Committee Members:

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<tr>
<th>MSC (2)</th>
<th>FACULTY (4)</th>
<th>CLASSIFIED (2)</th>
<th>STUDENT (1)</th>
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<tbody>
<tr>
<td>Sean Abel</td>
<td>Lucas Randall</td>
<td>Vacant</td>
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<td>Takeo Kubo</td>
<td>Mary Cook</td>
<td>JoAnne McGowan</td>
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<td>Leslie Rice</td>
<td>Joyce Lui</td>
<td>Vacant</td>
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1. Welcome/Introductions
   a. Introduce guests and members

2. Public Comments (2 minutes each)

3. Review and approve minutes (no minutes to approve-deferred to next meeting) Motion to approve is not necessary. Minutes are either approved “as read” or “as corrected” using the phrase “if there are no objections…”
   a. Approve minutes from 11/10/16

4. Action Items—(Includes special orders, which are motions that must be decided before adjournment, and unfinished business, such as tabled items from previous meetings.)
   a. Review submitted Self-Evaluations
   b. Review newly drafted Crosswalk (KPIs to Ends Policy) document (Need to account for interconnectedness with other committees, communication channels (between committees, with campus constituency groups), make evaluation of committee goal alignment with the college Strategic Plan more obvious)
   c. Revise Self Evaluation form (Joyce provides a draft)
   d. Commonality amongst committee charges
   e. Set IPARAH retreat date-Feb 24, afternoon.
   f. Review and approve new Strategic Plan blocks names
      i. Institutional Effectiveness
      ii. Learning and Student Support
      iii. Resources
      iv. Governance and Leadership
   g. Set IPARAH retreat date-Feb 24, afternoon.

5. Old Business—(Includes only items which were previously decided and have been placed on the agenda for review and/or reconsideration.)
   a. How shall we obtain other committee self-evals? (list of missing items)
      i. Diversity Advisory-Takeo
      ii. Facilities and Safety-Sean
      iii. Student Success-Takeo
      iv. College Advisory Council-Sean
   b. Assemble goals from all committees to find overlap of work and/or how better to work together
   c. Committee structure proposal-align committees to Accreditation standards and Strategic Plan segments to Accreditation Standards to facilitate and streamline committee and others’ workload, especially as it relates to evidence collection for subsequent Accreditation reports-need to schedule a “major” retreat with many constituents for this. CAC is also discussing an action plan related to this concept.
d. Accreditation review-question: How do we work to align “C” above and the Institutional Set Standards AND the Strategic Plan KPIs (when appropriate)?

e. How committee (and other) meeting minutes can positively impact data collection for future Accreditation reports
    i. Set up a system to link meeting minutes to appropriate accreditation standards
    ii. Create a check list for all committee (and other) meetings to help evaluate the work in relation to accreditation standards at the end of the meeting.
    iii. Determine standards which have not been addressed “in a while” (if a standard has not been addressed in any meeting minutes, deliberately address it in an appropriate venue). The time frame needs to be clearly defined.

6. **New Business**—`(Includes items for which no action is anticipated at this meeting, or items brought forth by the membership not previously submitted for placement on the agenda. Items may be brought to a vote at this meeting by a 2/3 majority decision.)`

7. **Adjournment**