via teleconference, it must take action to renew this declaration every 30 days – Judith said this was discussed at the Plenary. We need to reaffirm our intention to meet virtually every 30 days. Tammi added the current state of emergency does not expire

until January 2022 so no motion needed yet but a special meeting could be held in January. Mary said Governor Newsom extended the state of emergency through March 2022. This will return in February 2022.

- B. Revisions to the Evaluator Role in eLumen – Judith said that last spring we voted to restrict the use of the evaluator role. This created a problem with the reporting. It does not show sections are complete when using aggregate scoring. She proposed using the evaluator role in three very specific circumstances: (1) only use for associate faculty, (2) only use the collective scoring rubric, and (3) only sections taught by associate faculty should use this role.

(Mark/Mary) **Motion: To allow the use of evaluator role in eLumen as proposed – Approved w/o objection**

Mary asked if she inputs all of the data for her area, would she not have access to it. Judith said yes that is correct.

- C. Finance Committee’s spring timeline presentation – Chris Frazier said the Senate has the process of planning/budget as item 10. A serial reading would take 7 weeks. He proposed the Finance Committee’s timeline. They will request the CAC and Classified to move their meetings to accommodate spring break.

(John/Mark) **Motion: To allow the first budget recommendation read to the Senate on April 5<sup>th</sup> and request the first read to the College Advisory Committee (CAC) on April 8<sup>th</sup>. The last read of the CAC should come after the Senate’s second read on the April 19<sup>th</sup> and Classified Senate comment period.**

VP Pratt said CAC is aware of the timeline and may move their meeting to accommodate it.

- D. Finance Committee: Minor Modification to the Program Review Budget Template – Chris Frazier said this minor modification to the Budget Justification Request Form (BJRF) better aligns with some of the Finance Committee recommendations. These are just yes/no columns.

(Mark/John) **Motion: To add two columns to the Budget Justification Request Form (BJRF) for professional development and applicable to Innovation – Adopted w/o objection**

(Mark/John) **Motion: To add the following language to the Program Review portion of the BJRF, “The Finance Committee requests that if your department has contextual information in the body of the program review that helps justify a budgetary request, please notate that part of your program review with “BJRF1” for the first request…”BJRF2” for the second request and so on. Student Learning Outcome information may also use these symbols to help contextualize a budgetary request.” – Adopted w/o objection**

Judith asked if this language is for this year. Chris answered yes. Chris also restated the President’s goals of increasing retention and number of students, completing career education certificates/degrees and transfers, increasing diversity, equity and inclusion climate through professional development, and increasing community partnerships with non-profit and industry sectors to increase college revenue and internship work.

- E. Resolution to Support the Amah Mutsun Tribe's Protection of Juristac – Elena Dutra

(Juan/Jose) **Motion: To adopt and support the resolution of the Amah Mutsun Tribe’s protection of Juristac and the Ohlone nation – Adopted w/o objection**

Elena Dutra, Counseling faculty and chairperson of the American Indian Council for Higher Education at SJCC, emailed this resolution yesterday. San Jose City College sits on the unceded, ancestral homeland of the Ohlone people. Our district core values are equity, opportunity, and social justice. The local Amah Mutsun tribe homeland in the southern part of Santa Clara County is standing in opposition to a proposed mining project threatening the Juristac also known as Sargent Ranch. Jackie said this mining violates the rights, cultural heritage, and practices of the Amah Mutsun tribe. Juan listed other colleges who offered support and passed resolutions, EVC Academic Senate, UC Santa Cruz faculty, Santa Clara University faculty, staff, and students, UC Berkeley, San Jose State, University of San Francisco, UCLA faculty, Gavilan College, Stanford University and more.

*RESOLUTION TO SUPPORT THE AMAH MUTSUN TRIBAL BAND OF OHLONE AND THE PROTECTION OF JURISTAC*

*WHEREAS, the San Jose Evergreen Community College District has documented its core values to be Opportunity, Equity and Social Justice; and*

*WHEREAS, San Jose City College sits on the traditional and unceded land of the Ohlone people, the original caretakers and stewards of this land, and that every member of the San Jose City College community continues to benefit from living, working, and learning on their traditional homeland since the institution's founding in 1921; and WHEREAS, this land continues to be of great importance to the Ohlone people; and WHEREAS, Juristac is noted on maps and ethnographic surveys as the location of numerous ceremonial and sacred sites, comprising a landscape of immense historical, cultural, environmental, and spiritual importance to the Amah Mutsun Tribal Band of Ohlone; and*

*WHEREAS: The Amah Mutsun Tribal Band represents the indigenous peoples whose aboriginal homelands lie within southern Santa Clara County, San Benito and Santa Cruz Counties, as well as northern Monterey County; and*

*WHEREAS: The Debt Acquisition Company of America, doing business as Sargent Ranch Management Company, has applied to the County of Santa Clara for a conditional use permit for a proposed sand and gravel mining operation with aggregate processing facilities on approximately 320 acres of Sargent Ranch, an area known as Juristac to the Amah Mutsun; and*

*WHEREAS, the Amah Mutsun Tribal Band of Ohlone maintain that the proposed mining pits overburden piles, roads, and processing facilities would irreparably harm Ohlone cultural resources, landscape features, and the spiritual integrity of Juristac; and*

*WHEREAS, the Tribal Council of the Amah Mutsun Tribal Band has taken a unanimous stand in opposition to the Sargent Quarry Project and is seeking the support of surrounding communities in efforts to protect their sacred grounds; and*

*WHEREAS, Juristac is governed jurisdictionally by the Santa Clara County Board of Supervisors and San Jose City College is within the limits of Santa Clara County land; and*

*THEREFORE, BE IT RESOLVED, that the Academic Senate at San Jose City College supports the efforts of the Amah Mutsun Tribal Band to preserve Sargent Ranch/Juristac as open space in perpetuity and to regain access to their cultural and spiritual sites at Juristac;*

*RESOLVED, that the Academic Senate at San Jose City College urge the County of Santa Clara to deny the permits and proposal for the Sargent Quarry Project;*

*RESOLVED, the Academic Senate at San Jose City College call upon other college constituency groups, and the SJECCD Board of Trustees to publicly support the aforementioned; and*

*RESOLVED, that the Academic Senate of San Jose City College respectfully present this resolution in support of the Tribal Council of the Amah Mutsun Tribal Band, who has taken a unanimous stand in opposition to the Sargent Quarry Project, to the Santa Clara County Planning Commission, and the Santa Clara County Board of Supervisors.*

- F. Senate Goals – Judith and the senate executives reviewed the self-evaluation survey to set the senate goals. The six goals are: (1) maintain a respectful and collegial atmosphere; (2) allow all points of view to be heard in a timely manner; (3) update the senate constitution and bylaws; (4) adopt and develop an Academic Senate Handbook; (5) continue to educate faculty, classified professionals, and administrators about the role of the senate and the 10 plus one; and (6) support faculty in achieving and maintaining academic excellence. Goal 6 received the most votes.

(Mark/Jennifer) **Motion: To adopt these goals for 2021-22 academic year – Adopted w/o objection**

- G. Review of District Policies AP3430, AP3435, AP7330, BP3410, BP3430 – Alex Lopez said these AP/BPs have been reviewed by the Senate.

(Alex/Jackie) **Motion: To move forward with AP3430, AP3435, BP3410, BP3430, and AP7330 with the recommendation made by John Banks at the last meeting – Approved w/o objections**

## **IX. Committee Reports**

- A. President's Report: Judith reported meeting on Thursday with the Chancellor, Vice Chancellor of Administrative Services, Associate Vice Chancellor of Human Resources, both college presidents, Alex

for the District Senate, and Garry the EVC Senate President. They discussed priorities like, distance education and retention. They will involve the Classified Senate going forward. Regina Standback Stroud moderated the meeting and she will conduct equity training for our administrators. Our Chancellor is leaving for North Orange County Community College District. We will discuss sending a letter next time.

- B. District Academic Senate: Alex reported the Chancellor asked them to have a voice united with our college presidents. All agreed that we need IT help.
  - C. Senate Updates: Elena said thank you for passing the resolution.
  - D. Jose will forward information for a free webinar series and a free 3-day conference this week at UCSF honoring and recognizing contributions of Native American/Indigenous scientists and scientists in medicine.
  - E. Constitution/Bylaws: Jennifer reported meeting tomorrow to discuss updating the areas and the language for our associate faculty and their length of time on the Senate.
  - F. Student Learning Outcomes (SLO): Judith reported reviewing eLumen to message those who need SLO work. They discussed the survey results and making revisions.
  - G. Program Review: Judith reported the pilot has started and they are meeting with those involved.
  - H. Guided Pathways: Judith reported they are meeting tomorrow to work out results of the faculty survey.
  - I. Open Educational Resources (OER): Mark reported there is new funding coming any day now.
  - J. District Technology: Mark reported meeting with the District to recommend the next time ITSS releases new tools that they consult with the various technology committees and not release them in the middle of the semester.
  - K. Technology Committee: Kidane reported they had their first meeting last week.
- X. The chair adjourned the meeting at 4:31pm.**