

San Jose City College
ACADEMIC SENATE
Approved Minutes
September 17, 2019

Senators Present: Judith Bell, Dedrick Griffin proxy for Michael Berke, Jose Cabrera, Bill Carlson, Guillermo Castilla, Carlos Chavez, Lezra Chenportillo, Andres Rodriguez proxy for Jesus Covarrubias, Mary Crocker Cook, Jonathan Cronan, Chris Frazier, Michelle Gregor, Kathy Haven, Heather Jellison, Lorraine Levy, Alex Lopez, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, Doug Robb, Kidane Sengal, Patricia Solano, Bob Wing

Parliamentarian: Lorenzo Cuesta

ASG: James Williams

Absent Senators: None

I. The meeting called to order at 2:10pm.

II. Approval of Agenda – Approved as amended w/o objection

Motion/S: To add ESL assessment issue to Information Item/Possible Action – Approved w/o objection

Motion/S: To add an issue with the part-time center relating to the election to Information Item/Possible Action – Approved w/o objection

Motion/S: To add discussion, possible action regarding the censure that has been released to AFT members – Approved w/o objection

III. Approval of Minutes – Approved as amended w/o objection

IV. Public Comments –

1. Dr. Lena Tran said she and Dr. Lucha Ortega were charged by President Montemayor to review how to serve the Vietnamese population on campus. She has asked the ASG and Classified Senate for support. She requests the Senate to appoint two faculty members for support. There is a need to have a Vietnamese speaker/interpreter in each of the constituency groups to listen and take notes.
2. Anai, the ASG President, invited all to attend their meetings and encouraged the Senate to be a role model for the ASG.

V. Committee Appointments

1. Taskforce/Standing Committees – **All approved without objection or by vote where noted**

- a. Male Students of Color Taskforce (5 needed) – Jesus Covarrubias (Music), ~~Kathy Haven (ESL)~~, Khalid White (Ethnic Stds.), Clem Lundie (CIS), Charlie (Carlos) Morales (Counseling), Cindy Huynh (Ethnic Stds.), Juan Gamboa (Ethnic Stds.), Gabriel Santiago (Counseling)
Charlie (20), Cindy (19), Khalid (15), Juan (13), and Gabriel (17) approved by vote.
Voting for Jesus (9): Bill, Michelle, Carlos, Chris, Jose, Jonathan, Patricia, Andres, Olga
Voting for Khalid (15): Judith, Bill, Bob, Lorraine, Mary, Guillermo, Michelle, Carlos, Doug, Scott, Wendy, Kidane, Jennifer, Kathy, Heather
Voting for Clem (12): Judith, Bob, Lorraine, Guillermo, Doug, Scott, Wendy, Kidane, Jonathan, Jennifer, Kathy, Heather
Voting for Charlie (20): Judith, Bill, Lorraine, Mary Guillermo, Michelle, Carlos, Chris, Doug, Scott, Wendy, Kidane, Jose, Jonathan, Patricia, Andres, Jennifer, Kathy, Olga, Heather
Voting for Cindy (19): Judith, Bill, Bob, Mary, Guillermo, Michelle, Chris, Doug, Scott, Wendy, Kidane, Jose, Jonathan, Patricia, Andres, Jennifer, Kathy, Olga, Heather
Voting for Juan (13): Bob, Lorraine, Mary, Carlos, Chris, Doug, Scott, Wendy, Kidane, Jose, Patricia, Andres, Olga
Voting for Gabriel (17): Judith, Bill, Bob, Lorraine, Mary, Guillermo, Michelle, Carlos, Chris, Jose, Jonathan, Patricia, Andres, Jennifer, Kathy, Olga, Heather
- b. BSI – Marlise Edwards (Engl.), Ben Grainger (Counseling), Christopher Mabie (HVAC)
- c. DE – Dorothy Pucay (ESL), Jessica Smay (Science), Gerald Grudzen (Philos.), Sherry Dorfman (AJ)
- d. Finance – Lorraine Levy (Psych), Charles Heimler (Engl.)
- e. Planning & Institutional Effectiveness – Lucas Randall (Math)
- f. Program Review – Dorothy Pucay (ESL), Mary Crocker Cook (ADS)

- g. Program Review Reader – Leslie Rice (ESL)
 - h. SBCAE – ESL Workgroup: Leslie Takei (ESL), Zerrin Erkal (ESL); Basic Skills Workgroup: Jennifer Nestojko (Engl.)
 - i. District Budget Committee (1): Two faculty were appointed at our last meeting but only 1 faculty member is needed. Adjustment needs to be made: Chris Frazier or Charles Heimler
Chris (17) approved by vote.
Voting for Charles (4): Lorraine, Doug, Wendy, Jennifer; All others voted for Chris.
 - j. Teller – Leslie Rice (ESL), Lorraine Levy (Psych), Bill Carlson (Chem.)
2. Tenure Review/Evaluation Committees –
 - a. TRC for Thu Nguyen; Sanhita Datta (Administrator choice), Karen Hurst (Faculty choice) and Karen Hurst (Mentor) (all Bio)
Evaluations
 - b. Jesus Covarrubias (Music), Peer Evaluator: Michelle Gregor (Art)
 - c. Michelle Gregor (Art), Peer Evaluator: Eve Mathias (Art)
 - d. Monette Reyes (ECE), Peer Evaluator: Mary Conroy (Psychology/ECE)
 - e. Hasan Rahim (Math) to be evaluated by Angela Tran (Math)
 - f. Lucas Randall (Math) to be evaluated by Kevin McCandless (Math)
 3. Screening Committees –
Classified – Needs 1 faculty
 - a. Admissions and Records Coordinator II, SJCC (Position #S19050) – Gina Ronzano (Counseling), Azar Sioshansi (Math) **Gina (16) approved by vote.**
Voting for Azar (5): Lorraine, Guillermo, Doug, Scott, Wendy; all others voted for Gina.
 - b. Senior Evaluations Specialist, SJCC (Position #S19049) – Gabriel Santiago (Counseling)
 - c. Program Specialist, International Students (Position #S19051) – Doriann Tran (Counseling)

VI. Action Items - none

VII. Information items (6-minute limit/Possible Action)

1. Update on the strategic plan and request four faculty to serve on the Strategic Plan Action Group – VPAA Beth Pratt said the next steps are to form a task group to get more involvement in each of the 4 areas: academic excellence, institutional effectiveness, and continuous campus improvement. This Strategic Plan Action Group will develop annual action priorities each year. Dr. Shusaku Horibe presented a draft at PDD and emailed the campus asking for final feedback on the plan by this Friday. They request a faculty volunteer to support in each of the 4 areas. The group will start at the end of September. The task group will determine their meeting schedule. Beth invited all to a congratulatory gathering on September 26. **There was no objection to putting a call out for faculty.**
2. NAEYC Accreditation for ECE Department – Madhavi Sudarsana said they are applying for the National Association for Education of Young Children accreditation at the end of September. In California only De Anza, Chabot, and Saddleback have this accreditation. The accreditation will be included in the SLOs and Guided Pathways. They are surveying SJCC students to determine student use. This will assist ECE student’s transcripts.
3. SJCC’s 100th Anniversary Planning ad hoc committee (needs faculty volunteers) – Daniel Garza said SJCC is starting to plan for the centennial celebration for the fall 2021. Groups of administrators and classified professional will meet on the (October) 17th and they want faculty participation also. This will be a significant celebration for the institution and city. This plan may serve as a blueprint for EVC’s 50TH celebration in 2025. He requests 1-3 faculty volunteers. The call went out to faculty with no volunteers. **Bill, Jennifer, and Kathy were approved w/o objection**
4. Adjunct Election Update – Kathy said the nomination closed last Friday (September 13) at 1pm. Phil Crawford from Social Sciences and David Hammerbeck from Humanities were nominated. The voting process will close on Monday (September 23) at 1pm. Heather added the Teller committee will determine when to meet. This election is for adjunct only. Lenora added the ballots were sent via pony to Jasmine at the Milpitas campus yesterday. The Teller committee may meet next week.
5. Discussion of establishing a sub-committee to update SJCC Academic Senate Bylaws and Constitution and committee selection – Heather

Motion/S: To establish a sub-committee to update the Academic Senate bylaws and constitution – Approved w/o objection

Amendment/S: To include the grounds rules – Approved w/o objection

Bob suggested having at least 3 members for this committee. Lorenzo added the original motion is incomplete until all of the parts are included; such as setting the number of members, selecting a chair, determining a charge, and including when they will report. **Heather added the charge is to update the AS bylaws, constitution, and ground rules and report at the end of October. The Senate agreed on 5 members. The call will go out to all faculty and then select a chair from the committee – Approved w/o objection**

Motion/S: To vet the report first through Lorenzo before reporting to the Senate – Approved w/o objection

6. ASCCC Upcoming Events including Fall 2019 Plenary Session on November 7-9, 2019, in Newport Beach –

Heather reviewed the upcoming ASCCC.org event dates including; the Fall Plenary November 7-9 in Newport Beach, ESL CB21 meeting September 23 at Skyline College, Area B meeting October 11th in Fairfield, Curriculum Regional meeting November 1 at Folsom Lake College, and Part-time Faculty Institute in Napa Valley held January 24-25 with waitlist availability. Lenora needs the Fall Plenary attendance information by October 3 to request the check. It costs \$580 for early registration. The Spring Plenary in Oakland will be in April. The early registration date is March 18. Chris and Heather encouraged the Senate use outside means for funding. There are 7 interested senators.

7. ESL Assessment Issue – Heather said with AB705 English and Math stopped doing assessments last spring but ESL continues until fall 2020. They may use Accuplacer for placement through January for spring placements. The ESL assessment is now happening in the old Job Placement/Calworks lab and is not an ideal location. ESL was not an equal part of the discussion to end assessments. Dr. Ayala-Austin added the State did not provide enough data on the ESL testing. She met with the ESL faculty over the summer. She will meet with the vice presidents tomorrow to establish a plan, identify a location and will provide an update. Dr. Rutland said the testing location will continue to be available for ESL assessment and other events.
8. Adjunct Office Issue – Heather said there was another adjunct in the Part-time Center who shared that she felt pressure to vote in the election. Heather was angry that there was also a full-time faculty helping to distribute election material in the Part-time center. Lorraine said she was the adjunct faculty dropping off flyers with a full-time friend. Lorraine spoke with the adjunct faculty and encouraged them to vote.
9. AFT Findings – Lorraine said the AFT sent to its members a summary of their investigation to their non-work emails. She was very disturbed with what she read about what happened between our faculty members. The intimidation has gone so far that there are lawsuits going on. She was very concerned that these faculty members who have been censured by the AFT based on their email, actions, and a 8 hour long hearing, came to the conclusion that two individuals were intimidating based on gender. She is concerned that these individuals may be placed on committees with other faculty members.

Motion/S: That the Senate body would support the AFT investigation that these individuals who have been censured by the AFT not be placed in leadership/committee roles and past appointments until they have some reparation that the AFT has asked them to do.

Discussion –

Alex said he sat on the AFT last year when this happened. During the summer, the investigation came out that was confidential and was never released. Last summer as an AFT board member, he was careful not to bring in information from the AFT because the AFT is a separate and distinct entity/corporation. The San Jose/Evergreen District determined that the AFT is an outside agency not connected to the college. Our SJCC Academic Senate is governed by California state law, Title V, and the district's AP/BPs. The finding of an outside agency that's not part of the SJECCD is outside of the scope of our work. All faculty members belong to the purview of the Senate but not all faculty belong to the AFT. Lorenzo added you have rules to protect your rights and no can take those rights away from you without due process. Are you relying on an outside document for due process? As it stands right now, they have every right to run and you have every right to vote them down.

Carlos asked if this is included in the bylaws. Is the Senate allowed to keep faculty from committees if we don't like their politics?

Motion/S: To postpone – Approved w/o objection

VIII. Committee Reports (1 minute each)

1. Presidents Report: Alex said the executive met with the President to advocate for adding more classes to the schedule. English and Math are full and need more classes at the times they are full. Dr. Pratt will email him with the additional sections they are opening. The District Senate will continue to work with the AP/BPs and will bring them to an upcoming meeting. They are working with the Chancellor about the need to boost campus security.
2. Executive Reports: Heather reported this year's budget; \$15K for conferences, \$500 for mileage, \$3K for food/food services including the end of the year party. Olga reported the food pantry/market opened and has set times for distribution, and the need for a published late start class list. Kathy reported discussing with the President the need for housing for faculty and students.
3. Finance: Chris reported the proposed budget for next year showed declining adjunct budget and an increase of 20% for full-timers with no plan to hire.
4. ASG: Chris reporting for James said the ASG has a Carnival Day tomorrow in the GE Quad for club recruitment. They're holding a talent show on the 30th with cash prizes.
5. Math: Patricia reported most of the Math classes are in building M. Next Monday the 23rd, there's an evacuation drill for building M at 10:50am.
6. Library: Bob reported there was a break-in in the Library/LRC over the summer. \$1000s of damage to the walls, windows with glass everywhere. They had to close for half day. This effects faculty/staff and students. He hopes faculty on the FaST committee will continue stress campus safety.
7. Mary reported their program coordinator announced the new requirements of completing a monthly time sheet and activity report. This is a new thing in 20 years. She's concerned about where that's going.
8. FaST: Scott reported discussing free phone and tablet charging stations on campus. EVC has these already. They're reviewing the committee charge. They continue to ask for more security officers. Recommended funds have not been made available for Morales to hire more officers. Between 11pm and 7am, there are no officers available.
9. Middle College: Jennifer invited all to the Middle College open house tomorrow between 9:30-3pm.
10. Kinesiology/PE: Doug reported Men's and Women's basketball begins on the 1st.
11. Lorraine reported attending the ASCCC Academic Academy this month. She found information about a new bill, AB1786, to support the veterans.
12. Dental Assisting: Wendy reported they have 28 first semester students. There are 22 second semester students working on their x-ray license who need patients. She invited anyone who needs free x-rays to come on Monday or Wednesday for the next 10 weeks.
13. Program Review: Judith reported putting the final touches on the academic program review in SharePoint and distributing it next week. They meet on this Thursday. The eLumen project is progressing and when done will need classes/programs for the pilot.
14. Guided Pathways: Judith reported they will meet this week and try to make Zoom available. They are moving forward with an advising workgroup, and starting a student workgroup to work with other students. They received feedback through the Jaguar Promise/Commitment surveys. They want to start a mapping group with senate support.
15. SLOAC: Judith is the new coordinator. They will meet next week on Wednesday, and need more faculty representation.
16. Scott reported that last spring he was on the selection committee to choose a camera vendor. The vendor will complete its report this October to determine the number of cameras needed for more visual protection on campus.
17. DE: Bob reported for Audrey. The California Virtual College Online Education Initiative letter of interest is upcoming and Audrey will be notified when next steps are announced. All content must meet accessibility guidelines. There are self-paced CVC-OEI accessibility courses available to faculty on the Library DE website. Upcoming workshops are posted on the Library DE website.

IX. The chair adjourned the meeting at 4:30pm.