Agenda
Planning & Institutional Effectiveness Committee
Thursday April 25, 2019; 3:00-4:30pm GE 103

Committee Members:

<table>
<thead>
<tr>
<th>MSC (2)</th>
<th>FACULTY (4)</th>
<th>CLASSIFIED (4)</th>
<th>STUDENT (1)</th>
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<tbody>
<tr>
<td>Takeo Kubo</td>
<td>Judith Bell</td>
<td>Dee Davis</td>
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<td>Joyce Lui</td>
<td>Mary Cook</td>
<td>Shusaku Horibe</td>
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<td></td>
<td>Dorothy Pucay(on leave)</td>
<td>JoAnn McGowan</td>
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<td>Lucas Randall</td>
<td>Jasmine Phan</td>
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Agenda:

1. **Welcome/Introductions**

2. **Public Comments** *(2 minutes each)*

3. **Review and approve minutes** *(Motion to approve is not necessary. Minutes are either approved “as read” or “as corrected” using the phrase “If there are no objections...”)*
   i. Approval of minutes from 4/11/19

4. **Action Items** *(Includes special orders, which are motions that must be decided before adjournment, and unfinished business, such as tabled items from previous meetings.)*

5. **Old Business** *(Includes only items which were previously decided and have been placed on the agenda for review and/or reconsideration.)*

6. **New Business** *(Includes items for which no action is anticipated at this meeting, or items brought forth by the membership not previously submitted for placement on the agenda. Items may be brought to a vote at this meeting by a 2/3 majority decision.)*
   i. Committees self-evaluation for 2018-19 academic year
   ii. Committees goal setting/planning for 2019-20 academic year
   iii. PIE for 2019-20
      1. Membership
      2. Facilitator & minute taker roles

7. **Ongoing Business - PIE 2018-19 goals**
   a. Goal 1 - Updated Strategic Plan
   b. Goal 2 - IEPI request
      i. Review pending requests – COUNS change; SLOAC request
      ii. Review any newly submitted requests
      iii. Review plans for unspent allocated funds
   c. Goal 3 - Create standard planning workflow/process that all committees can use
d. Goal 4 - Refine goal & process of creating Checkpoint  
i. Timing/timeline  
e. Goal 5 - Active connection with other committees  
i. Create visual  
ii. Actions to actively engage with other committees Checkpoint  

8. Adjournment