Minutes
Combined Planning & Institutional Effectiveness Committee/Guided Pathways Meeting
Thursday October 25th, 2018; 3:00-4:30pm GE 103

Committee Members:

<table>
<thead>
<tr>
<th>MSC (2)</th>
<th>FACULTY (4)</th>
<th>CLASSIFIED (3)</th>
<th>STUDENT (1)</th>
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<tbody>
<tr>
<td>Takeo Kubo</td>
<td>Judith Bell</td>
<td>Dee Davis</td>
<td>Vacant</td>
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<td>Joyce Lui</td>
<td>Mary Cook</td>
<td>JoAnn McGowan</td>
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<td>Dorothy Pucay</td>
<td>(absent)</td>
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<td></td>
<td>Lucas Randall</td>
<td>Jasmine Phan</td>
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Other attendees: Hillary Smallwood (student), Darla Calvet, Lezra Chenportillo, Amanda Ross (student)

The PIE Committee will meet for regular business from 3:00-3:45.
The combined Guided Pathways/PIE committees will meet from 3:45-4:30.

Agenda:

1. Welcome/Introductions

2. Public Comments (2 minutes each)
   a. No public comments

3. Review and approve minutes (Motion to approve is not necessary. Minutes are either approved “as read” or “as corrected” using the phrase “If there are no objections...”)
   a. Approved Minutes from 10/11/19

4. Action Items--(Includes special orders, which are motions that must be decided before adjournment, and unfinished business, such as tabled items from previous meetings.)

5. Old Business--(Includes only items which were previously decided and have been placed on the agenda for review and/or reconsideration.)

6. Ongoing Business - PIE 2018-19 goals
   a. Updated Strategic Plan
      Update on consultant and gathering campus input: Joyce is working with ASG to collect data/student voice re: Guided Pathways, Strategic Planning, etc.
      Questions to students to be included - sent to Hillary
   b. IEPI request
      i. Review any submitted requests
Julinda LeDee $960 for help with Colleague (degree audit, catalogue, etc.)
Joyce Lui $43,000 hire consultant to help develop and implement strategic plan (may use other funding)
Jennifer Green $30,000 (960 hours @ step A $31.64) hire hourly curriculum specialist to help with catalog and other curric tasks
Eliazer Ayala-Austin $32,000 (960 hours @ $16.41) help (Julinda) with the update and maintenance of degree audit
Amber McCall $995 tuition for "Assessments in Dance" course to help with SLO assessment specifically for Dance classes
Judith Bell $5,000 train the trainer sessions to facilitate strategic planning
Judith Bell $47,000 pilot eLumen software for SLO and Program Review management
Total w/out Dance request: $157,960.00 – APPROVED

Switched to Guided Pathways Agenda after IEPI request item

c. Create standard planning workflow/process that all committees can use
   i. Update on CAC work
   ii. Review CAC forms

d. Refine goal & process of creating Checkpoint
   i. Timing/timeline

e. Active connection with other committees
   i. Create visual
   ii. Actions to actively engage with other committees
      1. Request from BSI to have PIE committee member attend a meeting and discuss the strategic plan work

7. **New Business**—(Includes items for which no action is anticipated at this meeting, or items brought forth by the membership not previously submitted for placement on the agenda. Items may be brought to a vote at this meeting by a 2/3 majority decision.)

8. **Guided Pathways Agenda**

   Additional attendees for Guided Pathways portion of the meeting:

   Thong Vang, Mar Jean Sanchez, Patricia Solano, Gabriela Rios, Lezra Chenportillo

   a. Review presentations for 10/26 retreat
   b. Current issues from people working on guided pathways
      i. Need to develop student surveys and focus groups (for next meeting)
   c. Current successes

9. **Adjournment**