

San Jose City College
ACADEMIC SENATE
Approved Minutes
November 17, 2020

Senators Present: President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Senator Elena Dutra, Executive Senator Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, Rachel Hagan, Rich Harlan, Kathy Haven, Clem Lundie, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, Doug Robb, and Bob Wing.

Absent senators: David Hammerbeck (excused)

Parliamentarian: Tammi Dunning for Lorenzo Cuesta

Classified Senate: Andrea Lopez

I. The meeting called to order at 2:10pm via Zoom.

II. Approval of Agenda – Approved w/o objection

III. Approval of Minutes – Approved w/o objection

IV. Public Comments (Each comment is limited to 2 minutes on any item within the senate’s jurisdiction. The law does not permit action or extended discussion on any item not on the agenda except for special circumstance. Requested senate action may be placed on the agenda of a subsequent meeting.)

- A. President Tomaneng gave the Senate her appreciation for prioritizing the faculty hiring list. She has selected 4 positions to move forward. Due to Santa Clara County’s move back to the purple tier, the District EOC is working on a joint emergency response. The Chancellor will communicate soon.

V. Committee Appointments – Approved w/o objection

Screening Committees

MSC

- A. Dean Academic Success and Equity (3) – Dedrick Griffin (Engl.), Dr. Fabio Gonzalez (Counseling), Meiko Daire (Counseling)

Classified (each needs 1)

- B. College Fiscal Coordinator (Position #S2054) – Dr. Fabio Gonzalez (Counseling)
- C. Staff Assistant II (Counseling) (Position #S2053) – Carlos Chavez (Counseling)
- D. Senior Division Administrative Assistant (Social Science, Humanities & Arts) (Position #S2055) – Mary Cook (ADS)

Standing Committee

- E. District Academic Senate (1 senator needed) – Wendy Pio (Dental Assisting)

VI. Information items (6-minute limit/Possible Action)

- A. Course Modality and Accommodations – Dr. Edina Rutland wanted to stress the importance of sticking with the posted course modality. The accommodations are provided by law based on student’s need for the modality of the course. If the course modality is changed it needs to be communicated to SAS as soon as possible. Accommodations are different for asynchronous and synchronous instruction. Also contact Edina/SAS with any questions.
- B. Metas Program update and the new Ganas Grant – Dr. Elizabeth Gonzalez shared results from a 5-year study. Metas serves over 3000 students per year (2018-19). The Cultivamos Summer Bridge program’s goal is to serve 300 students next summer. 85%-95% summer students enroll in the fall. 80%-90% return in the spring. This year with COVID and the economy about 65% returned this fall. The model works but will require a huge team to scale up. Yesenia Escobar Mendoza added 40% of the students have completed 54 units, 20% have completed 30 units with 19% completing 25-26 units. SJCC received \$2.9M in the Ganas (Grit) Grant. The grant goals include creating three academic pathways to teacher prep, public health, and engineering. Senators and faculty commended Metas for their student support, collaboration, student connection, cultural responsive pedagogy, and managing the grant so well.
- C. SJCC credit for prior learning task force – Dr. Beth Pratt said Gabe Santiago shared this opportunity with the Senate previously. She requested an active taskforce for CPL (Credit for Prior Learning). The Academic Senate is needed to carry out this work. There is a certification needed for the Board of

Trustees (BOT) by the end of the calendar year. The CPL Taskforce charge is to develop policies/process flow implementation and communication to students and community. It includes completing the certification, confirming the Board Policy and Administration Procedures, developing institutional process to assure compliance with Title V and Accreditation, research which CPL disciplines would be most helpful to students, and implement the student process flow, and developing a FAQ for students.

The taskforce should include the Director of Enrollment Services, VP of Academic Affairs or Workforce, the Veterans Coordinator, the articulation officer, two Career Education faculty, a Gen Ed Counselor, and a faculty who coordinates SLOs.

(Scott/Clem) **Motion: To establish this CPL Taskforce – Approved w/o objection**

Discussion: Andrea asked that a Veteran's Counselor be involved. Mary was concerned that there is actual course work attached as her discipline cannot substitute life experience. Bob supported the motion but noted his concern that this was labeled as an information/possible action item.

- D. International Student Program's MOU for language partnership with Mission College's Institute of International Studies – Doriann Tran said students are recruited overseas, and locally through language schools. Partnerships were established with language schools previously. Mission College students would be allowed to transfer to SJCC upon completion of their language program. She requested the Academic Senate approve the MOU to move on to the Board of Trustees.

(Clem/Judith) **Motion: To support the MOU with Mission College – Approved w/o objection**

Discussion: Heather noted the ESL department's support for the MOU. Alex said this is an academic program which is a 10+1 issue and the Senate would like to be informed.

- E. MOU agreement to have SJCC join the California Virtual Campus-Online Education Initiative (CVC-OEI) Consortium – Audrey Blumeneau said they are working on the self-assessment packet including a resolution, and the master agreement which all require the Academic Senate President's signature. There are 57 community colleges in the consortium. Some of the benefits subsidized by the state are 500 hours in Net Tutor, Pisces, Cranium Café, Quest for Success and Proctorio. Student success rates improve about 5% with colleges in the consortium. Membership allows SJCC to be part of the course exchange program and resources for faculty online peer review. This item will return for action.
- F. Participatory Governance Handbook – Jennifer Nestojko asked the Senate to review the handbook and send her feedback. This stems from accreditation. It institutionalizes some of the processes so they are not lost. Alex added the importance of the distinction between "primarily relied upon" and "mutually agreed upon," issues. 10+1 areas give the senates the authority with issues "primarily relied upon."
- G. Guided Pathways Steering Committee changes to advisory committee – Judith Bell said they had a large active steering committee last year. While writing the scale of adoption they needed to be more focused and nimble. They would like to change the committee structure from a steering committee to an advisory committee and call for faculty to join the advisory committee.

(Judith/Rich) **Motion: To approve the name change of the Guided Pathways steering committee to an advisory committee – Approved w/o objection**

- H. Associate Faculty senator pay update – Postponed

- I. Review BP5015, BP3250, AP3250, and BP3570 – Andrea Lopez (co-chair) said these were sent to the senate for review. She asked the senate for support so that these can move on to the district council.

(Jennifer/Heather) **Motion: To approve (all four) – Approved w/o objection**

Discussion: John asked if contractors should be included in BP3570, "no smoking on district property." Andrea said the BP covers the college and it was included so that district police could enforce the policy and will be addressed again at a later time. Clem added contractors have their own (safety) protocols and our policies may not be compatible.

- J. State Academic Senate Plenary – Alex said the state plenary was last week and a number of SJCC senators attended. The State Academic Senate focused on equality, equity gaps, Black Lives Matter, the pandemic and teaching/working on Zoom. During the Saturday resolutions they had a pro and a con mike to move discussions forward. The resolution for colleges to take an oath for anti-racism passed. Ethnic Studies will be a requirement statewide and must be taught by Ethnic Studies professors. Heather attended, "How can ideas improve curricular learning for all?" She recommended reviewing the ASCCC.org website to review the plenary power points. Rachel was thankful that the plenary was

online allowing her to attend for the first time. She attended a syllabus workshop which spoke about using welcoming, supportive language and being liquid. She found many colleges do not have Ethnic Studies departments. Elena attended for the first time too and enjoyed the dialogs and discussions. She agreed with the need to be more supportive in student success and remove harsh language. Alex encouraged senators to attend in the future. There is another plenary in the spring.

VIII. Committee Reports

- A. President's report: Alex thanked the faculty for participating in the hiring prioritization. He was not happy to pit departments against each other for new/replacement hires. The district has almost \$30M for itself. Through resource allocation he hopes to bring funds back to the campuses to make their own decisions. President Tomaneng will move forward with hiring: (1) Construction, (2) SAS Counselor, (3) Art/Digital Media, and (4) Umoja Counselor. She is anticipating filling two additional retirement positions immediately.
- B. Executive Committee: Judith welcomed the new executive senators (Elena and Jose). Heather continues to work on pay for associate faculty and the Treasurer's report update for the fall.
- C. Jennifer reported Middle College started an Ethnic Studies class which she is teaching. San Jose Unified is embedding Ethnic Studies for freshmen for the first time this year keeping in step with the State.
- D. Lezra reported the tech team has most of the Distance Ed. There's one remaining meeting. She asked the faculty to get their courses in.
- E. SLOAC/PR/GP: Judith reported SLO is updating the General Education/Institutional SLOs. The eLumen pilot is progressing on tract. This is the last semester to enter in TracDat. Program Review (PR) has lots of submissions. Guided Pathways (GP) is moving along with mapping and assessment pieces.
- F. Student Success and Equity Program (SEAP): Heather said they're meeting this week to discuss the budget and committee plan. There was an equity institute on which she will report next time.
- G. Professional Development (PD): Jackie reported PD will meet this Wednesday to discuss the spring PDD. She attended the plenary and got ideas about Ethnic Studies and continuing with anti-racism. They are working with Ben on the Zoom changes. There will be a virtual holiday social in conjunction with the President's office on December 9th 1:30pm-3pm. Look for her email this week.
- H. Clem may miss the December 15th meeting and will try to find a proxy.
- I. Jennifer reported the Accreditation Committee will send suggested language for our mission and value statements.
- J. DE: Audrey reported that Proctorio will be continued through June 2021.

IX. The chair adjourned the meeting at 3:48pm.