Attendees:

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<tr>
<th>Jamie Alonzo</th>
<th>Jennifer Nestojko</th>
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<td>Keiko Kimura</td>
<td>Sean Abel</td>
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<td>Celia Cruz</td>
<td>Roland Montemayor</td>
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<td>Marilyn Morikang</td>
<td>Takeo Kubo</td>
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<td>Rebecca Gamez</td>
<td>Michael Berke</td>
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<td>Eliazer Ayala-Austin</td>
<td>Duncan Graham</td>
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Check-In
Feedback from PDD

- A lot of recommendations but not much evidence
- There were many suggestions
- A great exercise to get everyone involved

Draft to Chancellor 2/8/16

- Chancellor Budd has requested a PDF draft of what we have
- We got the videos from Bob on analysis and evaluation and he has other things too that he is recommending to use
- Claudia will pull latest version of each standard from Dropbox on Monday 2.8.16

Analysis and Evaluation

- We will put them on the Dropbox
- He has listed reflection questions - a guide that you can use to see if in fact you are answering the questions with the evidence you have collected.
- Celia and I can also use these guides to help
  - o When writing your analysis and evaluation you will go in either of 3 directions (a, b, or c)
    - a. progress monitor: things are going great
    - b. changes have been made since ...  
    - c. an area that need update

Review material from Bob

- filesanywhere > SJECCD folder > subfolders
- highlight the important points in the standard > create an outline of how we are going to answer the documents > very factual > easy to read document

Analysis and Evaluation: Five R's

*Relationships*

- interconnectedness of people, curricula, program, efforts, and community
Relevance

- The power of the information to impact decision-making
- Empowerment

Responsive Culture

- Sensitive to Student and College needs
- nimble
- able to pivot
- adaptive
- empowering the college

Rigor

- "relentless pursuit of excellence" Steve Jobs
- Growth
- evolution
- innovation

Results

- The end of each standard points to all of the evidence that the commission thinks should be there. You want to make sure you pay attention to what is expected.
- Bob created multiple handouts that will help you write the evaluation. A 6-8 sentence paragraph of evidence meeting the standard is needed.
- The prompt tools will help the writers and it will help the readers.

Sample: Breaks down important points of the standard.
(Remind Duncan to send handouts)

- Touch base with Tamela Hawley

- If we know we do it but there is no hard evidence - then that says that we need to find a way to documented or becomes part of the QFE. If there isn't evidence then write your paragraph but there is no evidence anywhere.

Timeline review

- Celia and Duncan will go in and review (2/26/16 is the deadline for the updated draft - have all the evidence and complete with the analysis and evaluation)
Meeting with President Breland

- Meeting with each standard individually w/ Dr. Breland
- Claudia - set up meeting times

Other
Function Map

- The DO recommended to review the Function Map and Celia will send it electronically for review, it will go to the academic senate for review
- in two weeks we hope to have the responses
- Send to all committees from CAC - Claudia

Accreditation Joint Meeting 2.25.16 1:00-3:00 GE-118 (EVC + DO + SJCC)
Next Meeting: 1st and 3rd Friday of the month GE-118 2:00-3:00PM