

ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES
Western Association of Schools and Colleges



Public Disclosure Notice

for

San Jose City College

July 3, 2014

*This Notice has been developed for use in responding to public inquiries about accreditation status, consistent with the Commission's policies on public disclosure. It should be read in conjunction with the Statement of Accredited Status for **San Jose City College**. This Notice has been reviewed by **San Jose City College**, and the institution has been notified of the opportunity to submit a response to this notice. If the College has responded to the Public Disclosure Notice, an electronic link to the institutional response will be found on the ACCJC website at: www.accjc.org in the Directory of Accredited Institution, with the information for **San Jose City College**.*

Accreditation by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (the Commission or ACCJC) certifies that a college has been found to meet rigorous requirements for quality and that there are reasonable grounds for believing it will continue to meet them. The Commission's requirements can be found on the ACCJC website at: www.accjc.org under Eligibility Requirements & Standards (or [click here](#)). The accreditation process requires an institution to open itself to examination by a group of professionals who evaluate the degree to which an institution meets the Standards. The Standards set requirements for quality that cover many aspects of the college, including: instruction, student support services, library and learning resources, physical environment, technology services, financial management, institutional governance, institutional integrity and honesty, and achievement of institutional mission. Accreditation is awarded only after an institution demonstrates that it complies with Eligibility Requirements, Accreditation Standards and Commission policies. The Commission reviews the overall quality of each institution every six years. If an institution is found to need improvements, it may be required to undergo additional reviews and monitoring by the Commission.

Summary of Recent Commission Actions

The Commission imposed **Probation** on **San Jose City College** when the Commission, at its June 4-6, 2014 meeting, reviewed the institution's adherence to the Eligibility Requirements, Accreditation Standards, and Commission policies as part of a Follow-Up Report.

Probation is imposed when an institution deviates significantly from the Commission's Eligibility Requirements, Accreditation Standards, or Commission policies, but not to such an

extent as to warrant a Show Cause order or the termination of accreditation, or fails to respond to conditions imposed upon it by the Commission, including a warning, the institution may be placed on probation. The Commission will specify the time within which the institution must resolve deficiencies. The institution remains accredited during this period and is required to make improvements to resolve the Commission's findings of non-compliance.

The Commission took this action because it determined that **San Jose City College** is out of compliance with elements of the Eligibility Requirements, Accreditation Standards, or Commission policies described below. The full text of the Eligibility Requirements and Standards can be found on the ACCJC website at: www.accjc.org under Eligibility Requirements & Standards (or [click here](#)).

Eligibility Requirement 21, Integrity in Relations with the Accrediting Commission: The institution provides assurance that it adheres to the Eligibility Requirements and Accreditation Standards and policies of the Commission, describes itself in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information required by the Commission to carry out its accrediting responsibilities. The institution will comply with Commission requests, directives, decisions and policies, and will make complete, accurate, and honest disclosure. Failure to do so is sufficient reason, in and of itself, for the Commission to impose a sanction, or to deny or revoke candidacy or accreditation.

Accreditation Standards III.A.1.c, Human Resources: Faculty and others directly responsible for student progress toward achieving stated student learning outcomes have, as a component of their evaluation, effectiveness in producing those learning outcomes.

Additional Information in Understanding this Notice

In reaching its decision on the college's review, the Commission evaluated **San Jose City College's** Follow-Up Report and evidence presented. The action letter from the Commission, which specifies the next steps the institution must take, provides a description of the reasons for **Probation** and next steps which must be taken by the college. All institutions are required to make their reports to the Commission, any evaluation team reports, and Commission action letters available to the public. This is usually accomplished by placing these documents on the college website, and the public is directed to seek these documents from the institution directly. Colleges are invited to prepare a response to this notice, and this information may be posted on the college website.

Current Status and Expected Accreditation Activities

San Jose City College will be monitored by the Commission and required to submit a **Follow-Up Report** to the Commission in **March 2015**. The Commission will conduct a team visit to assess the institution's compliance with the Eligibility Requirements, Accreditation Standards, or Commission policies. The Commission will review both reports at its meeting in **June 2015**. If the Commission determines that **San Jose City College** has demonstrated compliance with the Eligibility Requirements, Accreditation Standards, or Commission policies, the Commission may act to remove Probation. If the Commission determines that sufficient progress to demonstrate compliance with the Eligibility Requirements, Accreditation Standards, or Commission policies has not been made, the Commission may take further action as permitted under the

Commission's "Policy on Commission Actions on Institutions." The Commission policies can be found in the *Accreditation Reference Handbook* which is located on the ACCJC website at: www.accjc.org under Publications and Policies / All Commission Publications and Policies (or [click here](#)).

Helpful Resources for Understanding this Notice

The following resources provide additional information that may be helpful in understanding the Commission's actions and the accreditation status of **San Jose City College**:

- A "Statement of Accreditation Status" for **San Jose City College** is available upon request from the Commission office.
- The Commission's Accreditation Standards can be found on the ACCJC website at: www.accjc.org under Eligibility Requirements & Standards (or [click here](#)).
- "Informing the Public About Accreditation," published by the Council for Higher Education Accreditation, provides additional information on the nature and value of accreditation. It is available at (http://www.chea.org/public_info/index.asp),
- The "Policy on Commission Actions on Institutions" lists the actions the Commission may apply to institutions under review. It is available in the *Accreditation Reference Handbook* which is located on the ACCJC website at: www.accjc.org under Publications and Policies / All Commission Publications and Policies (or [click here](#)).
- The "Policy on Public Disclosure and Confidentiality in the Accreditation Process" describes the Commission's policy and procedures for making information available to the public. It is available in the *Accreditation Reference Handbook* which is located on the ACCJC website at: www.accjc.org under Publications and Policies / All Commission Publications and Policies (or [click here](#)).