

**Student Success & Equity Committee**  
**Minutes**  
**Thursday, February 15, 2018**  
**SC – 204 / 2:30pm – 4:00 pm**

**Members**

Faculty – Fabio Gonzalez (Co-Chair), Rachel Hagan, Heather Jellison,

Management – Robert Gutierrez (Co-Chair), Blake Balajadia, Celia Cruz- Johnson, Eliazer Ayala-Austin

Classified –Patricia Romero, Amanda Kestel-Kolstad

Associated Student Body (1)– (Vacant)

Researcher (ex-officio) (1) - Joyce Lui

**1. Welcome/Introductions**

**2. Approval of Agenda : Discussion/Action**

Approved Agenda – Motioned: Joyce Lui / 2<sup>nd</sup> Heather Jellison

**3. Approval of Minutes:**

Approved Minutes – Motioned: No minutes to approve

**4. Information Items:**

**a. 2017-2018 Activity Updates**

Robert Gutierrez mentioned reaching out to the members/departments that have been funded for any activities. He wants to know how the funding worked and if it was beneficial. Blake Balajadia suggested creating a template that Maria Avalos could e-mail out to the members who received the funding. Fabio Gonzalez mentioned that it should be a mid-year report that should include, department, contact person, activity, what was funded, description of the progress that has been reached, and a KPI check list. The departments will be encouraged to include pictures, power point, and any supporting documents. Amanda Kestel-Kolstad volunteered to create the template and share it through share point to the committee.

**b. Review of CAC Report Submitted in Fall**

Rachel Hagan got together with Robert Gutierrez and two other committee members to create a comprehensive report for CAC (College Advisory Council). Rachel Hagan created a power point regarding all the projects that had been funded. She will forward the power point to CAC (College Advisory Council). Robert Gutierrez also passed out a hand out of the report for the committee members to review.

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#### **c. Integrated Plan Activities**

The integrated plan has been submitted. It goes from June 30<sup>th</sup> to June 2019. Robert Gutierrez asked the committee to revise the integrated goals for 2018/2019. He wants to make sure the new proposed activities align with the plan that has been submitted.

#### **d. New Proposals**

Robert Gutierrez went over the memo with the committee that Amanda Kestel-Kolstad and Heather Jellison put together. He only changed a couple of things. The memo went out February 15<sup>th</sup>. Robert Gutierrez suggested not having the dollar amount added. He let the committee know that there was approximately \$90,000 that needs to be spent. This funding is for 2017-2018. This amount is allowed to be used though June 30, 2019.

#### **e. Guided Pathways**

Robert Gutierrez, Roland Montemayor and Joyce Lui have put together a job description for a faculty coordinator for Guided Pathways. A committee will be formed for a Guided Pathways discussion in planning it campus wide. Robert Gutierrez and Joyce Lui are working with a writing consultant to do some intervenes and focus groups on campus. She is also working with Rob Johnstone from the National Center of Improvement. They did some focus groups last fall. They interviewed about 50 faculty, staff, and administrators. Some of this information will help with the plan.