How to Create an Account for CCC Apply

2. Click on the APPLY NOW box underneath the picture scroll:
3. Click on the **CLICK here to apply** box once again.

4. Click on **Create an Account**
5. Click on **Begin Creating My Account** and fill out the boxes with your information.
6. You **MUST** put your physical address here. There will be a step later on for mailing address.

<table>
<thead>
<tr>
<th><strong>Permanent Address</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>My permanent address is outside the United States</td>
</tr>
<tr>
<td>Street Address</td>
</tr>
<tr>
<td>include apartment/suite number</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>State</td>
</tr>
<tr>
<td>ZIP Code</td>
</tr>
</tbody>
</table>

[Continue] or [Cancel]

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Welcome | Create Account | Recover Account | Terms of Use | Privacy Policy | Help

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7. Here you will create a username and password that you can **EASILY REMEMBER**

### Create Account

**Security and Credentials: Page 3 of 3**

#### Username and Password

To enable you to sign in later, you must choose a unique username for your account.

**Username**

Minimum 6 characters (letters, numbers, special characters)

**Password**

7 to 20 characters (letters and at least one number)

**Repeat Password**

- Be sure to record your username and password for later use.
- Please do not share your account with others, even family members.
8. Once you create your account you will hit the **Continue** Button and be taken to the **Sign In** page. Sign in with your newly created Username and password.

![Sign in page](image)

**OpenCCC**

To continue to a California Community College secure web application, please sign in or create a new account.

Username: [I forgot my username](#)

Password: [I forgot my password](#)

[Create a New Account](#)

[Help] [Privacy Policy]
How to Start a New Application

1. Once you’ve signed in you will be taken to this page. Click on Start A New Application

2. Under the Account/Mailing Information tab you will see your information and at the bottom ‘Current Mailing Address.’ This is where you will put whether or not your mailing address is the same as your physical address or a PO Box.

NOTE: If you attended a charter school, ex. Westwood Charter, you will click the ‘I attended high school’ option. You will only need to click the second or third option if you were taught at home by your parents.
3. At the end of the application you will see ‘Submitting Your Application.’ Click on the Submit My Application button to submit your application to the college.

4. Congratulations! You have successfully completed and submitted your application to San Jose City College! You will be taken to a confirmation screen where you will be given your CCCID, submission date & time, as well as your confirmation number. Please be advised it will take up to 48 hours to receive an email with your SJCC student ID number.