

Student Success & Equity Committee
Minutes
Thursday, September 26, 2019
SC-104 / 2:30pm – 4:00pm

Members

Faculty (4) - Fabio Gonzalez (Co-Chair), Heather Jellison, Meiko Daire,

Management (4) – Robert Gutierrez (Co-Chair), Blake Balajadia, Celia Cruz-Johnson, Eliazer Ayala-Austin

Classified (4) – Xiomara Martinez, Patricia Romero, Hilario (Juan) Garcia, Tiffany Tran

Associated Student Body (1) – (Vacant)

Researcher (ex-officio) (1) – Shusaku Horibe

Attendees: Fabio Gonzalez, Meiko Daire, Robert Gutierrez, Celia Cruz-Johnson, Shusaku Horibe, Patricia Romero, Hilario (Juan) Garcia, Tiffany Tran,

Guest: Deanna Herrera

1) Welcome / Introductions

2) Approval of Agenda

a) Approved - Motioned: Hilario (Juan) Garcia / 2nd Meiko Daire

3) Approval of Minutes

a) Approved – Motioned: Meiko Daire / 2nd Hilario (Juan) Garcia

4) Information/Action Items:

a) Student Equity Plan Refresher

Robert Gutierrez went over the Student Equity Plan for any new members that joined, and as a review. He stated that the Student / Equity plan was submitted, and approved. He mentioned that there is a 3 year plan moving forward. Robert Gutierrez spoke about the matrix, and the base lines that the state gave us. The matrix is aligned with the strategic planning, and with Chancellor Ortiz's vision for success. Shasaku Horibe, explained the two plans that the committee was asked to write, and the differences. Robert Gutierrez mentioned that one of the groups focus was males, and that there is activities planned for the next 3 years. He also mentioned that anyone had access to the report if they wanted to review it.

Robert Gutierrez also, went over the new Nova tool, and explained how the State wants us to monitor the progress. He mentioned that the committee will be expected to understand this new tool, and that trainings will begin soon.

He also mentioned that the Integrated Plan was turned in, and was certified. Also, as of September 23rd, there will not be an Integrated Plan. The new plan will be called Student Equity Achievement Program. This will cover BSI (Basic Skills Initiative), SSSP (Student Success/Support Program), and Student Equity. Deanna Herrera is working on the Year End Expenditure Report that will be submitted.

b) Membership Review

Robert Gutierrez stated that we are in need of a faculty member, and that Deanna Herrera might be joining the committee.

c) SEA and Student Equity Budget Presentation (Deanna Herrera)

Deanna Herrera went over the budget for the previous year 2018/2019 including the roll over funds from 2017/2018. She also mentioned that moving forward into 2019/2020 there is around \$230,000.00 to work with. She stated that the expenses are by call center. This is to see how the money is spent per program using Student Equity funds. Robert Gutierrez stated that the carry over funds, have to be spent by June 30th of 2020. The new allocation for 2019/2020 is good for two years. The committee will work on spending the previous budget first.

d) SEA 2020 State Report Update

Deanna Herrera explained that there will no longer be three different pots of money going to BSI (Basic Skills Initiative), SSSP (Student Success/Support Program) and Student Equity. SEA (Student Equity Achievement) will cover these programs. The College and the District haven't decided how the money will be allocated into these programs. The allocation will be in one big pot. She went over the 2019/2020 budget that was set up for the three different accounts that make up the SEA (Student Equity Achievement) program. The allocations that she went over, were roll overs from last year. Deanna Herrera went over the dedicated personal which is the cost of all the positions that are currently funded by the three programs. The committee needs to subtract the cost, to be able to see the remaining discretionary budget of \$516 across the three programs. The president, the executive team, are looking at the committees to work together and have a plan for the allocations. The committee discussed about meeting with the co-chairs of the three programs, and the Vice Presidents to discuss the allocation of the budget.

e) Committee's 2019-2020 goals

Robert Gutierrez, recommended that the committee go over the goals that they want to establish, and accomplish. He wants the committee to come up with a structure for the programs or anyone asking for budget to be able to report. He gave an example of when the report is due in January, how Fabio Gonzalez and he are scrambling to get some information regarding how the money is benefiting the programs. Celia Cruz-Johnson mentioned that the BSI (Basic Skills Initiative) committee requires that the program that received the money present a report on how the money was spent and how it helped. Fabio Gonzalez agreed and wants the committee to come up with a template for the

programs to be able to justify the money spent, and the outcome of the project. He explained how the Basic Skills will need to disappear, and how SEA is broken into three different areas. The areas are, instructional support, college wide projects, and student direct services. Anyone submitting a proposal for funding will need to turn in an outcome presentation. Whether, it's through SEA instructional, non-instructional, or college wide component. Fabio Gonzalez also recommended that SSSP submit a program plan that will explain the breakdown of salaries. Celia Cruz-Johnson agreed, but would like to add to the template how the services impact our students.