1. **Approval of Agenda** – Discussion/Action
   Approved Agenda – Motioned: Blake Balajadia/2nd Takeo Kubo

2. **Approval of Minutes**-
   Approved Minutes- Motioned: Maria Avalos/2nd Joyce Lui

3. **Consultant’s Visit:**
   Roland Montemayor let the committee know that the consultant is transcribing the interview’s she took of the committee. They are to be used for memorializing our practices and coming up with recommendations. The committee wants to have an updated Student Equity/ Success Plan that will help guide with the integrated plan. Roland Montemayor will share draft to get feedback from the committee.

   The State Chancellor’s office let us know that there is a module for the integrated plan which we are working on. The draft the consultant is doing is the first draft and the final draft is due December. The committee is ahead of schedule.

4. **Update on SSSP/SEP/Basic Skills Plans:**
   Roland Montemayor stated that there would be a webinar and asked if anyone in the committee would like to attend. The webinar is scheduled for February 27, 2017 from 3:00pm-4:30pm and March 2, 2017 from 10:00am-11:30am. The people that volunteered for the webinar are, Joyce Lui, Takeo Kubo, Jennifer Nestojko, and Fabio Gonzalez.

5. **Caravan Tour:**
   Roland Montemayor wanted to thank everyone that participated in the Historically Black Colleges & Universities Caravan. We had over 200 hundred students attend from different colleges and high schools. There were 7 high schools, 2 community colleges, SJCC students and people that brought in smaller groups. SJCC had 29 representatives from Historically Black colleges and Universities. There was over 400 pictures taken and a video.

   Roland Montemayor announced that there were 5 students accepted to a school and over $100,000.00 in scholarships issued that day just for attending
the event. Fabio Gonzalez mentioned it was very well attended and he is hearing things across the state as a result of people all over hearing about it.

6. Spark Point:

Roland Montemayor shared that Spark Point is a partnership that is in the workforce institute that wants to have wrapped around services of some sort. They might be interested in student equity and student success even though they haven’t come to the committee formerly. Roland Montemayor asked the representative to speak with the student services manager. Roland Montemayor mentions that work force institute is providing professional development for our classified employees that are front line. Fabio Gonzalez said that student equity could not provide funding for this. He mentioned that Spark Point came out of the south bay consortium adult education and that the Work Force Institute has been allocated almost a million dollars. Roland Montemayor mentioned it was just a discussion information item. The committee has a process by which they or anybody else could come through to present, write a proposal and we as a committee evaluate it to see if it’s related to student equity.

7. Umoja Proposal:

Umoja proposed need for State Wide Regional Conference for participants at UC Davis $1,500, Brochure, and A2 Mend Annual Conference for faculty. The committee discussed and voted to support two of the three items. The committee will help with the State Wide Regional Conference and Brochure. The A2 Men Conference will be referred to professional development.

8. Probation/Disqualified Students (Academic)

The Dean of Counseling will be invited to the next meeting to discuss the changes they want to make to their dismissal/probation process. Roland Montemayor mentioned some ideas that the counseling department has. The first one is to put a hold on probation 1 students. Once they are put on hold the student will be able to do a workshop online or come in person. The department wants to do something more preventive. The second change is for disqualifying students that get no EOP&S, no Financial Aid, and don’t qualify for anything else. The counseling department wants to be able to provide textbooks for them to get back on track. The student will have to meet with a counselor to set up a plan and sign a contract that will add more responsibility on the student to get back on track.

9. Data/Evaluation:

Roland Montemayor wants the committee to begin looking at data and evaluation’s to see if there is a difference or change in support to our students.
10. Other:

Takeo Kubo mentioned a few updates to the committee. He shared that the FA TV would be up and running the week of February 13th. This is a video equivalent to the SAP workshop given in person. The video is called Get SAP. If the student is on denied status and can’t make it to one of the onsite workshops they will be able to take the workshop online. He also mentioned that the scholarships would be open soon. Last thing he wanted to mention was that his counterpart ran some numbers and let him know that 54% of our students are receiving some form of aid. This is the highest number in the region.

Fabio Gonzalez also wanted to let the committee know that he would be bringing in a proposal for the University Tour.

Roland Montemayor wants to propose some sort of support for our Immigrant and Muslim students. He wants them to feel safe at our campus.