



SAN JOSE
CITY COLLEGE
Student Success & Equity Committee

Minutes
9/21/2015

Attendees:

MSC	Faculty	Classified	Students	Non-Voting
Roland Montemayor Takeo Kubo Blake Balajadia (vacant)	Jennifer Nestojko Heather Jellison	Patricia Romero Maria Avalos Xiomara Martinez	Vacant (4)	Joyce Liu

Absent: Debra Guzman, Fabio Gonzalez, Celia Cruz

1. Agenda

- a. Agenda approved

2. Minutes

- a. September 3, 2015 minutes approved with spelling corrections – B. Balajadia /2nd J. Nestojko

3. Information

- a. New faculty member Heather Jellison joined the committee.
- b. We have asked ASG again to appointed students to the committee.
- c. MSC vacant seat must be appointed by College President

4. Discussion Student Equity

- a. Open forum gave everyone an opportunity to participate, plus it was posted on the website.
 - i. Upcoming forums: General - September 21st in GE-118 at 4pm, General - September 23rd in SC-204 at 1pm, and ASG – September 23rd at 2pm.
 - ii. Past: Academic Senate – September 15th
- b. Website – Carlos Chavez and Maria Avalos worked on the website. Carlos looked at different colleges and recommended what to put on the website and Maria inputted on the website. Reviewed the Student Success & Equity webpage.
 - i. The submissions for the Student Equity Plan are online and due by September 30, 2015. Reviewed the templates online for Access how to complete the submissions.

1. Health Services, Math Department, EOPS, ESL and DSPS has mentioned they will be submitting a submission for Student Equity.
 - ii. The presentation are all online, so if you were not able to attend the open forum they are online too.
 - iii. Timeline is online for when the reports are due and open forums.
 1. SSSP Plan is due Friday, October 30,2015
 2. Student Equity Plan is due December 18,2015
 - iv. Committee asked to reviewed website for any errors.
- c. Board Presentation
 - i. Due October 13, 2015 at the District Office
 - ii. The committee and have a student voice to present. We would also just need to update the presentation.
- d. Technical Writer
 - i. President supports to hiring a technical writer since we have a timeline and we would have all the submission by the 30th to give to the technical writer.
 - ii. Will bring the persons resume to the next meeting.
- e. Student Success & equity Charges
 - i. Last update on charge was 11/2014.
 - ii. Made minor changes on charges. The corrections made were grammatical changes.