

San Jose City College
ACADEMIC SENATE

Approved Minutes
February 3, 2015

Senators Present: Madeline Adamczeski, Michael Berke, Percy Carr, Janet Chang, Jesus Covarrubias, Philip Crawford, Elena Dutra, Lucy Perez proxy for Juan Gamboa, Alex Lopez proxy for Fabio Gonzalez, Rachel Hagan, Iyun Lazik, Linda Meyer, Margaret Muench, Renza Nassab, Leslie Rice, Ada Weeks, Bob Wing, Larry Harris (student rep.)

Parliamentarian: Lorenzo Cuesta

Senators Absent: Carlos Chavez, Valentin Garcia, Isai Ulate, Mark Zheng

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved without objection

IV. Public Comments

1. Senator Carr said he was excited to see the Chancellor, the Trustee Board, Foundation members and others in the community who remained to enthusiastically cheer and support the SJCC basketball team following the January 16th Foundation meeting.

V. Committee Appointments

Screening Committees

A. Dean of Library, Learning Resources & DE (need 4)

1. Heidi Kozlowski (Engl); Voting for were: Percy, Phil, Elena, Rachel, Iyun, Margaret, Renza, Leslie, Ada, Bob, Lucy, Alex (12)
2. Ann Soman (Math); Voting for were: Margaret, Ada, Bob (3)
3. Linda Meyer (Library); Voting for were: Madeline, Percy, Janet, Elena, Rachel, Iyun, Margaret, Renza, Ada, Bob, Lucy, Alex (12)
4. Bob Wing (Library); Voting for were: Madeline, Percy, Janet, Phil, Elena, Rachel, Margaret, Renza, Leslie, Bob (10)
5. Isai Ulate (Applied Sci) (0)
6. Karen Pullen (Articulation); Voting for: Leslie (1)
7. Alex Lopez (Counselor); Voting for were: Madeline, Phil, Elena, Rachel, Iyun, Ada, Lucy, Alex (8)
8. Madeline (Chem); Voting for were; Madeline, Janet, Phil, Iyun, Lucy, Alex (6)

Heidi, Linda, Bob, and Alex were selected by vote

B. Transfer/Career Counselor (need 4)

1. Carlos Chavez (Counselor); Voting for were: Bob, Lucy, Alex, Madeline, Rachel, Elena, (6)
2. William Reyes (Counselor); Voting for were: Iyun, Bob, Ada, Lucy, Alex, Madeline, Rachel, Leslie, Janet, Margaret (10)
3. Elena Dutra (Counselor); Voting for were: Iyun, Bob, Ada, Lucy, Alex, Madeline, Rachel, Elena, Leslie, Percy, Janet, Phil, Margaret, Renza (14)
4. Rachel Hagan (Counselor); Voting for were: Voting for were; Iyun, Bob, Ada, Lucy, Alex, Madeline, Rachel, Elena, Leslie, Percy, Janet, Phil, Margaret, Renza (14)
5. Karen Pullen (DSPS); Voting for were: Ada, Elena, Percy, Renza, Phil, Margaret (6)
6. Doriann Tran (International); Voting for were; Iyun, Leslie, Percy, Renza, Janet, Phil (6)

Elena, Rachel, and William were selected by vote and the chair selected Carlos (tie-breaker)

C. Instructional Lab Tech II/Applied Science (need 2)

1. Steve Mansfield (AirC)
2. Kieron Connolly (AirC)

Approved without objection

D. Police Officer I, District-wide (need 2) - Scott Miller (EMT)/ **Approved without objection**

E. Police Sergeant, District-wide (need 2) - Scott Miller (EMT) and Janet Chang (Health)/ **Approved without objection**

F. Milpitas Project Design Committee (need 1) – Celia Cruz/ **Approved without objection**

Standing & Evaluation Committees

A. SLOAC - Debbie Huntze-Rooney (PE)/ **Approved without objection**

B. Evaluation Committee - Ambica Gill (EVC ComS) for Leslyn McCallum (ComS)/ **Approved without objection**

C. Ikuko Fukui (For. Lang. Japanese) for Rebecca Gamez (For. Lang Spanish)/ **Approved without objection**

VI. Action Items

1. Resource Allocation Process – Margaret

Motion: The Senate Executive Committee will request a meeting with key representatives from the campus community for discussion concerning the inclusion of classified positions (including the filling of vacancies, reclassification, and the establishment of new positions) in the college's resources allocation process. Key representatives may include representatives of the Senate, the 3 Vice Presidents, the Chair of the Strategic Planning Committee, the chair of the Finance Committee, CSEA representatives, President Breland and/or others. – Unanimously Approved

VII. Information items

1. Comprehensive Program Review – The portal has not the best for complete, accurate, analyzable data. Leslie and Margaret attended the meeting last Friday with Pres. Breland, Vice Chancellors Ms. Hawley and Seaberry (ITSS) and the deans to discuss the data trouble. Program review data is available through the deans. The Vice-Chancellors are working to have annual and comprehensive program review data available by the August PDD.
2. ASCCC events – Phil distributed the list of upcoming events: Accreditation Institute, Feb. 20-21 (San Mateo); CTE Faculty Leadership Regional Meeting, Feb. 27 (Solano); Academic Academy, March 13-14 (Costa Mesa); Area B Meeting, March 27 (SJCC); ASCCC Plenary, April 9-12 (San Mateo); Vocational Leadership Institute, May 8-9 (La Jolla); Leadership Institute, June 11-13 (San Jose); Curriculum Institute, July 9-11 (Anaheim); See ASCCC Events webpage link for more information: <http://www.asccc.org/calendar/list/events>
3. ASCCC Exec. Mtg. on 2/6 – Phil will email the agenda and invited all to attend here in SC204 from 12pm-6pm. The 14 state Academic Senators will be present. Please contact Phil if you will be attending the lunch hosted by President Breland.
4. By Laws – Margaret distributed the proposed final By-Laws revision. It contains new information regarding the Executive Committee, standing committees, committee nomination procedures, committee responsibilities, and others.
5. AFT contract – Phil commended the bargaining team for the sabbatical and pay increases. He's concerned about the lack of competency requirements within the contract language in appointments of faculty peers to evaluation committees. Phil will draft a proposed set of competency requirements for SJCC/EVC to consider.
6. Common Assessment Initiative (CAI) – Jesus receives requests to submit/approve faculty to the CAI to establish guidelines for the statewide initiatives. He wants input as to whether the Executive Committee should make these appointments or bring the names to the Senate. Phil will draft a resolution to ask for nominations/application process to make these appointments.

VIII. Committee Reports (1 minute each)

1. Student Success Committee – Alex reported that Fabio will be traveling in the coming months to Sacramento and report back concerning the EOP&S Association Appropriations Bill and on the two ASCCC committees to which he was appointed, the Student Success Scorecard and the Institutional Effectiveness Advisory Committee.
2. The District Budget Committee – Jesus reminded the Budget Committee that the Senate wants the money targeted as close to the classroom as possible. EVC is drafting a resolution to spend the lease money from the old district office property in the classroom.
3. Senators update – Jesus welcomed by Michael Berke from back surgery.
4. Executive Committee - Leslie encouraged faculty to attend the ASCCC Plenary April 9-12 and send your names to Jesus and Lenora.
5. Re-assigned time Committee – Phil said the committee emailed the faculty to review their area’s re-assigned time and have not received feedback yet.
6. Distance Ed – Phil reported they’ve changed the meeting date to Mondays.
7. SLO – Leslie reported there are 6 weeks remaining to get SLO reports on TracDat for fall 2014. They’re due in early March.
8. Facilities – Phil said Jorge is doing a great job. We have campus cadets. The screening committee is doing reference checks for the new Police Chief. There was some discussion about advertising on the campus signage. Phil urged the VP to bring the signage issue to the Senate first. The gate by Wendy’s is closed on Saturdays and the faculty/students were not notified. Ada said Campus Police said it’s for security and will contact Jorge to get more information.
9. IPCC – VP Graham said they’ll discuss pre-requisite processes at the next meeting. He had success at College of the Sequoia’s supporting English 92 pre-requisites for Social Sciences courses and keeping under-enrolled courses open to test out the theory.
10. Basic Skills – Rachel said they’re meeting next Wednesday from 1pm-2:30pm. Need CTE and BSI faculty.
11. Strategic Planning – Leslie said they’re meeting on Thursday at 3pm.
12. Additional Public Comment – Larry went to Trustee training in Sacramento. He asked if the Senate would consider providing him with 2 units of directed study as he studies Board Policies and Procedures, the Brown Act and Robert’s Rules. Jesus recommended he see the Associated Students to secure directed study.

IX. The chair adjourned the meeting at 3:55pm.