



## Instructional Policies/Curriculum Committee

Official Minutes of February 26, 2013

**Present:** D. Pucay, L. Meyer, M. Conroy, S. Hager, M. Sola, , K. Vujjeni, L. Garcia, T. Gilkerson, K. Kimura, S. Sukuta

**Absent:** T. Oberg

**Guests:** P. Nguyen, F. Salinas, L. Martin, K. McCandless, A. McCall, S. Inguito

**I. Call to Order** The meeting was called to order by Linda Meyer, at 1:35 p.m., in the Library Videoconference Room, #L307.

### II. Adoption of Agenda

Tammeil Gilkerson moved for approval of the agenda; Marc Sola seconded the motion.

**Action: Motion carried: 5-0-0**

The motion to approve the agenda was unanimously approved.

### III. Approval of Minutes

**A.** Kishan moved to approve the minutes of February 12, 2013 as corrected; Marc Sola seconded the motion.

**Action: Motion carried: 5-0-0**

The minutes of February 12, 2013 were unanimously approved as corrected. Item IV.A-C-ID Request Chart: last sentence of paragraph one-replace "AA" with "AA/AS"

### IV. Curriculum/Articulation

**A. Introduction of New Member** - Linda Meyer introduced Pat Nguyen who will be temporarily replacing Dorothy Pucay while Dorothy is out on leave this semester. Pat joined the committee today as a guest and will be proxy for Terri Oberg. Pat will be formally approved with acceptance of Academic Senate's (AS) February 19 minutes.

**B. Senate Report** - Sydney Sukuta presented IPCC with a written report from the February 19<sup>th</sup> AS meeting. At this meeting senators voted and elected Pat Nguyen to temporarily replace Dorothy Pucay for the semester. Sydney reported that it was helpful to have Marc Sola presenting on the topic of C-ID, Transfer Model Curriculum (TMC) and Tammeil Gilkerson present at the meeting to answer questions on Title 5 Repeatability changes. Sydney and Tammeil told IPCC members that there is still a lot of confusion regarding T5 repeatability of a course (i.e. activity courses) versus changes regarding repetition of courses for sub-standard grades. Tammeil will follow-up with an email to faculty and with the AS Executive members to clarify questions. This information will also be shared with students via the College newspaper.

### V. New Discussion/Action Items

#### A. Consent Agenda

Mary Conroy moved to approve the Consent Agenda; Tammeil Gilkerson seconded the

motion.

**Action:** **Motion carried: 5-0-0**  
The consent agenda was unanimously approved.

**B. SJCC New Course Proposals** (*requires Board approval*)

**New MATH 064: Integrated Statistics I – 5.0 Units**

**Course:** Kevin McCandless and Leandra Martin presented MATH 064 and MATH 065 to the committee. These courses, part of a Carnegie Foundation grant, serve as an alternate-path for non-STEM (non-math, science, engineering) statistics students when combined for transfer to Cal State Universities. Students will be required to speak with a counselor prior to selecting this path. Mary Conroy moved to approve MATH 064 with some amendment; Marc Sola seconded the motion.

**Action:** **Motion carried: 6-0-0**  
MATH 064 was unanimously approved as amended:

- **Item 6:** last sentence-replace "...to transfer to CSU with ..."transfer to California State University (CSU)"
- **Item 7:** replace "First of a two-semester alternate path for statistics for non-STEM CSU-bound students" with "First of a 2-semester statistics pathway for non-STEM (math/science/engineering) CSU-bound students"
- **Item 9a:** 1.-delete "the" after "and" to read, "Interpret the data analysis process and characteristics of..."; 3.-delete "Demonstrate the ability to use appropriate statistical evidence to," and insert "by applying appropriate statistical evidence" after "experimental effects" to read, "Reason about population characteristics and experimental treatment effects by applying appropriate statistical evidence"; 6.-delete "Students will be able to represent function in various ways" to read, "...between two variables: verbally, algebraically, and graphically"

Tammeil Gilkerson moved to approve the prerequisite validation for MATH 064; Marc Sola seconded the motion.

**Motion carried: 6-0-0**

**MATH 065: Integrated Statistics II – 5.0 Units**

**New Course:** Tammeil Gilkerson moved to approve MATH 065 as revised; Marc Sola seconded the motion.

**Motion carried: 6-0-0**

**Action:** MATH 065 was unanimously approved with the following revisions:

- **Item 6:** sentence two-delete "and" after "intervals" to read, "...probability, confidence intervals, hypothesis tests for..."; last sentence-replace "...to transfer to CSU with ..."transfer to California State University (CSU)"
- **Item 7:** replace "Second of a two-semester alternate path for statistics for non-STEM CSU-bound students" with "Second of 2-semester statistics pathway for non-STEM (math/science/engineering) CSU-bound students"
- **Item 9a:** 1.-delete "Demonstrate an ability to", replace "reason" with "make inferences", and delete "about" to read, "Use appropriate statistical evidence to make inferences about population characteristics and experimental..."

Tammeil Gilkerson motioned for approval of the MATH 065 prerequisite validation; Marc Sola seconded the motion.

**Motion carried: 6-0-0**

**C. SJCC Course Revision Proposals**

**Course CIS 24C: Python Programming – 3.0 Units**

**Revision:** Kerry Hayes presented CIS 024C and CIS 047, including the distance education

supplements, to the committee. Tammeil Gilkerson motioned for approval of CIS 024C with some amendment; Kishan Vujjeni seconded the motion.

**Action: Motion carried: 5-0-0**

CIS 024C was unanimously approved as amended:

- **Item 7: replace "Students will study to use" with "The study of Python to create..."**
- **Item 8a: insert "C. Tuples versus Lists" after "5.B. Repetition"**
- **Item 8b: replace "Python Installation" with "Installing Python"**
- **Item 13: 1.- replace "Read textbook" with "Complete responses based on text reading"**

**Course Revision: CIS 024: Python Programming, Distance Education Supplement**

Kishan Vujjeni moved to approve the online supplement for CIS 024 with minor revision; Sydney Sukuta seconded the motion.

**Action: Motion carried: 6-0-0**

CIS 024's online addendum was unanimously approved with the following revision:

- **Item 4: first sentence-replace "Website" with "All online" to read, "All online course material will be accessible to screen readers"**

**Course Revision: CIS 047: Apache, PHP, MySQL - 3.0 Units**

Marc Sola moved to approve CIS 047 as amended; Tammeil Gilkerson seconded the motion.

**Action: Motion carried: 6-0-0**

The committee unanimously approved CIS 047 as revised:

- **Item 6: sentence two-replace "Studying PHP and MySQL will give the students the" with "Students will gain knowledge" to read, "Students will gain knowledge to use and implement the most widely..."**
- **Item 7: delete "the development of" and insert "development" after "website" to read, "Students will study website development using leading..."**
- **Item 13: 1.- replace "Read textbook" with "Complete responses based on text reading"**

**Course Revision: CIS 047: Apache, PHP, MySQL, Distance Education Supplement**

Kishan Vujjeni moved to approve the online supplement for CIS 047 with minor revision; Sydney Sukuta seconded the motion.

**Action: Motion carried: 6-0-0**

The CIS 047 online supplement was unanimously approved with the following revision:

- **Item 4: first sentence-replace "Website" with "All online" to read, "All online course material will be accessible to screen readers"**

**Course Revision: DANCE 066: Intermediate Ballroom - Latin - 1.0 Unit**

Amber McCall presented the course outlines for DANCE 066 and DANCE 067 to the committee. Tammeil Gilkerson moved to approve DANCE 066 as revised; Mary Conroy seconded the motion.

**Action: Motion carried: 6-0-0**

DANCE 066 was unanimously approved with the following revisions:

- **Item 9: 4.-replace "Develop solid" with "Execute intermediate level" to read, "Execute intermediate level musicality and performance quality through..."**
- **Item 11a: insert "Class texts" before list of textbooks**

Tammeil Gilkerson motioned for approval of the prerequisite validation for DANCE 066; Marc Sola seconded the motion.

**Motion carried: 6-0-0**

**DANCE 067: Intermediate Ballroom – Swing – 1.0 Unit**

**Course Revision:** Pat Nguyen motioned to approve the DANCE 067 course proposal with amendments; Sydney Sukuta seconded the motion.

**Motion carried: 6-0-0**

**Action:** The committee unanimously approved DANCE 067 as revised:

- **Item 9: 4.-replace “Develop solid” with “Execute intermediate level” to read, “Execute intermediate level musicality and performance quality through...”**
- **Item 11a: insert “Class texts” before list of textbooks**

Marc Sola motioned for approval of the DANCE 067 prerequisite validation; Sydney Sukuta seconded the motion.

**Motion carried: 6-0-0**

**ENGL 010: Great Works of Literature – 3.0 Units**

**Course Revision:** Scott Inguito represented ENGL 010, ENGL 061, and ENGL 073 for the committee. Marc Sola moved to approve ENGL 010 with some revision; Tammeil Gilkerson seconded the motion.

**Motion carried: 6-0-0**

**Action:** ENGL 010 was unanimously approved as revised:

- **Item 8a: I.B.2-insert “contemporary” after “contrasting” and delete “of our own time” to read, “Comparing/contrasting contemporary values to the...”; 3.- insert “contemporary” after “contrasting” and delete “of our times to the issues” to read, “Comparing/contrasting contemporary global issues represented in a work...”**
- **Item 9: 4.-replace “Explain” with “Assess” to read, “Assess how a work...”**
- **Item 11a: insert “Class texts” before list of representative works of literature**

Marc Sola motioned for approval of the prerequisite validation for ENGL 010; Sydney Sukuta seconded the motion.

**Motion carried: 6-0-0**

**ENGL 061: Lesbian/Gay/Bisexual/Transgender Literature – 3.0 Units**

**Course Revision:** The committee recommended tabling ENGL 061 for further revision.

**Motion: Tabled**

**Action:**

**D. District Course Revision Proposals**

**Course Revision:** **BUS 060: Fundamentals of Business Statistics – 3.0 Units**

Fidel Salinas presented the course outline proposal for BUS 060. Kishan Vujjeni moved to approve BUS 060 as submitted; Mary Conroy seconded the motion.

**Motion carried: 5-0-0**

BUS 060 was unanimously approved.

Tammeil Gilkerson motioned for approval of the BUS 060 prerequisite validation as submitted; Kishan Vujjeni seconded the motion.

**Motion carried: 5-0-0**

**Course Revision:** **ENGL 073: Introduction to Shakespeare – 3.0 Units**

Tammeil Gilkerson moved to approve ENGL 073 as revised; Pat Nguyen seconded the motion.

**Motion carried: 6-0-0**

**Action:** ENGL 073 was unanimously approved with the following revisions:

- **Item 11a: insert “Classic text” after the text “The Riverside Shakespeare”**
- **Item 13: first on list-delete “2-3” to read, “Research paper(s) written on**

appropriate topic(s)"; second on list-delete "1" to read, "Individual term project", and third on list-delete "to 7" to read, "Reading of at least 5 plays"

Marc Sola motioned for approval of the prerequisite validation for ENGL 073; Sydney Sukuta seconded the motion.

**Motion carried: 6-0-0**

**MATH 061: Finite Mathematics - 3.0 Units**

**Course Revision:** Kevin McCandless presented the course updates for MATH 061 and MATH 072. Mary Conroy moved to approve MATH 061 with minor correction; Tammeil Gilkerson seconded the motion.

**Motion carried: 6-0-0**

**Action:** The committee unanimously approved MATH 061.

Tammeil Gilkerson moved to approve the MATH 061 prerequisite; Mary Conroy seconded the motion.

**Motion carried: 6-0-0**

**MATH 072: Calculus II with Analytic Geometry - 5.0 Units**

**Course Revision:** Marc Sola motioned for approval of the MATH 072 course proposal with minor amendment; Tammeil Gilkerson seconded the motion.

**Motion carried: 6-0-0**

The committee unanimously approved MATH 072 as amended:

- **Item 6: move first sentence to end of paragraph**

Marc Sola moved to approve the MATH 072 prerequisite; Tammeil Gilkerson seconded the motion.

**Motion carried: 6-0-0**

**VI. Adjournment** The meeting was adjourned at 4:15 p.m.