

## Student Success & Equity Meeting–Minutes for 5-4-17

### **Membership Attendance**

MSC – Roland Montemayor, Takeo Kubo, Blake Balajadia, Joyce Lui

Faculty – Jennifer Nestojko, Celia Cruz,

Classified – Maria Avalos

Student –

1. **Welcome/Introductions**
2. **Approval of Agenda** : Discussion/Action  
Approved Agenda – Motioned: Blake Balajadia / 2<sup>nd</sup> Jennifer Nestojko
3. **Approval of Minutes:**  
Approved Minutes – Motioned: Jennifer Nestojko / Roland Montemayor
4. **Information Items:**
  - a. **Key Performance Indicators**

Celia Cruz stated that the Key Performance Indicators are the ones we have had since 2011. Joyce Lui mentioned that we need to assess and revisit our Key Performance Indicators along with our own and strategic goals. She stated that our campus has evolved and need to self-evaluate. Celia Cruz also mentioned that since the Key Performance Indicators were created in 2011 they have been tweaked once or twice. The committee needs to fill out a form to self-evaluate their goals and how they align with the Key Performance Indicators. Roland Suggested doing them through e-mail. The committee agreed. One goal that Roland suggested was to create an integrated plan, support new ideas and keep the ones that have had a positive impact. The committee agreed.
  - b. **Dual Enrollment**

Roland Montemayor explained that the dual enrollment plan proposal was going to the board on Tuesday. This is a way to create a pipeline to the Metas/Statway program. The goal for dual enrollment is to support and help under prepared students. The plan includes ASL, Ethic Studies, ESL, and Language Arts. Currently we have three High Schools that have Ethic Studies and more High Schools are interested in having it. Faculty development and parent engagement are part of the plan.
  - c. **San Jose 2021 Initiative**

Roland Montemayor explained to the committee that the San Jose 2021 Initiative was a grant given to San Jose City College from the District to provide 250 students free education. The qualifications needed to participate are, to be a full time student, to be enrolled in Math/English each semester and have a 2.5

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grade point average. Roland Montemayor also explained that our school already has programs for these students such as Summer Bridge, Stat-way, and Step Core. The school needs to identify these students and move them to these programs. Targeted schools that need attention are San Jose High, Lincoln, and Luis Valdez.

### **d. Funding allocated for professional development (Celia)**

Celia Cruz wanted to know how the committee considers allocating funds. Roland Montemayor explained that the person wanting the funds through SSS (Student Success Support Program) would come to the meeting and propose why they needed the funds. The committee would then discuss if the funds could be allocated through SSS (Student Success Support Program) or suggest other resources. Celia Cruz suggested the committee to have a sort of criteria and Roland Montemayor agreed. Joyce Lui also mentioned that the Finance Committee was thinking of having a list of possible resources available and depending on the activity the person would go to that resource.

## **5. Action Item:**

### **a. Case Management Training (ATIXA)**

Eliazer Ayala mentioned to the committee that Sophia De La Cruz has accepted the position of Case Manager. She also stated that Sophia De La Cruz is a UCLA graduate, bilingual, has crisis counseling background and has dealt with mental health issue students. Overall Eliazer Ayala said she was a great candidate with a lot of experience. Roland Montemayor wanted the committee to vote on having Sophia De La Cruz begin her position early to prepare herself for the position and attend ATIXA training. Student equity would use carry over funds to support this. This would cost around \$10,000 to \$15,000. Celia Cruz motioned to approve and the committee agreed.

### **b. HBCU Fall Tour**

Roland Montemayor stated that the tour will be in the Fall of 2017. The will not be one for the Spring 2018. Roland Montemayor wants to begin paying to have it covered by October.

### **c. Middle College Proposal**

Jennifer Nestojko proposed to have books purchase for Middle College Students with need. She mentioned that the biggest obstacle that the students face is the purchase of the books. She wants to be funded \$1,000 to purchase books and begin a lending library. The committee agreed as long as it was allowable through SSS (Student Success Support Program). Roland Montemayor was going to confirm.

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