

San Jose City College
ACADEMIC SENATE

Approved Minutes
December 16, 2014

Senators Present: Madeline Adamczeski, Michael Berke, Percy Carr, Janet Chang, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Elena Dutra, Fabio Gonzalez, Rachel Hagan, Iyun Lazik, Linda Meyer, Margaret Muench, Leslie Rice, Isai Ulate, Ada Weeks, Bob Wing, Mark Zheng, Larry Harris (student rep.)

Parliamentarian: absent

Senators Absent: Juan Gamboa, Valentin Garcia, Renza Nassab

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved without objection

III. Approval of Minutes as amended – Approved without objection

IV. Public Comments

1. President Breland wished everyone Happy Holidays and thanked the senate for its great work. He's looking forward to spring semester.
2. Senator Carr said the basketball team is ranked #2 in the state. 10 have an opportunity to receive scholarships. He's very proud of them. All of these students are black and have an opportunity to move on.

V. Committee Appointments

1. Screening Committee: Business Services Supervisor (2 faculty needed) - Fabio Gonzalez and Janet Chang – **Approved w/o objection**

VI. Action Items

1. Distance Education Policy/Procedures – Phil
Motion to adopt the DE policies and procedure for SJCC (reflected in the handout) specially the DE Instructor Initiated Regular Effective Contact procedures (version SJCC Instructor Regular and Effective Contact 11 24 2014 DG) – Approved w/o objection
Discussion: The AFT has left this to the senate. This will be published on the DE website.
2. Distance Education Board Policy – Phil
Motion to accept the DE committee's recommendation that faculty get trained on DE pedagogy in order to teach Distance Ed courses –
Discussion: The DE committee is discussing the possibility of grandfathering faculty who have been teaching online. This isn't currently a negotiated item by the AFT. This seems premature because training is unclear.
Amendment to the motion: The senate supports the idea of pursuing DE training – Approved by vote
Voting against the amendment: Bob and Mark; All others voted for it.
3. Student Success Committee Charge – Fabio
Motion to approve the charge – Unanimously Approved
4. Student Equity Plan – Fabio
Motion to approve the plan – Unanimously Approved
Discussion: This is mandated by the state. This is not a static document and will develop as it goes. Dr. Burns said, "Remedial" will be removed and she's happy to include feedback.
5. Senate/AFT subcommittee appointee – Michael
Michael Berke was nominated by Fabio. - **Approved w/o objection**
6. District Senate Subcommittee – Phil

Motion to have the senate officers constitute this subcommittee/workgroup – Unanimously Approved

Discussion: This should be open to other faculty. More voices are needed.

7. Emergency item – Senator Rice moved to discuss the AB86 report as an Action Item – Motion failed by vote (2/3 vote needed)

Voting for the motion: Margaret, Michael, Iyun, Isai, Bob, Madeline, Mark, Janet, Leslie, Phil

Abstaining were: Rachel, Carlos, Elena, Fabio, Percy; Zero no votes

VII. Information items

1. ASCCC Plenary Report - Phil, Leslie, Jesus, Michael, Fabio, Juan; The senators viewed a PowerPoint of plenary pictures and resolutions. Leslie was thankful to attend and see teachers actively involved at the state level in making changes for students. The workshop information is applicable to every committee on campus. Fabio and Phil tried to get adjunct faculty on the executive team. Phil presented at 3 workshops and co-authored resolutions with Fabio. Phil is the only SJCC to serve on the state senate. Fabio has attended 3 plenaries and he and Michael thanked President Breland for this opportunity. Michael enjoyed networking with other statewide faculty and the breakout sessions. He was proud to see SJCC represented and to have a voice in the community college system. Michael encouraged anyone to attend. Phil's resolution on faculty obligation numbers to increase full-time faculty was approved. He's moving for diversity on the statewide senate. Jesus encouraged senators to attend the Spring Plenary Session on April 9-11, at the San Francisco Westin. The deadline to register is April 1st. Leslie wants to see more adjunct faculty at the plenary sessions. www.asccc.org
2. By Laws – Margaret distributed a rough draft of proposed changes to add clarity to the By Laws regarding committees. These include adding a section with in-depth committee appointment information to the senate webpage and links to the committee pages. Send feedback to Margaret, Bob, or Dorothy.
3. Classified Positions and Resource Allocation process – Margaret said this is a follow-up to the issue that Scott Miller had regarding salaries for skills/EMT instructors. The finance committee was told they have no purview over personnel salaries. How can an area get classified positions into the resource allocation? Some of the positions are instructional. Should this be referred to the finance committee? There should be more discussion in the spring. It was suggested to include it in the program review and using a thorough districtwide reclassification study.
4. District Council on Status of Women Report – Leslie emailed the report and a summary to the senate (12/16). This group meets once per semester and includes Michelle Blair, Jessica Breheny, Merylee Shelton. The report contains discrimination and sexual harassment difficulties on the district/EVC/SJCC campuses. Marjorie Clark (EVC) is trying to get the report on the board agenda. Leslie requests this on the senate agenda in the spring.
5. CSO Safety/Staff – Phil said at their last Facilities Committee meeting Michelle Blair spoke about safety on campus and sexual assault compliance with the new legislation on campus. There are 3 excellent candidates for police chief. The district is hiring two Community Service Officers (CSO) for the new district office location. SJCC will get six CSO students on carts. Phil would like to see them on bikes for better mobility. Yes Means Yes training will be coming. Faculty should receive sexual harassment training also.
6. C-ID Faculty discipline review group – Jesus said the state senate has subgroups of faculty to establish guidelines for discipline. Mary Cook (ADS) and Mary Conroy (Global Std) are involved in the workgroup.
7. Senate Spring 2015 Calendar dates are February 3 and 17, March 3 and 17, April 7 and 21, May 5 and 19. The executive committee dates are January 27, February 10 and 26, March 10 and 24, April 14 and 28, May 12. Calendars and meeting invitations will follow.

VIII. Committee Reports

1. Senators update: Jesus said there is an AFT tentative agreement and the senate maintains approval of faculty who serve on EC/TRC committees.
2. Leslie said regarding the AB86 report the Steering Committee has chosen to ignore the recommendations of the workgroups of the faculty experts. On page 107, the Steering Committee recommends that the lower two levels of ESL and Math be referred to Adult Education. She invited faculty to attend the broad meeting to speak to the errors in the report.
3. Larry reported the ASG served Christmas dinner to 275 students today. Their goal for the spring is to serve more students.
4. IPCC: Linda said regarding shared courses and SLOs, courses with CID numbers don't have to be in agreement with EVC. They will review the courses without CIDs which still have to equate between EVC and SJCC. New course revisions will be submitted on the Curricunet form. Training will follow in the spring.
5. Enrollment Management Advisory Group: Phil said they've lost focus on enrollment and reviewing cancelling classes to early.
6. Program Review: Michael reported they're reviewing revisions. The final deadline is February 11, 2015.
7. Fabio invited the senate to attend the EOP&S Holiday celebration on Thursday, Dec. 18th, 6-8pm in the small gym. He said the Student Success committee is moving ahead with its work to improve the college.

IX. The chair adjourned the meeting at 4:20pm.